



**THE CITY OF POUGHKEEPSIE
NEW YORK**

**COMMON COUNCIL MEETING
MINUTES**

Monday, March 4, 2013 6:30 p.m.

City Hall

I. PLEDGE OF ALLEGIANCE:

ROLL CALL

All Present

II. REVIEW OF MINUTES:

CCM 9-19-12						
			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Councilmember Herman	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Parise	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Boyd	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Solomon	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Chairman Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PH 11-19-12						
			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Councilmember Herman	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Parise	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Boyd	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Solomon	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Chairman Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

III. READING OF ITEMS by the City Chamberlain of any resolutions not listed on the printed agenda.

IV. PUBLIC PARTICIPATION: Three (3) minutes per person up to 45 minutes of public comment on any agenda and non-agenda items.

Bernard Daisley - 6 High Street – I have two items I'd like to address. Dutchess County is having its 300th Year Anniversary and has asked schools in Dutchess County to

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submit an essay for the essay competition in Dutchess County. So far, since February 27th (I think it is), there have been 500 responses came in. Not one was from the City of Poughkeepsie. This is the second time I'm dealing with an issue in education of our young people. We want to build jails for them, but we are missing in educating them. Are our teachers not qualified or not willing to go to After School programs? This is a question I'd like to see addressed urgently. The deadline is March 18th. We are two weeks away; not a response...we have [responses] from Stissing, Spackenkill, Ketchum, Weatuck, Pawling, Brinkerhoff, Fishkill Plains, Kinney Road and Eugene Brooks – not one from the City of Poughkeepsie. The City is not educating our children. Second issue is that on March 7th, Dutchess County is planning to pass a resolution saying that Dutchess County does not support the New York Safe Act. As a resident of the City of Poughkeepsie, and one year after the death of our City Police Detective and when the residents are not interested in the protection of our peoples, probably because of some ulterior motives, the NRA trying to make sure that they get their guns sold. We are putting our security forces at risk, because if you want to put guns that can destroy a “vest,” destroy armored vehicles and put them in the hands of ordinary citizens, something is wrong in the way we are thinking. Our Common Council must lend or should encourage our representatives at the County to refrain from going along with that vote and I will be there petitioning them on Thursday. Thank you.

Nathaniel Almeida - 186 Union Street – Member of the Board of Trustees for the Poughkeepsie Public Library District, representing the City of Poughkeepsie. I want to thank the Council for using their “Common sense in voting appropriately for the appropriations necessary for ‘our’ library district.” I would say though, next time, in the future, you should get yourselves more familiar with the library district and how it functions; how it's operated. Meetings are held every 4th Wednesday. It's open to the public. You're more than welcome to come join us, get a little education on the process. If you have questions, we're always willing to answer any questions that the public has, although nobody ever comes to our meetings, which is a problem. I would encourage you, as elected officials (it is your responsibility) to make sure that you know all areas of government; direct or indirect, so I would like to introduce you all to our meetings.

Councilmember Solomon: What time?

Nathaniel Almeida: 7:00p.m. – 8:30 p.m. Kind of long, but it's necessary.

Ken Stickle - 118 Catherine Street – I noticed that the City of Poughkeepsie got a little wake-up call from Forbes Magazine, about being a miserable place. I don't care what anybody on this Council says, Poughkeepsie is miserable. Take a ride on Main Street on the weekend. The streets are littered with garbage. You don't call that miserable? You don't call that misery? Take a ride over [to] Academy Street on Fridays. We have no parking 9-12. I haven't seen a street sweeper over on Academy in I don't know how long...I still got leaves on the front of some of the properties. Take a ride over [to] Catharine Street. I have a section of Catharine Street [where] there's no alternate side of the street parking. I don't know the last time a saw a street sweeper come down my street, but the section between Mansion and the highway, they never get the left side when they do come through, because we don't have alternate side of the street

parking...come to think of it, there's none on Conklin Street, on a section of Garden Street...right on down the line. So this is misery; this is miserable. We have a filthy city. Let's get the street sweeper out. We had some nice weather. I raked and swept the front of my yard and house. You couldn't believe all the garbage I picked up from the curb out. It would be nice for everyone to come out and clean up their front yard on nice days. Goes along with Forbes that it's miserable. Add Clinton Street to the list and some of the storm drains have weeds growing out of them, come on, guys. Start going around and looking at your wards. Contact the new City Administrator, Commissioner of Public Works and ask Mr. DuPilka for the equipment to come out. We have the equipment – let's clean the City up. Who wants to put a business on Main Street if you think about it. As nasty as it looks, I can't blame anybody for not wanting to come into the City, and we keep seeing we're bringing business in. Where? What are we putting in here? Another haircutting place, another beauty parlor, another nail place, another bodega? Let's get something that really will bring jobs into the area. You're never going to get a company to come in here unless you clean the City up. If you want to start cleaning it up, instead of sending people to the Dutchess County Jail, put 'em out on the street, cleaning and sweeping up for their fines. Stop sending them to the jail, costing the taxpayers more and more money. Let's use the help that we have [available to us]. Thank you.

Constantine Kazolias - 47 Noxon Street – First, I want to apologize for the way I took Milo across the coals when he was Finance Commissioner, and I hope we get a CPA in his place, but then again, like everybody else in society, we're living from hand to mouth. So was the City when they were doing the finances. I can't fault them on that, but then again...as Stickle was saying, 'you can't cut 40 people from DPW. You're cutting manpower' so that's what's happening. Also, you cut a man from the Water Treatment Plant, which is something else, that you're probably aware of. Asked what was happening with the roof leak at City Hall since a \$100,000 bond was supposed to fix it. Also stated that the Sanitation fee in Beacon cut its fees in half – if not better, by recycling. This library bonding is inequitable. We have to take it on our rating, and the Town has 60/40 – they have the "Lion's Share." More importantly, I had an epiphany today. After reading about the Rhinebeck IDA, it was very informative. I thought we had one here, but the County took over. The County comes in...they can do what they want to do...like pilots. They can be like a dictator. They can cut out the library, the City, the water districts, etc. Pilots are killing the City and we don't need any more pilots as far as I'm concerned. That's why we're under such financial stress – a financially distressed City. I don't want to go on and on. I know you've got your hands full. By the way, that IDA meeting is at 8:00 a.m., but you people probably don't want to get up that early, or some of you have to go to work, but I'm going and will present the City's case as far as I'm concerned. I hear it's still negotiating but the point is, we should get some of the action; if not, then we should do away with pilots completely. I feel very strongly about that. You know where I'm coming from John, Mr. Mayor – whatever you want me to call you, but I feel very strongly about it because pilots have killed the City. We're looking for help...and financial aid is...we have to look into ourselves instead of looking for the outside to come in. No more pilots! Tell them to take the plane and go somewhere else as far as I'm concerned. Thank you for your time.

Doug Nobiletti - 145 Academy Street – I missed the public hearing for the nomination of 87 South Hamilton [Street], but I did want to encourage you to look at it favorably. Look at the willingness of a property owner to take their property and put in on the Historic listings, which does have some future limitations in what they can do with the exterior of that property. But, look at the willingness to commit to doing so on behalf of the City. Because some people’s first reaction is that it’s restrictive, it’s problematic, etc. The truth is, it’s actually the opposite. It gives the City its value. It helps show that the city cares about its assets. It wants to preserve and protect them, as this Ordinance which we forged by fire...it took a while, but it has good intent, good purpose and, if we can find the mechanism to encourage the City as a whole to find the means to improve its look, along with what Mr. Stickle said. Obviously, trash is a major issue. Many of you know that from a Main Street perspective, that before you, is a point of attention that is sorely needed. But, the whole look of the City, if we lift it, we all gain. Since you’re all City residents, you all gain as well. Thank you for your time.

