



**THE CITY OF POUGHKEEPSIE  
NEW YORK**

**COMMON COUNCIL MEETING  
MINUTES**

**Monday, December 7, 2015 6:30 p.m.**

**City Hall**

**I. PLEDGE OF ALLEGIANCE:**

**ROLL CALL – All Present**

**II. REVIEW OF MINUTES:**

CCM 9-21-15 & CCM 10-5-15			Yes/Aye	No/Nay	Abstain	Absent
		Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Accepted	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**III. READING OF ITEMS by the City Chamberlain of any resolutions not listed on the printed agenda.**

**REMOVE:**

**VII. MOTIONS AND RESOLUTIONS:**

2. **FROM CHAIRMAN PETSAS AND COUNCILMEMBER HERMANN**, Resolution R15-83, approving appointments to the WAC (Waterfront Advisory Committee).

**VIII. ORDINANCES AND LOCAL LAWS:**

1. **FROM ASSISTANT CORPORATION COUNSEL AQEEL**, Ordinance O-15-8, amending the parking on Wilbur Boulevard.

**IV. PUBLIC PARTICIPATION: Three (3) minutes per person up to 45 minutes of public comment on any agenda and non-agenda items.**

COMMON COUNCIL MEETING

Time: 6:30 p.m.

Date: Monday, December 7, 2015

Place: Common Council Chambers, City Hall, City of Poughkeepsie

**Public Comment Sign-up**

Public Comment: Three (3) minutes per person on any agenda item or non-agenda item. Time period not to exceed 45 minutes total.

Please clearly print your name and address below:

1. ~~ERIN O'NEILL 129 MILL ST~~ ✓
2. ~~Todd Sackett 23 VERAZZANO BLVD~~ ✓
3. ~~AMY SHAW 141 J. J. SCHULZ~~ ✓
4. ~~Joe Stroppoli 445 MILL ST.~~ ✓
5. ~~NAOMI BROOKS 516 DUTCHESS AVE~~ ✓
6. ~~Steven Plank Carroll St.~~ ✓
7. ~~Thomas J O'Neill 17 Lockwood Ave~~
8. ~~JEFFREY SENFT 6 BEIRAL PATON Ln. RD.~~
9. ~~Peter Barnard scenic Hudson~~
10. Damon Crumb, 73 Mansion Street.
11. Laurit Sandow S Grand Avenue
12. Tanya Pineaba Quince Street
13. Felicia Petteway - Gifford Avenue
14. Tory DeLoatch Cannon Street
15. Gus Karitas 47 Noxon Street
16. \_\_\_\_\_

**V. MAYOR'S COMMENTS:**

Not Present

**VI. CHAIRMAN'S COMMENTS AND PRESENTATIONS:**

**Chairman Petsas** the Wheaton project continues to move along, according to the law, and the process that's been followed. Wanted to say that while he appreciates the passion of some audience members to come up and make false claims, want to make sure a few of those false claims are corrected. 1) Appointment of the IDA by the Mayor. The IDA is not appointed by the Mayor, it's appointed by the City Council. 2) Some said that the other offer for Wheaton was \$800,000. In fact, the offer was \$100, 000, not \$800,000. 3) Executive Session, it is the policy of the council to schedule executive session at the end of the meeting so that the residents that come out here are not sitting out here for hours and hours. Today's executive session will be a client-attorney only meeting, to discuss the Wheaton project. Thanked the business owners from the 1<sup>st</sup> ward that came out to support this. This is a project that continues to be massaged along, and will continue to be. Those that attended and organized the Festival of Lights, it was a great showing. A very large crown, and a great showing.

**VII. MOTIONS AND RESOLUTIONS:**

- 1. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**Corporation Counsel Ackermann** informed the Common Council that said resolution is authorizing and approving the financial terms of a settlement for an original collective bargaining agreement with the Federation of Police, the successor to the CSEA in representation of the employees of the Poughkeepsie Joint Water Plant.

**RESOLUTION  
(R15-90)**

**INTRODUCED BY COUNCIL MEMBER RICH**

WHEREAS, the representatives of the City (on behalf of the Poughkeepsie Joint Water Plant) and the Federation of Police (successors to the CSEA) have negotiated on and settled upon certain financial terms and conditions that form a Collective Bargaining Agreement ("CBA") between the City and the Town of Poughkeepsie as authorized by the Joint Water Plant Agreement, as amended, the proposed CBA being annexed hereto and made a part hereof, and

WHEREAS, the union membership has ratified the terms of the CBA; and

WHEREAS, it is the desire of the Common Council to authorize and approve the financial terms of the settlement; and

WHEREAS, the 2015 City Budget does not require amendment, as the impact of the settlement will be absorbed in the existing budget; and

WHEREAS, the Common Council has determined that this resolution constitutes a Type II action as defined by the New York State Environmental Quality Review Act and 6 NYCRR Part 617,

NOW, THEREFORE,

BE IT RESOLVED, that the Common Council does hereby authorize and approve the financial aspects of the proposed CBA, in substantially the same form and substance as annexed hereto; and be it further

RESOLVED, that the Common Council does hereby authorize the Mayor to enter into the CBA with the Federation of Police, containing financial terms of substantially the same form and substance as in the proposed CBA annexed hereto, and be it further

RESOLVED, that this resolution take effect immediately.