V. MAYOR’S COMMENTS

Mayor Tkazyik: Thank you Mr. Chairman, members of the Council, good evening all members of the public. Thank you for coming out tonight, for tonight’s meeting. First of all, I’d like to remind everyone that the Annual Easter Egg Hunt is fast approaching and that will be on Saturday, March 30th, down at Waryas Park. John Flowers and his “elves” do a tremendous job. Each year, it kicks off bright and early at 8:00 a.m. and goes to 2:00 p.m. from ages 8 to 80...I think that’s what the poster says. So, come on down and enjoy a great day of Easter Egg hunting down in Waryas Park on March 30th. I have to disagree with Poughkeepsie being a miserable city. In fact, Forbes Magazine, a few months back rated us No. 6 as being one of the best cities to raise a family. When they make these ratings, they tie you all into alliance numbers, which include Newburgh and Middletown numbers. If you really went on to read it, it talked about the weather and it talked about getting from one end of town to the other. In fact, when they rated us 10 months ago as being one of the best cities...the top 6 cities. They talked about the crime rate is one of the lowest in the nation. Now, that doesn’t mean that Poughkeepsie or other cities don’t have challenges, because we all have challenges, and I must say that, the minute our new City Administrator was appointed, he dived right in to some of these key issues: Quality of life, sanitation concerns raised at the meetings, meeting with Department Heads right in the first week, meeting with the Commissioner of Public Works on the issues and needs and challenges of that department. Those issues will be tackled head on, so I don’t want anyone to think that their concern(s) is not being noticed. We hear you and we will aggressively dealing with those issues and the office of Corporation Counsel is working diligently with the members of the Union to negotiate the opportunity of providing a staggered work week schedule, that would be able to assist us to collectively work together to address the cleanliness in areas – particularly on weekends, where we see a lot of the activity take place in our central business district or in our parks. That’s a positive step in the right direction and again, we’ll continue to work with everyone and the members of the Council as we deal with a variety of issues that are before us. Also in your agenda tonight is 87 South Hamilton Street which I fully support the nomination and designation of a Historic home that graces its street. Now, as Mr. Horner said, “You will have bookends on both ends of the block.” That is a true

testament to the neighbors and residents along South Hamilton Street. I have one more thing. On your desks this evening, I did provide a letter from the Deputy Secretary of HUD [Dept. of Housing and Urban Development] informing all elected leaders about the \$85 Billion and possible budgetary cuts due to sequestration going into effect. As you can see, they're anticipating a 5% or more reduction for 2013; that includes CDBG, HOME, HOPWA and ESG, and you see the impacts on those who depend on the subsidy the most – in those areas of need. So again, I just wanted to make the Council aware of that. Of course, that also hinders timetables in relation to when we receive funds. If you remember last year's cycle, we did not receive 2012 CDBG funds until August. The season's almost over when it comes to certain projects that you're trying to get done within that fiscal year and HUD requires you to meet a timeliness portion, because they want you to spend and draw down all the money within a particular time, and it becomes very challenging in that, but this letter is at least making us aware of what challenges face us in relation to these federal programs that we desperately depend on.

VI. CHAIRMAN'S COMMENTS AND PRESENTATIONS:

Chairman Mallory: Good evening. Since the beginning of this year, the Council has pursued very effort to monitor our finances in a more thorough way. First, we will be receiving monthly reports on revenues and expenditures, and now with the resolution presented by Councilman, Joe Rich later this evening, on informing the Council, prior to transferring any unencumbered, appropriated funds. We are working with the Mayor and his staff to provide the proper checks and balances. Also before this Council is a resolution appointing the nominees to the Waterfront Advisory Committee. This Council would like to thank Majority Leader Boyd, Minority Leader Parise and Common Councilmember Rich for taking on additional responsibilities of interviewing and making the selection. For those that expressed an interest to serve on the WAC and weren't selected, thank you for your interest and please apply again for other volunteering positions, when they become available and it is something you're interested in. For those that served as Council appointees, who will no longer be serving, the Council would like to express their gratitude for the time and their effort. In addition, this Council is accepting letters of interest for those wanting to sit on the Board of Assessors Review. Notices have been posted on the City's website for over two weeks. The deadline is this Friday, March 8th. You can drop off the letter at the Chamberlain's office, or you can email her at dflynn@cityofpoughkeepsie.com. Finally, in reference to our schools, I had a conversation with the president of the School Board, Ralph Coates and now know that the school district is pursuing a School Superintendent. During that conversation, I was pleased to hear our liaisons, Majority Leader Boyd and 5th Ward Councilwoman Perry to be a part of that process, and I acknowledge and thank them for being part of that process. I also want to thank President Coates for including us in that process.

VII. MOTIONS AND RESOLUTIONS:

- 1. A motion was made by Councilmember Solomon and seconded by Councilmember Boyd to receive and print.**

Councilmember Mallory: Before us today, as I shared earlier, is through two weeks of work from the members of the Council that I've shared beforehand. Before us is Arnie Serotsky, Harvey Flad and Lynn Spens as the selection before the Council, as our appointees. With what Nina Boyd had presented before us two weeks ago, as far as limiting the selections by the Mayor and this Council, we should hope to have a more productive Waterfront Advisory Committee that could meet the needs of our development and our community's concerns. Also, with this resolution of the Council selection of Chairperson, who is Arnie Serotsky. We look forward with the Mayor and his nominees and selections when they come on. Again, I'd like to thank Council members Boyd, Parise and Rich for their effort and time. Are there any comments to be made?

Councilmember Rich: Yes, we did meet and got to talk with all of the applicants, save one and we did that by phone. We had 8 great applicants, which is wonderful. The problem is, we only had 3 openings. So, I appreciate all of you folks that applied and I especially, the 3 of you that will be appointed and I hope that you will be starting your work very soon.

Councilmember Boyd: I just want to thank all the applicants for applying. Everyone was well qualified in this responsibility and it was a very tough decision to make. I think we'll have a great committee, and we'll get some definite answers as to exactly what's going on with the Waterfront.

Councilmember Parise: Yes, I just want to echo the words from Chairman Rich and Majority Leader Boyd. I want to thank all 8 applicants were so well, well...it was so hard for us...they answered all of our questions; their heart was in the City. They were very dedicated and it was a very tough decision. I want to thank all 8. The 3 that were picked, I know will do a great job. I know their heart and souls were in this, which made our selection a little easier. So, thank you and good luck.

**RESOLUTION
(R-13-26)**

INTRODUCED BY COUNCILMEMBER SOLOMON

WHEREAS, there currently exists vacancies on the Waterfront Advisory Committee which the Common Council is desirous of filling; and

WHEREAS, in accordance with the Section 18 ½-5(b) the Common Council shall appoint three members to the Waterfront Advisory Committee and shall further appoint the committee chair; and

WHEREAS, the Common Council has solicited members of the community who are interested in serving on such board, and has interviewed those who have submitted their names; and

WHEREAS, it is in the best interest of the City of Poughkeepsie and its citizens that the Waterfront Advisory Board should have a full complement of members in order to properly conduct the business required of the Board;

NOW, THEREFORE,

BE IT RESOLVED, that the Common Council of the City of Poughkeepsie hereby appoints the following individuals to the Waterfront Advisory Committee for a two (2) year term:

- Arnie Serotsky
- Harvey Flad
- Lynn Spens

BE IT FURTHER RESOLVED, that the Common Council hereby appoints the following member as Chair:

- Arnie Serotsky

SECONDED BY COUNCILMEMBER BOYD

R13-26			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Councilmember Herman	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Parise	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Boyd	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Solomon	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Chairman Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. A motion was made by Councilmember Solomon and seconded by Councilmember Boyd to receive and print.

Councilmember Rich: In making up this resolution, I relied upon our Chairman and our Corporation Counsel, Paul Ackermann in doing some research and coming to a conclusion as to what we could do under our Charter. Basically, what we’re trying to do with this resolution and other activities is to become more of an overseer, an ombudsman – a person who looks at the budget, while it’s being formulated, of course, because that’s our job. But, also, after we have our final budget to see that everything is working appropriately, and that things are going well. The budget is a plan of action for an entire year. Therefore, we should be careful to know that things were going the way we would like, and if they’re not, then we should know that too.

Councilmember Boyd: I agree with this resolution, in excess of \$25,000 but I wish it was less. Like \$15,000 and I wish there was a time limit on it. Say you can’t transfer funds in excess of \$25,000 in 15 or 20 days, by the time the end of the month occurs, and we allow this transfer of funds, we could have \$100,000 at some point (if you take 4

times \$25,000). So, I just wish it was a lesser amount and that there was some sort of time limit on it.

Mayor Tkazyik: We, the Administration wholeheartedly supports the resolution that is before you. We thank leadership and Councilmember Rich for bringing us forward. This strengthens the case of the City Administrator and Commissioner of Finance, as we proceed and work through the budget year and working with our Department Heads and Division Heads in making those departments aware of those monetary actions of over \$25,000. So, we do support this resolution and it strengthens the Administration's case to the workforce.

R E S O L U T I O N
(R-13-27)

INTRODUCED BY COUNCILMEMBER RICH

WHEREAS, the Common Council of the City of Poughkeepsie is desirous of having a better understanding of the fiscal condition of the City of Poughkeepsie through regular reporting of the fiscal year budget; and

WHEREAS, while Section 7.05 (g) permits the Commissioner of Finance to transfer unencumbered funds from one general classification of expenditure to another general classification of expenditure within the same department, the Council desires to be timely notified of such transfer in order to sufficiently understand the exact financial condition of the City ; and

NOW, THEREFORE,

BE IT RESOLVED, that the Common Council of the City of Poughkeepsie hereby request that Commissioner of Finance notify the Common Council prior to transferring any unencumbered appropriation balance from one general classification of expenditure to another general classification of expenditure where such expenditure is in excess of \$25,000; and

BE IT FURTHER RESOLVED, that such notification shall appear as a communication from the Commissioner of Finance on the agenda of a regular meeting of the Common Council.

SECONDED BY COUNCILMEMBER SOLOMON

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R13-27			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Councilmember Herman	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Parise	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Boyd	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Solomon	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Chairman Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VIII. ORDINANCES AND LOCAL LAWS:

NONE

IX. PRESENTATION OF PETITIONS AND COMMUNICATIONS:

1. **FROM BLATT & KOPPELMAN, P.C.**, a notice of intent for The Last Train Stop, Inc. d/b/a Mahoney’s Irish Pub & Steakhouse to obtain a Liquor License. **Referred to Corporation Counsel**
2. **FROM ERNESTINE BROWN**, a notice of property damage sustained on January 10, 2013. **Referred to Corporation Counsel**
3. **FROM JAMES AND THERESA NEAL**, a notice of intent to renew Slim’s Lounge Liquor License. **Referred to Corporation Counsel**
4. **FROM MAYOR TKAZYIK**, the March 1st Financial Report.

Mayor Tkazyik: Thank you, Mr. Chairman. As placed on your desk, as by Code due to you, is the March 1st Annual Financial Report which consists of both this narrative and both the highlighted graphs that accompany it. This detailed report highlights the annual overview that supports the General Fund, The Water Fund, Sewer and Transit, Debt Service, GASB 45, the Tax Cap. The next item as well the Quarterly Reports which dates from October 1st until December 31, 2012 from all departments is received. Please review the Fourth Quarterly report for 2012. Again, any questions or concerns, please bring those to myself or the City Administrator in relation to both of these reports. See attached Financial Report dated March 1, 2013.

Councilmember Solomon: Asked where the negative fund balance amounts are depicted in the report (Sedore Report). She was unable to find any of this information in the graphs contained in the 2013 Financial Report. She is worried because it comes to many millions of dollars. Unlike our bonded debt, we don’t hear how we’re paying this negative balance back. Asked who we owe all this money to. I’m speaking from the 2011 Sedore Report showing that the City is at a negative \$8.3 Million. Who are our creditors?

Mayor Tkazyik: That is in relation to the assets that was explained to you in relation to the fund balance amount. You will see that General Overview explanation in this report. City Administrator Bunyi, if you want to elaborate on that.

City Administrator Bunyi: The question, I guess is, “Who do we owe money to?” Our single biggest debt is obviously...which is part of the whole assets of the City, is our outstanding debt. We have Accounts Payable. When we do the year-end financials, it’s a picture...it’s December 31st of whatever the end of the year is. There are vendors there that we owe money to who will be paid, the first of the month, the first of the following month, or at least no later than March. The due to’s and the due from’s, I think is what you’re asking, is the due to’s and the due from’s which are basically, monies that are between funds of the city.

Councilmember Solomon: No, I’m not. I’m asking about the negative fund balance. They said that we had overspent by \$8.3 Million and I want to know who we owe the money to.

City Administrator Bunyi: I’m not sure, but if you want, I will get you a list of all the vendors that we owe money to as of December 31, 2011, which the audit is for.

Mayor Tkazyik: You’re talking about Debt Service payments, Pensions, Health Insurance Costs...

Councilmember Solomon: No I’m not talking about bonded debt. I’m talking about what Sedore was mentioning; that we are “In the Hole”...now I’m wondering, other than the New York State Pension System, I can’t imagine any place where we could borrow all that money.

City Administrator Bunyi: We haven’t borrowed any money, Ma’m. It’s basically...again, I go back...when you’re working with a Balance Sheet, which is the basis for a fund balance, what you’re working out of, is assets and liabilities. When you’re working with assets and liabilities, I guess the best way I can give it to you is; you’ve got your Cash, Investments, Accounts Receivables and everything owed to you (by other governments, other vendors, etc.), and at the bottom end, what you have is your liabilities; which is, your Accounts Payables and a depreciation of your assets and your debt service. What it comes down to is; if you want me to, I can get you a list of our Accounts Payable.

Councilmember Solomon: I’m confused here. I’m quite sure that the Sedore Company to us that we overspent by \$2 million dollars. How can they say that? It doesn’t seem to square with what you’re telling me.

City Administrator Bunyi: Basically we’re looking at 2 or 3 different statements. On the one hand, they were discussing the Operating results of the City. That is, revenue minus expenses. The City has been spending more than its revenues – not only in the last 4 years; if you remember, this City had over \$10 Million over in fund balance going back to 2004 and 2005, and it’s been a continuing challenge to the City - that’s one report.

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Then you've got the Balance Sheet, which is where you pull your fund balance report from, and the fund balance is basically a statement of your assets. Assets are combined with both liquid and non-liquid assets vs. liquid and non-liquid liabilities. So what it comes down to is, your assets now are basically about \$8 Million less than it was 4 years ago. That's why you have a negative fund balance. The third financial report you have is your Cash Flow, which the City has cash. So we are paying our day to day vendors, our bills, insurance, pensions. But, at the end of the day, you go back to the balance sheet, it is your assets that have deteriorated by over \$8 Million because you continually run a deficit operation.

Councilmember Solomon: That is very discouraging. So, how do we change that?

City Administrator Bunyi: We had a meeting with the Department Heads the other day, as part of the introduction into my coming in (as City Administrator). We are in the process of trying to get everybody, like the Common Council to review their finances on a monthly basis so they can see where the expenses are coming from. The second thing we're doing is having a follow-up meeting. Our goal, depending on the size of the department is to look at a 5 -10% savings from every department from now to the end of the year.

Mayor Tkazyik: Another big component is to look for new sources of revenue. There will be two big issues coming forward, that we will discuss with Council leadership in relation to looking for new ways for revenue sources as we proceed to prepare for the 2014 Budget process. We'll be lining up revenues with expenses. That's something we did with the 2013 Budget. It represents the real numbers.

City Administrator Bunyi: I think Sedore explained it emphatically a couple of times: The way you turn around a fund balance is very simple – It is making sure that your revenues minus the expenses has a surplus. It starts off with a realistic budget, then finding the revenues and then finding savings in the expenses. Our goal for the rest of this year is to see a 5-10% surplus in terms of the revenue vs. expenses.

Councilmember Solomon: You expect at the end of the year that negative fund balance will be...

City Administrator Bunyi: Part of it.

Councilmember Solomon: Part of it will be taken care of?

City Administrator Bunyi: Yes, Ma'am.

Mayor Tkazyik: Also, you have to take into account, the opportunity in relation to new revenue sources.

Councilmember Solomon: ...and no snow.

Mayor Tkazyik: No, snow, right.