**SECONDED BY COUNCIL MEMBER HERMANN**

R15-90						
			Yes/Aye	No/Nay	Abstain	Absent
	Councilmember McClinton	Voter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Accepted					
<input type="checkbox"/>	Defeated					
<input type="checkbox"/>	Tabled					

**2. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**A RESOLUTION OF THE CITY OF POUGHKEEPSIE ACCEPTING ENGINEERING PLANNING GRANTS (EPG)**

**(R-15-84)**  
(Amended 12-7-15)

**INTRODUCED BY COUNCILMEMBER RICH**

**WHEREAS**, the City of Poughkeepsie in conjunction with Dutton-ONeil applied for an Engineering Planning Grant (“EPG”) for the purpose of engineering and design to correct and extend public infrastructure resources in the area of the Hudson River waterfront running from the Walkway Over the Hudson north to the Marist College Boat House and from the Hudson River East to the CSX railway right of way (collectedly, “Dutchess Avenue Engineering” or the “Project”); and

**WHEREAS**, the City has been awarded a grant through the New York State

Environmental Facilities Corporation toward the Dutchess Avenue Engineering in an amount of \$30,000 with a local match of \$6,000; and

**WHEREAS**, the O’Neill-Dutton has agreed to supply the \$6,000 local match toward the Dutchess Avenue Engineering; and

**WHEREAS**, the Common Council of the City of Poughkeepsie is desirous of accepting such grant and local match and authorizing the execution of the Grant Agreement; and

**NOW THEREFORE,**

**BE IT RESOLVED**, that the City of Poughkeepsie Common Council hereby accepts the grant from the New York State Environmental Facilities Corporation and authorizes the Mayor to execute a Grant Agreement and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the City’s obligations under the Engineering Planning Grant (“EPG”) Agreement; and be it further

**RESOLVED**, that the City of Poughkeepsie accepts the pledge of \$6,000 from The O’Neill Group-Dutton, LLC for the local match required by the EPG for the Project but in the alternative the City of Poughkeepsie authorizes and appropriates a minimum of 20% local match as required by the EPG for the Dutchess Avenue Engineering project. Under the EPG Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by the Common Council shall not exceed \$6,000 based upon a total estimated maximum project cost of \$30,000. The Mayor may increase this local match through the use of in kind services with further approval from the Common Council; and be it further

**RESOLVED**, that the Common Council hereby determines that the proposed Dutchess Avenue Engineering is a Type II action in accordance with 6 NYCRR Section 617.5(c) (18) which constitutes engineering studies which do not commit the agency to undertake, fund or approve any Type I or unlisted action and therefore no subject to review under 6 NYCRR Part 617.

**SECONDED BY COUNCILMEMBER HERMANN**

R15-84			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**RESOLUTION  
(R-15- 85)**

**INTRODUCED BY COUNCILMEMBER RICH**

**WHEREAS**, the City of Poughkeepsie Police Department submitted a grant proposal under the U.S. Department of Justice, COPS Office under its’ Cops Hiring Program (“CHP”); and

**WHEREAS**, on September 21, 2015 the City was awarded a grant from CHP in the amount of \$625,000 to fund five (5) newly-hired and/or rehired, full-time sworn law enforcement officers for thirty-six (36) months; and

**WHEREAS**, the City is required to provide a financial commitment above that which is provided under the CHP program; and

**WHEREAS**, the City Administrator must execute agreements and documents necessary to accept and receive said grant; and

**WHEREAS**, the Common Council of the City of Poughkeepsie has determined that this resolution constitutes a Type II action as defined by the New York State Environmental Quality Review Act as codified by NYCRR.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the grant in the sum of \$625,000.00 from the U.S. Department of Justice, COPS Office under its’ Cops Hiring Program (“CHP”) be and the same is hereby accepted on behalf of the City of Poughkeepsie; and be it further

**RESOLVED**, that the City shall be obligated for and will budget appropriately the difference in salary and benefits of the five (5) officers hired under this program; and be it further

**RESOLVED**, that the City Administrator of the City of Poughkeepsie is hereby authorized and directed to execute in the name of the City of Poughkeepsie Police Department and City of

Poughkeepsie, any agreements, and all other documents required by CHP and any amendments thereto, as well as any necessary documents; and be it further

**RESOLVED**, that the City will retain the newly hired or re-hired full-time sworn law enforcement officers for no less than twelve (12) months after expiration of the three year term CHP grant.