Councilmember Rich: I have read the 2010 – 2011 Audit by Sedore Co. of our City. I also got a copy of the Moody's Report – which is more for people interested in buying our bonds, I guess (one of the things). One of the problems we've had for the last 5 years, our revenues were below our expenditures. Then the question is, "Why?" One thing was pretty obvious was that we've kept property tax rate stable; hasn't been raised by much, if at all. However, if you think in terms of people who don't get pay raises for 5 years and have to pay for the same things, causing an increase in expenses and a decrease in revenue, inflation occurs. This is what happens when people don't get raises in their job – if they have a job. So we have to decide what we want to do. Do we want to cut services, even more than we have [already]? For example, Police Chief Ron Knapp stated that in 2007 there were 107 authorized (uniformed) police – we now have 96 in 2013. The same thing goes for Firefighters and DPW. Our services have been reduced. Despite that, we have been unable to balance our End of Year Report that Sedore gives us, simply due to a lack of revenue for the expenditures that we said were in the budget. That's why, in all honesty, we had to go to some kind of revenue enhancement this year. A lot of people don't like it, but there was no choice without getting rid of our Sanitation Department totally. We had to get new revenue. We could do it in the General Fund, by raising property taxes; the Mayor suggested that it would be a 16% tax increase if we kept Sanitation on board, instead of laying them off – everybody on their own; privatization for the whole city. We didn't do that. We didn't have enough people in support of a property tax increase on this Council or in the Mayor's office. We had to do something. Sedore and Moody's said we did a good thing. We had to raise revenues or services would have to be drastically cut. We call that the Sanitation User Fee. Some people complained to me, "Why didn't you just raise taxes?" Property taxes, sure, but you got to have the Mayor's support, or if you don't have the Mayor's support, you've got to have 6 votes on the Council. We didn't have 6 votes, so we couldn't raise your property taxes, but we did not want to leave this City without any garbage program. We're called, "Tree City, or Queen City," and I don't want it to be called, "Rat City." We're in dire straits and we're not alone. Many other cities – from small to medium are also going through the same thing. They're in deep trouble. We're trying to stave off a receivership, where the State takes over. We have to raise property taxes. It's the only way we have to raise revenue. The sales tax was reduced by the County by \$2.3 Million. We've got a big time, severe problem. Both Moody's and Sedore congratulated us for having the "guts" to make the decision to charge a user fee for sanitation. That we would not allow this vital service to go "down the drain, 100%." Our other vital services, Police and Fire are also being "hit," although no one talks about those. You've got to make a choice: How much service do you want, how much are you willing to pay? And, how vital is it to have quality services. I say, "If you want to have a decent place to live, you've got to have quality services."



The City of Poughkeepsie
New York

John C. Tkazyik
Mayor

CITY OF POUGHKEEPSIE
CITY CHAMBERLAIN
2013 MAR -1 PM 3:49

March 1, 2013

Common Council
City of Poughkeepsie

Re: March 1, 2013 Financial Report

Dear Chairman Mallory and Members of the Common Council:

Pursuant to Article III, Section 3.01(h) of the Charter of the City of Poughkeepsie, I hereby submit to you my report on the financial condition of the City. My report consists of both this narrative, which highlights significant issues as well as the customary detailed reports and graphs.

Overview

In 2012, the City of Poughkeepsie continued to suffer through the impact of the recession that began in 2009, creating another challenging fiscal year for the City. Although the mortgage tax collection showed signs of recovery, the assessment values of properties continued to decline in value. For the second time since the revaluation in 2006, assessment values dipped below the \$2 Billion mark. New York State maintained its Aid Incentives to Municipalities (AIM) for Poughkeepsie. For the first time since 2009, property tax collections for 2012 are projected to be close to 100%. This is the result of higher foreclosures and property tax lien sales. At the end of 2012, it is estimated that there were close to 400 properties unoccupied. Expenses continued to outpace revenues.

Moody's downgraded the City's bond rating from an A3 to Baa2. The ratings agency highlighted the three major challenges the City is facing: high debt, structural imbalance, and continued softening of its tax base.

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The City has made major strides in reducing its long-term debt from over \$80 million to under \$60 million in the last four years through aggressive reduction of existing debt and minimal borrowing. The current debt continues to be a burden to the City's debt service commitments and operating budget.

The City's negative fund balance is the result of the recession, mandated employee benefits, and substantial debt service payments. The City has taken drastic steps to control expenses with the goal to match conservative projected revenues. The 2013 budget was formulated to keep expenses well within realistic revenue projections.

The housing recovery and development will be the key to reversing the trend. In 2012, we started to see signs of housing recovery with an increase in mortgage tax collections. Development in the City is crucial and projects such as Vassar Brothers Medical Center, Mid-Hudson Medical Group, DeLaval, Poughkeepsie Commons, and Dutton Lumber will help maintain and improve the taxable assessments.

The overall financial condition of the City is measured by consolidating the results from its three major funds: General, Water, and Sewer. The General fund saw an increase in property sales and sales tax collection revenue. Our 2012 controllable expenditures indicate a minimal increase over the 2012 budget. However, while the General Fund's revenues are projected to break even, three major uncontrollable expenditures of health, retirement, and workers compensation will result in a budget deficit. These expenses continue to be the most challenging and the 2013 budget addresses these expenditures.

General Fund

The unaudited preliminary financials for 2012 indicate that the direct operational expenses of the General Fund matched the revenues collected. However, the three major indirect expenditures: health insurance, retirement, and workers compensation continued to rise dramatically. The years 2009, 2010, and 2011 were among the most challenging years for the City. Revenues deteriorated and expenses had to be contained. The year 2012 saw the slow turnaround and recovery begin to impact the City's finances.

Sales tax revenues in 2012 are projected to be \$11,800,000, an increase of 1.6% compared to 2011 actual and the third consecutive year of increases. In March 2010, the repeal of the sales tax exemption on clothing and shoes under \$110 by the Dutchess County legislature went into effect. Our 2012 sales tax receipts are projected to be higher compared to 2011 actual by \$179,337. Sales tax revenues remain a major source of our city's funds at 27.5% of the General Operating Fund and an accurate forecasting of these revenues is vital. It also remains essential to

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ensure that the base from which these revenues are derived does not continue to erode with future exemptions and the lasting erosion of consumer confidence.

In August 2012, Dutchess County announced the new sales tax receipt distribution to municipalities. The City of Poughkeepsie was capped at \$9,550,000 with the possibility of participating in future sales tax receipt growth derived from a population formula. The new sales tax distribution drastically reduced the City's revenue for 2013 by at least \$2,000,000 leaving the City to scramble for revenue to balance the 2013 budget. (Exhibit A)

Our New York State AIM was cut in 2011 by \$86,694 from \$4,334,715 to \$4,248,021. The New York State AIM saw no additional decrease in 2012. Municipalities like the City of Poughkeepsie rely heavily on its AIM funds (over 10% of revenues) to help support its operating budget. We will continue to monitor closely any budgetary actions that NYS might take as it tries to correct its own budget deficits. The Governor's proposed budget for 2013-2014 reflects no additional cuts.

We are now in our seventh year after completing and implementing a full market value assessment. The July 1, 2012 assessment roll (used for our 2013 taxes) reflected a 9.5% decrease in value from \$1,954,424,460 to \$1,767,245,854. The dramatic decrease in the taxable assessed valuation resulted in tax rates of \$9.36 per \$1,000 of FMV for homestead and \$11.31 per \$1,000 of FMV for non-homestead. (Exhibit B)

The General fund budget appropriation had increased annually for the prior 13 years (1996-2008). The growth had averaged 4.69%. The 2009 and 2010 budgets saw the first decreases in appropriations of \$1.5 million and \$1 million respectively. 2011 saw another decrease of \$865,000. Although 2012 had an increase, the 2013 budget reflects a decrease in spending by over \$1.5 million. Our adopted 2013 tax levy reflects a 1.99% increase, complying with the mandated tax cap as well as demonstrating our continued commitment to providing reduced property taxes to homeowners. (Exhibit C)

In 2011 and 2012, no fund balance was applied to balance the budget. The 2013 budget did not appropriate any fund balance to the budget for the third consecutive year. (Exhibit D)

Water Fund

The ongoing concern of a negative operating balance in the Water Fund over the last several years forced the City to raise the water rate in 2013. The current rate is \$3.00 per 100cf of water usage. The Water Fund balance in 2007 was (\$470,355), (\$159,802) in 2008 and (\$200,311) in 2009. In 2010, the Water Fund saw its first operating surplus of \$3,290. The 2011 operation had a net operating loss of (\$88,000). The 2012 Water Fund projects a deficit of \$133,000.

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Although the City was forced to raise the 2013 water rate, it remains very competitive compared to surrounding municipalities and is considered to be among the lowest in the state. I will continue to monitor the operation of the Water Fund very carefully as our ability to sell water to third parties continues to support the City's water rates. In 2013, the Village of Wappinger Falls will no longer purchase water from the Joint Water Plant. The loss of over \$400,000 in revenue to the Joint Water Plant was aggressively addressed in the 2013 budget. Sales to other municipalities are critical to the long-term stabilization of water rates. In a successful joint operation with the Town of Poughkeepsie, we completed a system-wide distribution maintenance program (in some cases, pipes had been flushed for the first time in over 100 years). This undertaking began in 2006 and continued through 2009. We continue the monitoring and cleaning of the distribution system as needed. Our goal remains the same: to produce quality water for our city's users at the lowest possible cost.