**SECONDED BY COUNCILMEMBER HERMANN**

R15-85			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**Corporation Counsel Ackermann** informed the Common Council that proposed resolution which would authorize the waiving of several years of tax liens specifically 2007, 2008, 2009, 2010, 2011, 2012, 2013 & 2014 as requested by the Potter House Inc. and the Common Council. The total amount of liens being waived is approximately \$102,306 plus interest. The resolution would give the Potter House Inc. five years to obtain a Certificate of Occupancy for the building permitting it to be used as a youth center. If the Potter House, Inc. fails to obtain a Certificate of Occupancy within five years, a judgment for the amount of the liens waived would attach to the property.

The Potter House Inc., has indicated that they have commitments for financing, but the lenders will not consider lending to it until the tax lien is resolved. This will, provided it has funding opportunities, permit them to proceed. It should be noted that unless specific plans of development are presented to the assessor by taxable status date next year, the owner would not be entitled to a tax exemption.

Lastly, at the request of Councilman Klein a provision will be added requiring regular updates on the progress of the development.

**RESOLUTION  
(R-15- 86)**

**INTRODUCED BY COUNCILMEMBER RICH**

**WHEREAS**, the Potter House, Inc. a local not-for-profit organized has purchased the former YMCA property located at 35 Montgomery Street in the City of Poughkeepsie and more specifically known as Tax Map No.: 6128-94-691400; and

**WHEREAS**, the city is currently the holder of tax liens for the years 2008, 2009, 2010, 2011, 2012, 2013 and 2014 in an outstanding amount of approximately \$102,306 which liens represent unpaid fees and assessments; and

**WHEREAS**, such liens which are attributable to the former YMCA present an obstacle to redevelopment of the building prohibiting Potter House, Inc. from seeking financing; and

**WHEREAS**, the Potter House, Inc. wishes to redevelop the property into a youth center for the betterment of the City of Poughkeepsie and more specifically it's' youth; and

**WHEREAS**, the Common Council of the City of Poughkeepsie is desirous of assisting the Potter House, Inc. by waiving the 2008, 2009, 2010, 2011, 2012, 2013 and 2014 tax liens held by the City in an approximate amount of \$102,306 plus interest; and

**WHEREAS**, the Common Council of the City of Poughkeepsie has determined that this resolution constitutes a Type II action as defined by the New York State Environmental Quality Review Act as codified by NYCRR.

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Common Council of the City of Poughkeepsie hereby determines that the redevelopment of the former YMCA building located at 35 Market Street in the City of Poughkeepsie by the Potter House, Inc. a not-for-profit organization into a youth center is in the best interest of the residence of the City of Poughkeepsie; and be it further

**RESOLVED**, that in furtherance of this action, the City of Poughkeepsie hereby agrees to waive the City held 2008, 2009, 2010, 2011, 2012, 2013 and 2014, tax liens which liens shall be stricken for the records by the Commissioner of Finance; and be if further

**RESOLVED**, that the Potter House, Inc shall enter into an agreement and confession of judgment in an amount of the liens waived and in form satisfactory to the Corporation Counsel which shall provide that in the event that the Potter House In., does not obtain a Certificate of Occupancy for the former YMCA located at 35 Market Street, Poughkeepsie, New York, County of Dutchess, allowing for the property to be used as a youth center, the amount of the lien waived shall immediately become due and owing and a lien on the property; and be it further

**RESOLVED**, that the Mayor of the City of Poughkeepsie, its City Administrator and Corporation Counsel shall do all things necessary to give effect to the intent of this resolution including but not limited to signing an agreement or documents necessary.

**SECONDED BY COUNCILMEMBER HERMANN**

R15-86			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**RESOLUTION  
(R-15-87)**

**INTRODUCED BY COUNCILMEMBER RICH**

**BE IT RESOLVED**, that pursuant to the 2015 purchasing policy as adopted, the Common Council hereby approves the issuance of the Request for Proposal for the sale of 253 Main Street in form and substance as attached hereto; and

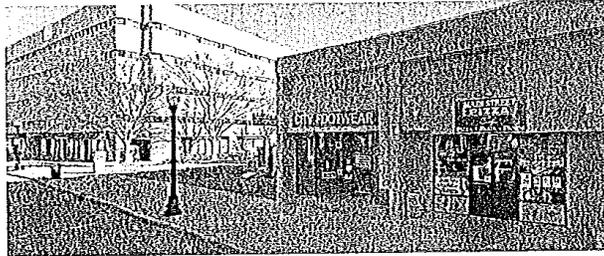
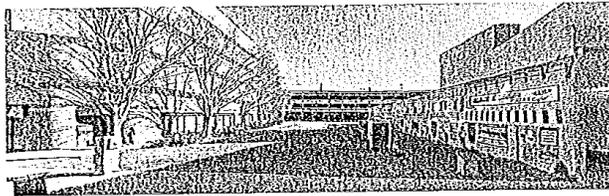
**BE IT RESOLVED**, the such action is a Type II action pursuant to Section 617.5 as such action is administrative in nature and does not commit the agency to commence, engage in or approve such action; and

**BE IT RESOLVED**, that the Commissioner of Finance and Corporation Counsel is and are hereby authorized and empowered to take appropriate sets to give effect to this resolution.