Sewer Fund

Since 2007, the Sewer Fund has had annual surpluses. In 2012, the surplus was \$40,000. The 2012 rate of \$2.59 per 100cf had been maintained since 2008. The current rate is \$3.00 per 100cf. We continue to invest a portion of the Sewer fund balance along with CDBG funds to make necessary sanitary repairs and improvements without having to borrow money for these projects. I believe that our efforts to support the fund balance places the City in a strong position to address any emergencies in the maintenance and improvement of our sanitary sewer system and treatment plant. I will continue to maintain the proper use of our reserves to address needed repairs.

Transit Fund

Our 2012 revenue increased by \$15,726 compared to 2011 actual and decreased by \$8,225 compared to budgeted. In 2010, the City had introduced a new rate of \$1.50 for the general public while maintaining discounted rates for seniors, students and veterans. This was the first increase since 2005 with a goal of reducing the annual subsidy from the City's General Fund. The continuing increases in operating costs forced the City to raise the 2013 rate to \$1.75, which is comparable with the County bus rates. The 2012 General Fund subsidy for the Transit fund is projected to be \$191,000. Federal and State funds have provided support for Transit maintenance and capital costs.

With the help of an FTA stimulus grant, the City took delivery of two new Gillig Hybrid Electric buses in December 2011. All six bus routes are now serviced by hybrid electric buses. Acquisition of these vehicles will help the City to utilize alternative fueling sources. In 2012, gasoline prices and expenses were higher than 2011 actual by \$10,269 and higher than the 2012 budgeted by \$45,704. The introduction of these buses has also contributed to the City's cleaner

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environment. In recent years, ridership has been steady and County Executive Molinaro and I are exploring the possibility of partnering on how we deliver mass transit services.

Governmental Accounting Standards Board (GASB) 45:

The City's post employment benefits consist primarily of retiree health benefits. The current liability reflects an obligation of over \$50 million. The annual increases in retiree health benefits over the next 10 years will total almost \$15 million. The projected liabilities for the same 10 years will grow from \$50 million to over \$90 million. If not addressed, the post employment benefit obligations of the City will put future stress on the City's finances. (Exhibits E and F)

Debt and Debt Service

In 2008, the City had a gross debt of over \$82 million with projected debt service payments of over \$8 million (almost 20% of the operating budget). Capital spending constraints and debt reduction/restructuring has been a primary goal of my administration. By the beginning of 2011, the gross debt had been reduced to \$74 million. The end of 2012 saw debt service payments reduced to \$5 million as a result of the reduction of gross debt to \$65 million with long-term bonds at \$53 million. The goal is to reduce debt to under \$50 million in the next few years. (Exhibit G)

Budget and Tax Cap

New York State passed the 2% Tax Cap for the 2012 budgets. The City of Poughkeepsie adopted the 2012 and 2013 budgets reflecting compliance with this mandate. The 2013 adopted budget was the third consecutive year that the city did not appropriate any fund balance to balance the budget. The 2013 adopted budget is structurally balanced in that total expenditures are based on conservative revenues.

Summary

In 2013, we will control expenses, explore new sources of revenue, settle union contracts upon realistic terms and conditions, and look further into opportunities to collaborate with Dutchess County Government and other municipalities in an effort to be more efficient and save taxpayer dollars.

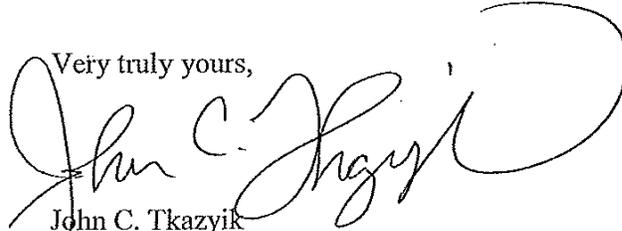
We are addressing the financial realities of the recession and it is only through controlling expenses that we will be able to continue to decrease the City's debt and satisfy our obligations. The City has faced many fiscal challenges over the past few years and these hardships will

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continue into the future. We have been able to effectively manage the financial crises working with the Common Council and the Finance Department.

The 2013 budget reflects a conservative view of revenues and expenses while complying with the state mandated 2% tax cap. It is through continued development, job creation, and advancement that the City of Poughkeepsie can remain solvent and triumph through this recession.

Very truly yours,



John C. Tkazyik
Mayor

EXHIBIT A

CITY OF POUGHKEEPSIE
SALES TAX REVENUES 2000-2013

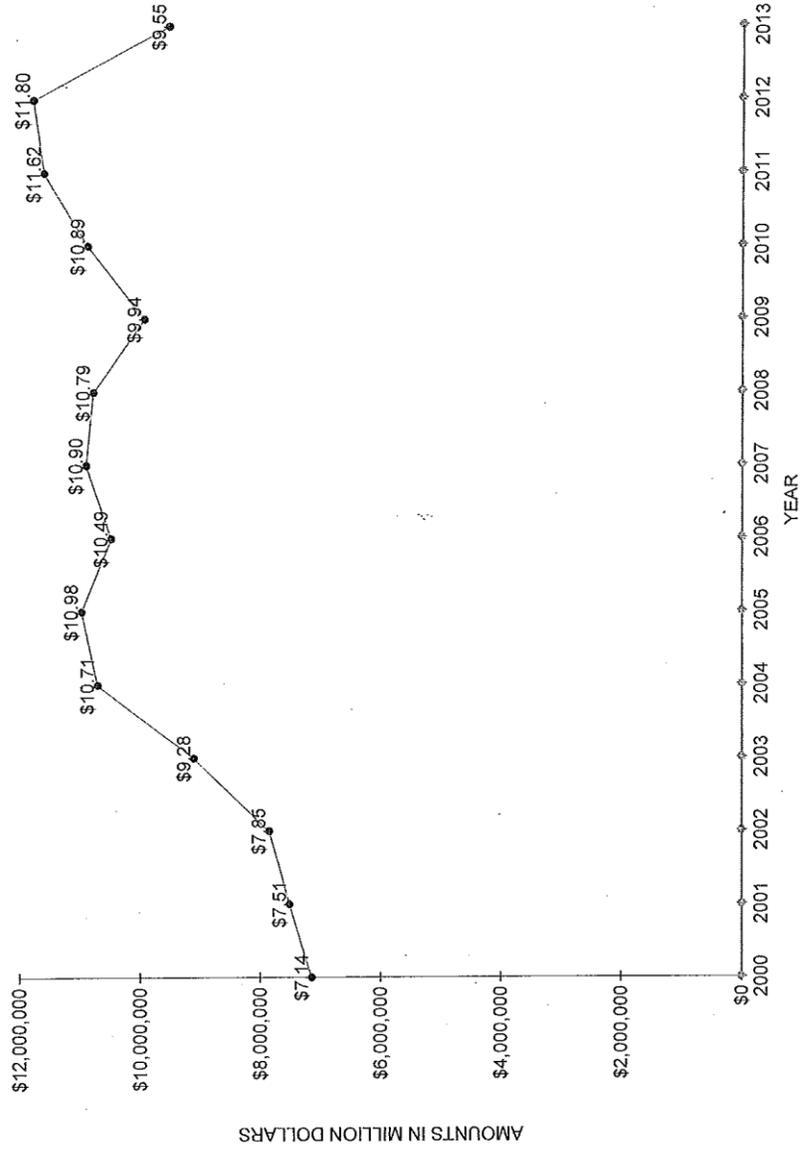
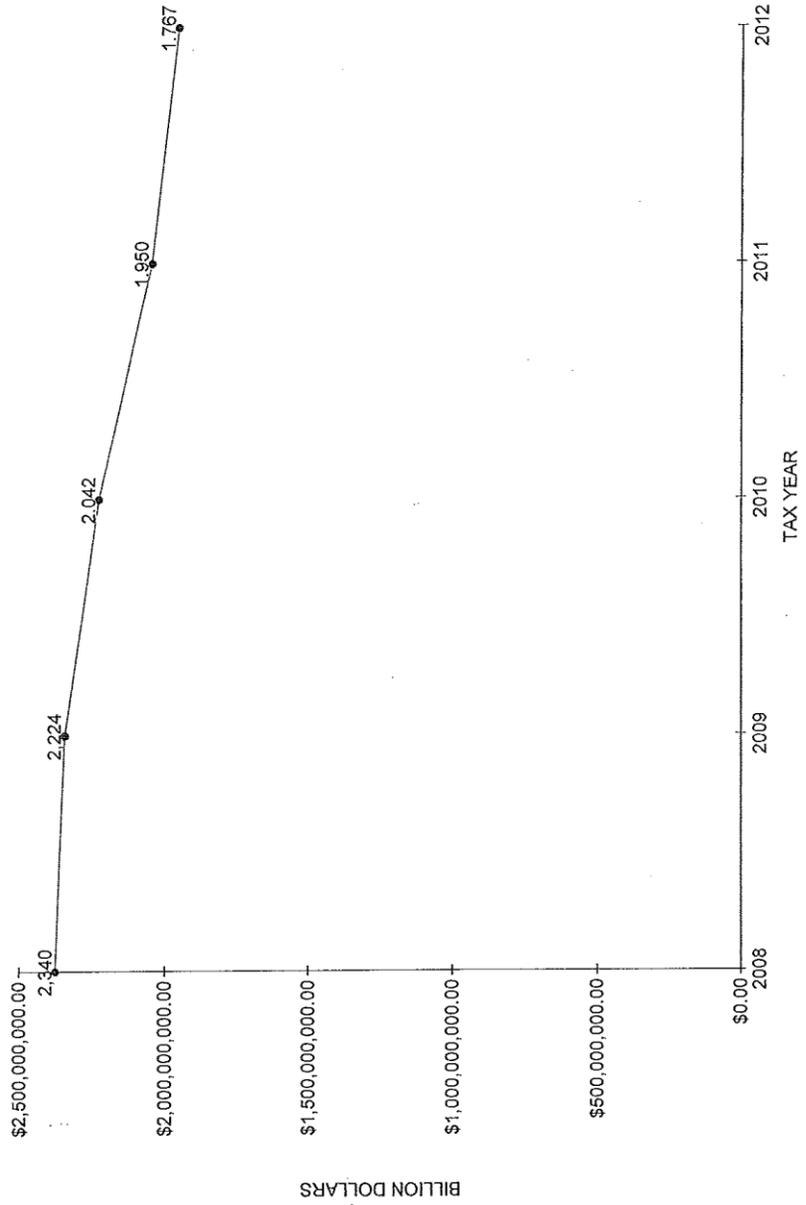