**SECONDED BY COUNCILMEMBER HERMANN**

## REQUEST FOR PROPOSAL

THE CITY OF POUGHKEEPSIE SEEKS QUALIFIED PARTIES INTERESTED IN PURCHASING AND DEVELOPING CITY-OWNED PROPERTY LOCATED AT 253 MAIN STREET IN THE CITY OF POUGHKEEPSIE



JOHN C. TKAZYIK, MAYOR  
CITY OF POUGHKEEPSIE  
62 CIVIC CENTER PLAZA  
POUGHKEEPSIE, NEW YORK 12601

**SECTION 1**  
**GENERAL INFORMATION AND**  
**INSTRUCTIONS**

**PURPOSE**

The City of Poughkeepsie (the “City”) is seeking high quality proposals for the purchase and development of two vacant City-owned parcels, totaling approximately 0.30 acres, located in a desirable downtown location on Main Street.

**SUBJECT PROPERTY**

“Subject Property” is located at 253 Main Street, in the City of Poughkeepsie, County of Dutchess and State of New York. It is more specifically known as Tax Id # 6162-77-062103 and 6162-77-064109. The adjacent parcels are currently vacant.

**GOALS FOR THE SITE**

- A unique in-fill development that is consistent with the history of the City of Poughkeepsie, its architecture and its downtown Main Street location.
- Maximize the financial return to the City for the sale of the property.
- Provide a use that is pedestrian friendly and consistent with commuter living.
- In keeping with the Poughkeepsie Main Street Economic Development Strategy

**CITY’S VISION**

- A project design that is appropriate for this area of downtown that takes into consideration its Main Street location with access to the Financial Plaza Parking Deck.

- A pedestrian friendly building(s) that relates well to the street and which includes amenities consistent with a walking and commuter population.
- A project that will help activate the area.
- A project that consist of either a commercial, retail or a mixed use building consisting of residential and retail.
- A project that will include a number of environmentally sensitive design features that follow Leadership in Energy Environmental Design (LEED) standards.
- A project that is consistent with the Poughkeepsie Central Business District Revitalization Strategy as adopted by the Common Council.

## REQUIREMENTS

1. Proposals must be submitted in the proposal format required. Sealed proposals will be received by the City Chamberlain, located on the 1<sup>st</sup> floor of City Hall, 62 Civic Center Plaza, Poughkeepsie, New York 12601 at the time stipulated.
2. One original and nine copies of the Proposal and an electronic version of the report in Adobe Acrobat (PDF) format shall be submitted. The information included therein should be as concise as possible. To be considered, each Submitter must submit a complete response to this RFP using the format found in Section 3 of this RFP.
3. Proposals must arrive no later than Monday, February 19, 2015 at 3:00 p.m. local time. Proposals received after the deadline will be deemed unacceptable for further consideration. Regardless of the delivery method, the Submitter is responsible for the actual delivery of the proposal to the City Chamberlain as of the deadline. Submitters agree to honor their proposals for a period of one hundred twenty (120) days from the proposal due date. All proposals become the property of the City of Poughkeepsie after the deadline whether awarded or rejected.
4. All information in a Submitter's proposal is subject to disclosure under the provisions of the Freedom of Information Act. It should be noted that submission contents will not be deemed proprietary information, and individuals who submit proposals will be provided opportunities to review other proposals, if requested, after the submission deadline.
5. The City accepts no financial responsibility for costs incurred by any Submitter in responding to this RFP. By responding to this RFP, the Submitter agrees to hold the City harmless in connection with the release of any information contained in its proposal.
6. Should any prospective Submitter be in doubt as to the true meaning of any portion of this RFP, or should the Submitter find any ambiguity, inconsistency, or omission therein, the Submitter shall make a written request for an official interpretation or correction. All questions concerning the solicitation and specifications shall be submitted in writing via e-mail or fax to the name below. You are encouraged to submit your questions via e-mail.

# Official Minutes of the Council Meeting of Monday, December 7, 2015

Corporation Counsel  
Attn: Nancy L.B. Griffin  
City of Poughkeepsie  
62 Civic Center Plaza  
Poughkeepsie, New York 12601  
[ngriffin@cityofpoughkeepsie.com](mailto:ngriffin@cityofpoughkeepsie.com)  
Facsimile No. 845-451-4070

Questions must be submitted no later than February 9, 2015 at 4:00 p.m. (5 business days prior to submission deadline).