EXHIBIT B

CITY OF POUGHKEEPSIE 2008 - 2012
EQUALIZED TAXABLE ASSESSED VALUATION



Source: City of Poughkeepsie Constitution Tax Limit Reports, 2007-2011

Exhibit C

CITY OF POUGHKEEPSIE
FINANCE DEPARTMENT
BUDGET TO TAX RATE COMPARISON
2000 - 2013

YEAR	General Fund Budget (in millions)	City Tax Rate	Annual % Increase/Decrease In Budget	Annual % Increase In Tax Rate	Homestead Rate	% Increase in Tax Rate	Non-Homestead Rate	% Decrease in Tax Rate	% Increase in Tax Rate	% Decrease in Tax Rate
2000	27.65	50.87	ERR	ERR	27.65					
2001	29.12	52.67	5.32%	3.54%	29.12					
2002	30.70	53.70	5.43%	1.96%	30.70					
2003	31.89	58.82	3.88%	9.53%	31.89					
2004	35.60	60.64	11.63%	3.09%	35.60					
2005	36.92	63.05	3.71%	3.97%	36.92					
2006	38.90	66.67	5.36%	5.74%	38.90					
2007	42.12		8.30%	N/A	42.12	6.21				
2008	43.94		4.30%		43.94	6.49	8.00		6.00%	
2009	42.42		-3.50%		42.42	6.75	8.48		-1.30%	1.30%
2010	43.27		2.00%		43.27	7.07	8.37		7.05%	7.05%
2011	42.41		-1.99%		42.41	7.89	9.51		6.14%	6.14%
2012	43.27		2.03%		43.27	8.09	10.56		11.04%	11.04%
2013	41.82		-3.35%		41.82	9.36	11.31		7.10%	7.10%
15 Years Total			ERR	N/A						
15 Year Average			ERR	N/A						
5 Year Total			-4.81%	N/A						
5 Year Average			-0.96%	N/A						

EXHIBIT D

CITY OF POUGHKEEPSIE
CITY GENERAL BUDGET 2000-2013

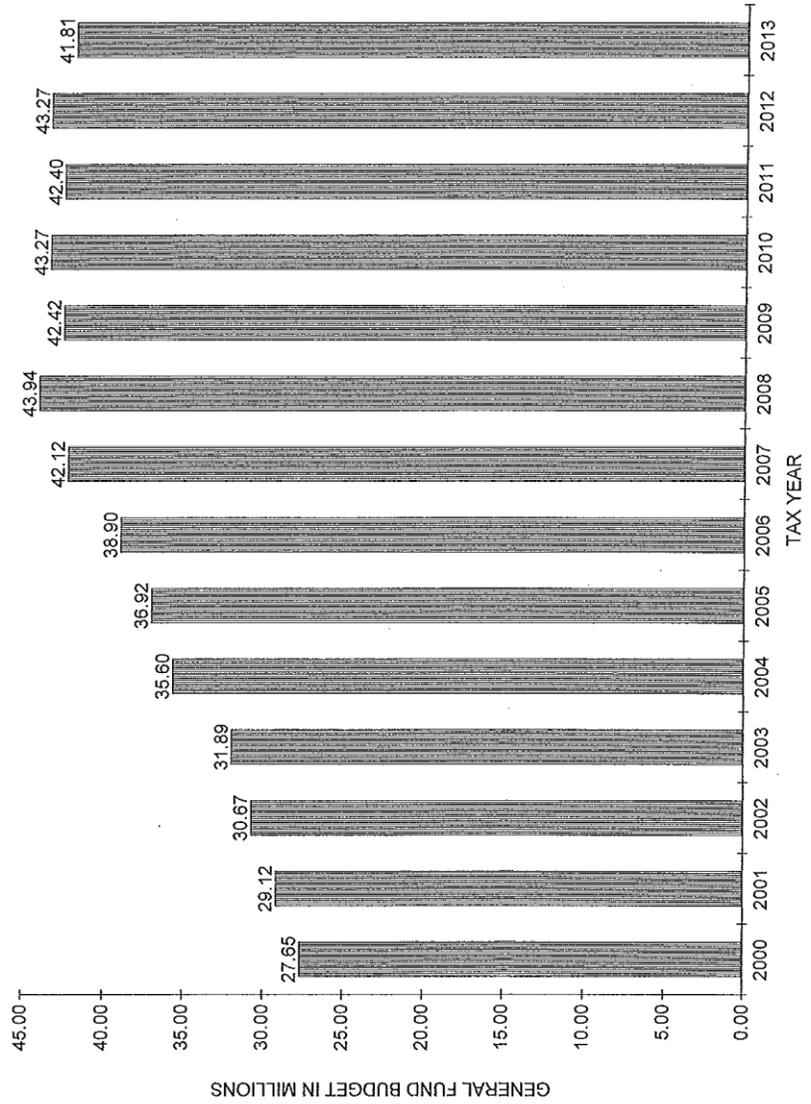


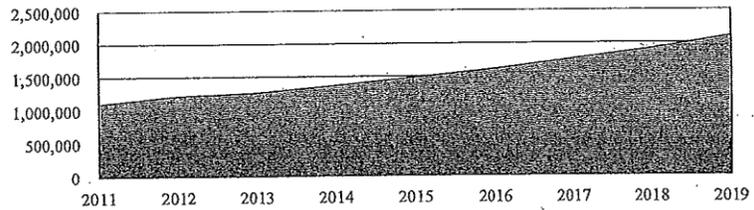
EXHIBIT E

**CITY OF POUGHKEEPSIE
OTHER POST EMPLOYMENT BENEFITS PROGRAM**

PROJECTED PAYOUTS

The annual City payments for retiree medical benefits are expected to rise sharply in coming years, both because medical costs are expected to rise over time and because more employees will retire and start to receive City-paid medical benefits. The table and graph below show the expected annual payments for retiree medical benefits for the next 10 years.