7. Any oral responses to any questions shall be unofficial and not binding on the City of Poughkeepsie. The City staff will make such interpretation or correction, as well as any additional RFP provisions that the City may decide to include, only as an RFP addendum. Staff will mail or deliver addendums to each prospective Submitter recorded as having received a copy of the RFP. Any addendum issued by the City shall become a part of the RFP. Submitters should consider issued addendums in preparing his or her proposal.
8. A pre-proposal meeting will be held on January 15, 2015 at 10:00 a.m. in the Common Council Chambers, 3<sup>rd</sup> Floor, City Hall, 62 Civic Center Plaza, Poughkeepsie, New York 12601. The purpose of the meeting is to discuss the Request for Proposal, its goals and objectives with prospective Submitters and to answer questions concerning the RFP. Any questions and answers furnished will not be official until verified in writing by the City of Poughkeepsie. Answers that change or substantially clarify the RFP will be affirmed in writing. Copies will be provided to all in attendance.
9. It is required that interested parties attend this meeting. Prospective Submitters may bring up to two persons to the pre-proposal meeting. It is strongly suggested that one of the two persons in attendance be the intended primary contact for the Submitter if the contract is awarded to that Submitter.

## NON-COLLUSION

By submission of a proposal, the Submitter certifies in connection with this proposal:

1. The Submitter declares that this Proposal is made in good faith, without fraud or collusion with any person or persons submitting a proposal on the same Agreement.
2. The Submitter has carefully read and examined the "Request for Proposal" documents and understands them. The Submitter declares that it is fully informed as to the nature of and the conditions relating to the Subject Property. Additionally, the Submitter was given a full opportunity to inspect the premises prior to submitting the proposal.

3. The Submitter acknowledges that it has not received or relied upon any representations or warranties of any nature whatsoever from the City of Poughkeepsie, its agents or employees, and that its response is based solely upon the undersigned's own independent business judgment.
4. The Submitter has arrived at the proposed proposal independently, without consultation, communication, or agreement, for the purpose of restricting competition with any other proposal submitter or with any competitor.
5. Unless otherwise required by law, the price which has been quoted in the proposal has not been knowingly disclosed by the Submitter and will not knowingly be disclosed by the Submitter prior to award directly or indirectly to any other prospective Submitter or to any competitor.
6. No attempt has been made or shall be made by the proposed Submitter to induce any other person or firm to submit or not submit a proposal for the purpose of restricting competition.
7. Each Person signing the proposal certifies that he/she is the person in the proposal Submitter's organization authorized to bind the organization and such person has full authority to act on behalf of the organization.
8. Employees of the City of Poughkeepsie and his/her immediate family members are disqualified from submitting a proposal.

## SELECTION CRITERIA

The initial screening evaluation will be based upon the responses to the questions outlined in the specifications. Responses to the RFP will be evaluated using a two-tier selection system.

### I. Tier One Proposal Evaluation

Professional Qualifications	30% weighting
Past Involvement with Similar Project- verified by references, including experience with downtown infill development projects, and experience with urban, pedestrian friendly developments	35 % weighting
Financial capacity and ability to finance, including experience and capacity to develop an attractive retail/commercial or mixed use project	35% weighting

The proposals that are evaluated to have sufficient credentials under Tier One will then be passed along for a Tier Two evaluation.

**II. Tier Two Proposal Evaluation**

Extent to which the proposal meets the goals and project scope of the RFP and achievement of site development goals and visions.
Proposed purchase price

**SELECTION PROCESS**

The Selection Committee will consist of five (5) members appointed by the Mayor, the Common Council Chairman or his designee, and the Council member of the ward where the property resides. The committee will be assisted by City Staff as necessary.

The Selection Committee will evaluate the proposals based on the above two tier process. The committee may, at its sole discretion, schedule interview(s) with any of the Submitters who will be given an opportunity to discuss in more detail their qualifications, past experience, proposed work plan and acquisition cost proposal.

Following the evaluation process, the Committee will make a recommendation to the Common Council for the award of the proposal and the sale of the property. The act of selling city owned property by the Common Council is purely discretionary and as such, the City reserves the right to accept or reject any and all proposals received pursuant to this request, to negotiate with one or all qualified respondents, or to cancel in part or in its entirety this RFP if it is in the best interest of the City to do so.

The City may negotiate a mutually acceptable purchase and sale agreement with the approved Submitter. The City will determine whether the final scope of the project to be negotiated will be entirely as described in this RFP, a portion of the scope, or a revised scope. This agreement will not contain any assurances of any rezoning or site plan approvals necessary to complete the project. The Selected Submitter must secure and pay for all plan review fees necessary for the development of its proposal. The City will provide for a reasonable time in which to obtain such approvals before closing. If a purchase and sale agreement is not fully executed within thirty (30) days of the date approved by the Common Council, the City, at its sole option, may choose to initiate negotiations with any other qualified Submitter, or reopen the entire process.