Valuation Year	Baseline Medical Inflation Rate
2010	\$930,500
2011	\$1,103,400
2012	\$1,220,900
2013	\$1,268,000
2014	\$1,370,500
2015	\$1,484,700
2016	\$1,613,200
2017	\$1,758,100
2018	\$1,911,600
2019	\$2,097,900



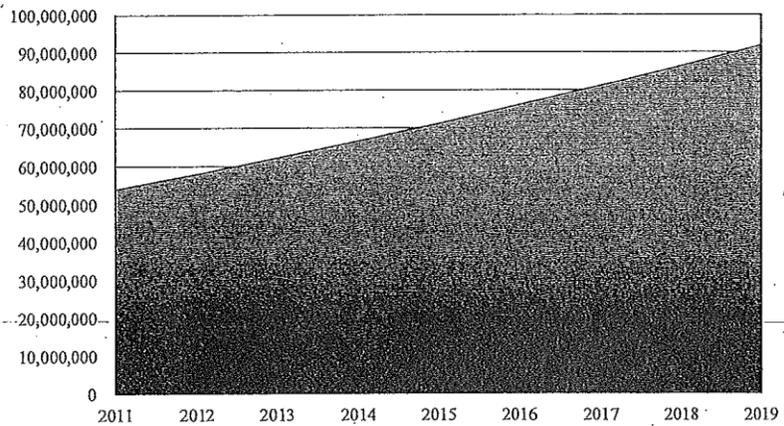
This work product was prepared solely for the City of Poughkeepsie for the purposes described herein and may not be appropriate to use for other purposes. Milliman does not intend to benefit and assumes no duty or liability to other parties who receive this work.

EXHIBIT F

**CITY OF POUGHKEEPSIE
OTHER POST EMPLOYMENT BENEFITS PROGRAM**

PROJECTED LIABILITIES

The graph below shows how the City's accrued liability for retiree medical benefits is expected to grow over the next 10 years.



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EXHIBIT G

Analysis of Debt and Debt Service 2012		
	Principal	Interest
Serial Bond balance @ 12/31/2011	56,965,000.00	20,388,513.00
Paid 2012	(3,656,000.00)	(2,733,474.00)
Balance Due 12/31/2012	53,400,000.00	17,655,039.00
BAN balance @12/31/2011	11,513,000.00	
Paid July 2012	(963,000.00)	
Balance 12/31/2012	10,550,000.00	
Installment Debt	1,880,770.00	151,134.00
Combined balance of debt 12/31/2012	65,830,770.00	

5. FROM MAYOR TKAZYIK, 4th Quarter, Quarterly Report of 2012.

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The City of Poughkeepsie
New York

John C. Tkazyik
Mayor

MEMORANDUM

March 4, 2013

TO: Robert Mallory, Jr., Chair
Members of the Common Council

FROM: John C. Tkazyik, Mayor 

RE: Quarterly Report for the Fourth Quarter 2012

Attached for your review, please find a copy of the report for the Fourth Quarter 2012, which covers the period from October 1st until December 31st, 2012.

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Quarterly Report
4th Quarter 2012
October 1, 2012-December 31, 2012

Assessor:

- Commenced work on the 2013 roll changes to continue our Level of Assessment of 100%. Began working with contractor to analyze market trends for the 2013 roll that involves continued monitoring of the tax roll for fair and equitable assessments through the use of computer assisted data analysis and hands on inspections.
- Began finalizing and compiling sales data to 7/1/2012 for neighborhood trend analysis for the 2013 tax roll.
- Continued to establish and promote a taxpayer friendly understanding of the tax assessment process and tax grievance by our continuing an open door policy for those with question and or wish to vent their grievances to a real person.
- Took 1 day of class fulfilling required Appraisal/Assessor continuing education to complete my two year appraisal / assessing cycle.
- Wrote 21 appraisals to support values in Small Claims and worked with Paul Ackermann, Corporation Counsel, to develop strategy for the court appearances.
- Appeared in Cert court in support of pending cases.
- Have inspected, collected and reviewed the data on over 1000 parcels via field inspections and taken new digital photographs for our files and viewing by taxpayers through the new county website.
- Worked with outside council, (Cindy Rosenswag and Scott Volkman), and have reviewed, negotiated and settled multiple certiorari cases that have filed for multiple years saving the City numerous refunds.
- Have provided support for other departments including information services for building, DPW, Planning, Law, Fire, Finance and others -Ownership, addresses assessed values, property use and written deeds when requested.
- Continued to track building permits plus fire loss properties to adjust assessment accordingly.
- Continued to verify sales data from county 5217's (Property Transfer Documents)
- Continued to monitor for data and status changes, Multiple Listing Service, returned data mailers from new purchasers
- Began to take Star and other exemption applications that commenced October 1st.

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- Continuing to review all property transfers and update our files. We have found numerous errors and in correcting the data and have adjusted assessments accordingly where needed.
- Updated the website with new dates and taxpayer information.
- Attended Council Informational meeting for public questions.
- Continued the verification and clean up of erroneous data generated by the revaluation process.
- Worked on Assessor's office budget in preparation for retirement of Assessor and part-time consultant status and presented to the Common Council.
- Worked with Council members, Commissioner of Finance, DPW, and IT to help in the computation of the new garbage fee schedule.
- Meet with County officials in data sharing for preparation of County takeover of City Assessing duties.
- Attended IDA public meeting on Vassar Bros Hospital financing.
- Worked with Mike Brady in preparation for testimony at Poughkeepsie Housing Authority in defense of pending litigation.
- Met and worked with George Lithco on the pending Garbage litigation.
- Met with administration in Department Head meetings.
- Attended monthly multiple Dutchess County Assessor's Meetings.
- Had multiple meetings with ORPS county coordinator, Victoria Costello and Steve Hartnet regarding level of assessment and new RPS training in preparation and valuation of upcoming 2013 roll requirements.
- Continued to train newly hired Data Collector and Clerk.
- Started to interview to replace one clerk.
- Last, but certainly not least, is the ongoing servicing on a daily basis of both walk-ins and telephone calls from property owners, Star and Enhanced Star applicants, low income and EDZ / 485A applicants, title companies, banks, realtors and other governmental agencies.

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City Clerk:

See report attached

Corporation Counsel:

Parking Violations

See chart attached

Poughkeepsie Housing Authority

- Continued representation of PHA eviction proceedings, general advice and counsel, several court appearances and Board meetings. The City also defended PHA in a suit brought by the former Director.

City Court

- 454 appearances were made on prosecutions of City Ordinance violations. City Court imposed \$7,100.00 in fines.

City Property

- Updated and maintained city-owned property and prepared same for sale.

Miscellaneous

- Monitor DeLaval site remediation project
- Manage environmental review for Dutton application, including comprehensive review of FEIS
- Attend Common Council meetings
- Meet with prospective city investors, developers
- Participate in mandatory continuing legal education
- General advice and counsel to Plumbing Board, Electrical Board, Councilmembers, Planning Board, Zoning Board, Board of Contract & Supply, City Administration, Safety Committee, and Nuisance Committee
- Respond to CSEA grievances
- Ongoing assistance to department heads

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- FOIL issues—advise FOIL officer, respond and research FOIL requests
- Nuisance Task Force management
- Investigated and prosecuted over 30 new Building Code cases in City Court
- Filed Real Property Action Proceeding Law cases against nuisance properties in Dutchess County Supreme Court
- Filed suit and/or collected delinquent funds for unpaid parking bills owed to the City for parking in City lots
- Continue consultation on Section 8 matters, transitional issues
- Prosecute Disciplinary Proceeding and defend against grievances
- Assist Planning staff on Waterfront, Dutton
- Office Administration
- Assist Mayor with Charter & Code interpretations, personnel issues
- Attend Leadership meetings; prepare documents for meeting agendas
- Assist Chamberlain with procedures, notices and Event planning
- Manage Special Counsel
- Manage self-insurance and claims management
- Attend to Joint Landfill issues
- Act as Administrator for property and casualty claims
- Negotiate tax cert matters
- Title research for miscellaneous City-owned land parcels
- Advise Mayor on insurance issues; budget issues; cost recovery legislation for code enforcement
- Collaborate with Town of Poughkeepsie on proposed application for development of Dutton parcel
- Consult on HUD grants