## **DOWNPAYMENT**

Each Proposal must be submitted with a \$10,000 refundable deposit ("Earnest Deposit") made payable to the City of Poughkeepsie, as a good-faith commitment to proceed. The City will return the Earnest Deposit to the unsuccessful Submitter(s) within thirty (30) days of the date the Common Council approves the sale of the property. If the submitter wishes to voluntarily withdraw his/her/its proposal, the earnest deposit will be returned within thirty (30) days of the date notice is received by the City. The City will retain the Earnest Deposit for the successful Submitter and the City will apply the Earnest Deposit to the purchase price upon closing. The Earnest Deposit shall be in addition to and not in lieu of a good-faith deposit required upon the execution of a purchase and sale agreement.

## **INFORMATION**

For additional information about this Request for Proposal, please contact Nancy L.B. Griffin, at (845) 451-4065 or [ngriffin@cityofpoughkeepsie.com](mailto:ngriffin@cityofpoughkeepsie.com).

## **INSPECTION**

The Property will be available for inspection upon request. Please contact Nancy L.B. Griffin at (845) 451-4065 or [ngriffin@cityofpoughkeepsie.com](mailto:ngriffin@cityofpoughkeepsie.com) to schedule an appointment.

## **RESERVATION OF RIGHTS**

This RFP is not an offer to enter into an agreement with Submitters. Only the execution of a written purchase and sale agreement will obligate the City in accordance with the terms and conditions in such agreement. The City reserves the right to accept or reject any and all proposals received pursuant to this request, to negotiate with one or all qualified respondents, or to cancel in part or in its entirety this RFP, to waive irregularities and/or informalities in any proposal if it is in the best interest of the City to do so.

## **PROPERTY SUMMARY**

PRESENT USE: Vacant

LOCATION: 253 Main Street, City of Poughkeepsie, County of Dutchess, State of New York

OWNER: CITY OF POUGHKEEPSIE

TAX MAP #: 6162-77-062103 and 6162-77-064109

ACREAGE: 0.30 acres

ZONING: (C-2) Central Commercial District

IMPROVEMENTS: None

UTILITIES: Municipal Water/Sewer

TOPOGRAPHY: Level

FLOOD ZONE: None

WETLANDS: None

RESTRICTIONS: None

## SECTION 2

### PROPOSAL SCOPE OF PROJECT

#### Site Development

The City of Poughkeepsie wishes to advance a number of important goals with the sale and development of two (2) vacant Main Street Parcels. The required elements of any proposal need to include:

1. Any development shall include a mix-use development.
2. Adequate parking for the intended use, as provided in the zoning code, which is hidden from view of the street and does not utilize public parking.
3. Pedestrian-friendly design of all street frontages consistent with its downtown location and proximity to the train station.
4. A project that will include a number of environmentally sensitive design features that follow Leadership in Energy and Environmental Design (LEED) standards.
5. A development that is consistent with the Poughkeepsie Central Business District Revitalization Study as adopted by the Common Council.
6. A project design and use of the site to help activate the area.

#### SCOPE OF PROJECT

1. Proposal must include a detailed plan of development, including but not limited to an impact study of the development of this site and a detailed work plan listing all elements necessary to accomplish redevelopment of the site. The work plan will include a time line schedule depicting the sequence and duration of plan components showing how the work will be organized and executed. Any additional project elements suggested by the Submitter are to be included in the work plan and identified as Submitter-suggested elements. Also include in the work plan proposed steps, if any, to expedite completion of the individual components within the project. This will be given due consideration during evaluation of proposals.
2. Proposals must include a statement that the Submitter agrees to defend, indemnify and hold harmless the City of Poughkeepsie, its officers, employees and agents from and against all claims, lawsuits, losses and expenses including attorney's fees arising out of or resulting from the performance of this award.
3. Proposal must include the time period by which this project will be initiated and completed. Failure to perform, initiate and complete work within an acceptable time period will trigger the City's ability to reclaim title on the property.

**SECTION 3**  
**INFORMATION REQUIRED FROM ALL**  
**PROPOSAL SUBMITTERS**

Proposals should be submitted using the following format:

Section 1: Proposal Statement

Section 2: Project Description: This section should provide a narrative summary description of the proposed project. Proposed uses, number and type of units, parking requirements, phasing, circulation, concept and building design objectives shall be addressed.

Section 3: Target Population (if residential is included): This section should describe the targeted residents of the units, including income levels for residential units, as well as estimated numbers and kinds of tenants for the other elements of the building if a mixed use project is proposed.

Section 4: Impact Analysis: This section should provide an analysis of the impact of the project upon the community, including economic impact through commercial activities, streetscape modifications, housing impact, traffic impacts and other related facets. Response should be developed incorporating the project goals in Sections 1 and 2.

Section 5: Plans: This section should provide a schematic plan including site plan data and schematic floor plans for each level. Plans shall be no larger than 11 inches x 17 inches in size.

Section 6: Project Schedule: This section should include a project completion schedule including start and completion dates and other key dates as identified for action. Proposal must include the time period by which this project will be initiated and completed.

Section 7: Construction Team: This section should identify the professionals who will provide the following components of the project: design, construction oversight, and construction. Include the name of executive and professional personnel by skill and qualification that will be employed in the work. Resumes or qualifications of proposed project personnel may be submitted as an appendix.

Section 8: Overview of the Organization and Its Services: This section should give a summary of the development firm's history, including years in business, locations, size, growth, services and financial stability. Include information regarding any pending or recent lawsuits against the organization, its officers or employees. If the proposal was submitted by a lead organization on behalf of several partners, provide similar information for each partner.

Section 9: Professional Qualifications: This section should include the full name and address of your organization and, if applicable, the branch office or other subordinate element that will

## Official Minutes of the Council Meeting of Monday, December 7, 2015

perform, or assist in performing, the work hereunder. Indicate whether it is operated as an individual, partnership or corporation. If as a corporation, include whether it is qualified to do business. This information shall be provided for all organizations participating in the development of the property. If the proposal is submitted by a lead organization on behalf of several partners, list all key partners and their respective roles in the proposal. Identify the technical expertise which makes the organization(s) qualified for this work.

Section 10: Prior Experience: This section should provide a description of other infill downtown projects completed, including those with mixed-use and residential components. Include names, title and phone numbers of contact persons from units of government where these projects are located. Include supporting documents to demonstrate capacity.

Section 11: Financial Capacity: This section should provide a description of financial capacity of the organization, including appropriate documentation and banking references. If available, provide three (3) years of certified financial statements.

Section 12: Project Financing: This section should include a development budget and a ten-year pro forma (operating budget) analysis and other financial information for the project. Include the anticipated time schedule to assemble needed financial commitments, types of financing expected and letters of interest from banks or other sources. Financial partnerships (e.g., public/private; nonprofit/profit) must be identified.

Section 13: Acquisition Cost Proposal (must be separately submitted in sealed and marked envelope): This section should include the amount offered for purchase of the property, in whole or in part; and any purchase contingencies proposed. Any financial contingencies must also be identified.

Section 14:

1. Each Submitter shall submit a list of at least four (4) references for recent projects. Two of the references must be governmental or other public corporations. References must include a point of contact, an email address and a telephone number where the point of contact can be contacted. The reference list shall also include the dates when these projects were constructed.
2. Each submitter shall also submit at least two (2) financial references from banks or other financial institutions attesting to the submitter's financial capacity and ability to finance a project as proposed.

Section 15: Each submitter shall submit a non-collusion statement for each director and officer of the submitter. (See Attachment "A")

<b>R15-87</b>			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**6. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**A RESOLUTION OF THE CITY OF POUGHKEEPSIE DESIGNATING 120 MARKET STREET AS A LOCAL HISTORIC LANDMARK**

**(R-15-88)**

**INTRODUCED BY COUNCILMEMBER RICH**

**WHEREAS**, Soldiers Memorial Fountain and Park located at 120 Market Street is owned by the City of Poughkeepsie and has been nominated for a local historic landmark designation with the City of Poughkeepsie Historic District and Landmarks Preservation Commission (hereinafter “HDLPC”); and

**WHEREAS**, the HDLPC held a public hearing on September 23, 2015 regarding the application nominating 120 Market Street as a local historic landmark; and

**WHEREAS**, the HDLPC voted unanimously in favor of the proposed designation and approved the application on September 23, 2015; and

**WHEREAS**, the HDLPC’s approved application was forwarded to the Common Council for consideration on October 7, 2015; and

**WHEREAS**, the Common Council held a public hearing on November 16, 2015 regarding the nomination of 120 Market Street as a local historic landmark; and

**WHEREAS**, after duly considering the factors specified in Section 19-4.5(4) of the Code of Ordinances of the City of Poughkeepsie, the Common Council hereby finds that premises located at 120 Market Street possesses special character, historic and aesthetic value as part of the

cultural, economic and social history of the City of Poughkeepsie; embodies distinguishing characteristics of an architectural style; is identified with historic personages; and is the work of a designer whose work has significantly influenced an age.

**NOW THEREFORE,**

**BE IT RESOLVED,** that the City of Poughkeepsie Common Council hereby designates 120 Market Street as a local historic landmark. The City Chamberlain is authorized and directed to forward notice of the designation of 120 Market Street to the Dutchess County Clerk for recordation.

**SECONDED BY COUNCILMEMBER HERMANN**

R15-88			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Pery	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**7. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**RESOLUTION  
R15-89  
EXTRACT OF MINUTES  
[LED Lighting-Phase II]**

A regular meeting of the Common Council of the City of Poughkeepsie, Dutchess County, New York was convened in public session at the Council Chambers, City Hall, Poughkeepsie, New York on December 7, 2015 at 6:30 o'clock p.m., local time.

The meeting was called to order by Chairman Petsas, and, upon roll being called, the following members were:

PRESENT:

- Councilmember Christopher D. Petsas
- Councilmember Joseph Rich
- Councilmember Robert L. Mallory, Jr.
- Councilmember Lee David Klein
- Councilmember Ann Perry
- Councilmember ShaRon McClinton
- Councilmember Randall A. Johnson II
- Councilmember Tracy Hermann

ABSENT:

The following persons were ALSO PRESENT:

Acting Commissioner of Finance Karen Sorrell

The following resolution was offered by Councilmember Rich, seconded by Councilmember Hermann, to wit;

BOND RESOLUTION DATED DECEMBER 7, 2015

A RESOLUTION AUTHORIZING THE INSTALLATION OF LED LIGHTING PHASE II IMPROVEMENTS AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,153,947 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

BE IT RESOLVED, by the Common Council of the City of Poughkeepsie, Dutchess County, New York (the "City") (by the favorable vote of not less than two-thirds of all of the members of the Common Council) as follows:

SECTION 1. The acquisition and installation of LED lighting improvements including street and area lighting at various locations throughout the City, to achieve energy savings, is hereby authorized at an estimated maximum cost of \$1,153,947, and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 35 of paragraph a of Section 11 of the Local Finance Law, and that the period of probable usefulness of said purpose is fifteen years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes a Type II Action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

SECTION 3. The City plans to finance the total cost of said purpose by the issuance of serial bonds of the City in an amount not to exceed \$1,153,947, hereby authorized to be issued therefor pursuant to the Local Finance Law. The City anticipates receiving NYSERDA grant funds in the estimated amount of \$72,460 for the project purpose, to be applied to repay obligations so issued.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 5. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds shall be applied to reimburse the City for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 6. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the City are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on

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all the taxable real property of the City a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 7. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Commissioner of Finance, the Chief Fiscal Officer of the City. The Commissioner of Finance is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Chamberlain is hereby authorized to affix the corporate seal of the City to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 8. The Commissioner of Finance is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and, to the extent applicable, to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- (3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 10. The Chamberlain is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the Poughkeepsie Journal, being a newspaper having a general circulation in the City and hereby designated as the official newspaper of the City for such publication.

SECTION 11. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Councilmember Christopher D. Petsas	VOTING <b>Aye</b>
Councilmember Joseph Rich	VOTING <b>Aye</b>
Councilmember Robert L. Mallory, Jr.	VOTING <b>Aye</b>
Councilmember Lee David Klein	VOTING <b>Aye</b>
Councilmember Ann Perry	VOTING <b>Aye</b>
Councilmember ShaRon McClinton	VOTING <b>Aye</b>
Councilmember Randall A. Johnson II	VOTING <b>Aye</b>
Councilmember Tracy Hermann	VOTING <b>Abstain</b>

The foregoing resolution was thereupon declared duly adopted.

Approved: December 7, 2015

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John C. Tkazyik  
Mayor

R15-89						
			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**VIII. ORDINANCES AND LOCAL LAWS:**

**IX. PRESENTATION OF PETITIONS AND COMMUNICATIONS:**

1. **FROM LORELEI POLLOCK**, a notice to appeal the rejection of her application for a vendor permit. **Tabled to further meeting**
2. **FROM CORPORATION COUNSEL ACKERMANN**, a communication regarding the Inter-municipal Agreement between the Poughkeepsie School District and the City of Poughkeepsie with regard to Pop-Warner Football.
3. **FROM AMBER SUMMERSON**, a notice of property damage sustained on September 13, 2015. **Referred to Corporation Counsel**
4. **FROM KEITH S. RINALDI, P.C.** a notice of personal injury sustained by Heather Knapp on August 5, 2015. **Referred to Corporation Counsel**
5. **FROM EL PATRON**, a notice of intent to renew their Liquor License. **Referred to Corporation Counsel**

**X. UNFINISHED BUSINESS:**

**XI. NEW BUSINESS:**

**XII. ADJOURNMENT:**

A motion was made by Councilmember Rich and Councilmember Mallory to adjourn the meeting at 9:40 p.m.

Official Minutes of the Council Meeting of Monday, December 7, 2015

**Dated: January 21, 2015**

I hereby certify that this true and correct copy of the Minutes of the Common Council Meeting held on Monday, December 7, 2015 at 6:30 p.m.

**Respectfully submitted,**

**Deanne L. Flynn  
City Chamberlain**

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