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- Consult on Joint Water issues
- Consult on sale of city-owned property
- Research and consult on water plant employee issues
- CSEA Labor Management discussions
- Prepare for collective bargaining negotiations
- Complete Solid Waste report

Police Department

- 207-c claim administration
- Contract negotiations
- Respond to grievances

Fire Department

- Resolve grievances
- 207-a claim administration
- Contract negotiations

CSEA

- Contract negotiations
- Manage labor management negotiations
- Impact negotiations
- Respond to grievances

Other

- Review and approve purchasing contracts
- Review files on diary
- Assist Mayor with strategic planning initiatives

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- Administration of City-owned properties
- Develop inter-municipal initiatives with other municipalities
- Consult with staff regarding neighborhood issues
- Conduct staff meetings and peer review
- Continue Time Warner Cable franchise negotiations
- Trash pick-up study management
- Riverkeeper suit management
- Consult with Planning Board chair and staff

Department of Public Works:

See report attached

Development:

See report attached

Engineering:

Administration/Engineering

- Prepared 2011 CSO Annual Report and submitted report to NYSDEC
- Inputted data into 2012 CSO Annual Report forms on monthly basis.
- Downloaded and interpreted data from CSO meters on monthly basis.
- Prepared Semi-Annual CSO Plan and submitted report to NYSDEC.
- Conducted Hertel Landfill Inspection on quarterly basis.
- MS4 (Municipal Separate Storm Sewer System) – Attended monthly Dutchess County Committee meetings.
- Completed MS4 Outfall Inspections for 2012 report.
- Prepared MS4 Annual Report and submitted to NYSDEC.

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- Conducted Stormwater Pollution Prevention Plan (SWPPP) inspections at various construction sites throughout the City. Sites include Dutchess County Medical Examiner's Office, Poughkeepsie Commons, Hoffman Street Bridge and Vassar Brother's Medical Center.
- Attended Green Infrastructure Workshop. The workshop provided an overview of the new green infrastructure standards for the design of stormwater practices and meeting runoff reduction requirements. Presentations were provided by NYSDEC staff.
- Attended Fallkill Watershed committee meetings.
- Prepared recertification forms for College Hill Open Reservoir and Morgan Lake Dam and submitted to NYSDEC.
- Revised Street Sweeping, Sanitary Management, and Pavement Condition Evaluation forms.
- Reviewed Dutchess County Solid Waste Management Draft Plan.
- Prepared documents for the Federal Transit Administration meetings and audits by third parties. Completed all recommendations by the FTA in order to retain federal funds.
- Currently working on the City standard contract with Urban Engineers of New York, P.C. for the proposed Transit Hub at the Financial Plaza Deck. Design is currently at 100%.
- Monitored DiCorsia Mason Contractor's (DMC) scattered sidewalk progress at various locations. Prepared groups of locations to be completed and assigned next-phase groupings to be completed at the approval of the Mayor and City Administrator. Continued to receive sidewalk, driveway apron, and curb complaints from homeowners and council members for evaluation.
- Investigated various storm drainage issues throughout the City. Alleviated as many possible City-responsible storm drainage issues as possible.
- Attended SWPPP Preparation and Review course.
- Attended Erosion Control workshops.
- Prepared SWMP (Stormwater Management Plan) as required by NYSDEC and EPA.
- Prepared for the MS4 Audit by the NYSDEC. The City was awarded a satisfactory on the audit, the highest rating possible.
- Received Wastewater Treatment Plant SPDES permit renewal application from NYSDEC, reviewed same and began renewal process.

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- Attended monthly Nuisance Committee meetings
- Met with Administration with regard to abandoned properties and attended LULA presentations.
- Met with Administration and principals of Sav-A-Lot concerning building of grocery store on City parking lot.
- Met with Administration with regard to the Ice House restaurant.
- Reviewed agreement and met with administration regarding Acadia Hudson parking.

Contract Administration/Construction Management

- Hoffman Street Bridge construction administration. Prepared and submitted reimbursement applications to NYSDOT. Attended progress meetings with contractor and consultants; utility coordination meetings with contractor, consultants and Central Hudson; collate monthly ARRA and DBE reports and submit to NYSDOT; and prepared for and attended audit by FHWA and NYSDOT.
- Prepared drawings and bid documents for Fallkill Avenue Water Meter City-Town Connection.
- Delaval Environmental Remediation Project - attended meetings with contractor, subcontractors, and engineers to create a plan for repair of remaining defective bulkhead coatings and to discuss contract close-out. Inspected mandrel testing, pressurized water, and low pressure air tests on existing and newly constructed sanitary sewer lines. Inspected water exfiltration tests on newly constructed sanitary manholes. Provided construction oversight for installation of utilities and grading work for development. Work included grading of entire site, installation of fabric, and installation of clean material in order for the New York State Department of Environmental Conservation to deem the site clean. Supervised the installation of light pole bases. Verified minimum soil cover thickness was obtained.
- King Street Park and Waryas Park Playground. Prepared a RFQ and bid for quotes for playground system at King Street Park and Waryas Park. Coordinated installation with City forces and playground supplier's crew. The playground at King Street Park has been completed.
- Coordinated and provided construction management for the Scattered Sidewalk Project. Evaluated complaints, assessed each complaint location, logged photographs and issues, determined a severity rating for each location, and calculated cost estimates for ratings of 2.0 and higher. Each location was compiled into groups based on geographic location to minimize travel distance.

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- Reviewed New York Power Authority (NYPA) Energy Services Program plans issued for Construction. The plans include City Hall roof and window replacement as well as City-wide Energy Conservation Measures. Some conditions still need to be addressed.
- Provided construction administration and construction inspection for the Fallkill Water Meter Pit project, involving the tie-in of the town and City's water services at Fallkill Avenue and Howard Street, installation of water meter vault/pit and test pits at Smith Street and Oakley Street.
- Prepared the bid package for the Front Porch Reconstruction and the roof restoration of the Glebe House project. The roof restoration has been completed. The front porch bid results exceeded the budget and was not awarded.
- Prepared the bid package for the CSO Flow Meter Installation in accordance with our SPDES Permit and transmitted to Purchasing for advertising. No bids were received and this work is pending.
- Provided coordination and construction oversight for water main breaks at Market Street.
- Provided coordination and inspection for the Fallkill Creek cleanup.
- Attended monthly Shade Tree Committee meetings for tree grants, invasive predator preparation, and site plan reviews.
- Conducted topographical survey of Fountain Place prior to the pavement at Fountain Place and Baker Street.
- Investigated several illicit discharges to the City's storm sewer at various locations throughout the City, and eliminated each discharge that the Engineering Department has been informed of.

Engineering Design/Analysis

- Morgan Lake Dam -- Weekly safety inspections continue including survey to monitor water level behind dam.
- Provided cost estimates for proposed street paving at various locations for the 2012 paving project.
- Tree markouts for DPW tree crew to determine if tree in need of removal is City owned or privately owned.
- Designed and prepared drawings to alleviate a drainage issue at Linden Road. A storm sewer is proposed at Linden Road to provide a connection point to alleviate flooding in back yards and houses at Linden Road. Design work included a topographical survey of

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the surrounding area and a hydrological analysis in order to adequately size the proposed pipe.

- Designed and prepared drawings to alleviate a drainage issue at West Winding Way. A catch basin and pipe were installed by City forces.
- Prepared site location drawing for installation of CSO meters. Met with Burgh Schoenenberger (meter vendor) to evaluate the suitability and alternatives for installations at proposed locations. Two new enclosures have been proposed for Albany Street and Pine Street locations to avoid issues with traffic when downloading data from meters and have been included in the CSO Flow Meter Installation bid.
- Prepared North Hamilton Street and Ferris Lane/Beechwood Avenue crosswalk striping plan.
- Conducted topographical surveys at various locations including; Spratt Park, Delaval, Linden Road.
- Inspected scour critical bridge at Mansion Street/Pershing Avenue. Additional bridges were inspected due to Superstorm Sandy.
- Coordinated inspection of College Hill Reservoir by Seaway Divers, installed crack gauges at College Hill reservoir and met with water plant personnel. Monitored crack gauges on a monthly basis. Provided a mark out for inspection of reservoir liner.
- Conducted the Municipal Separate Storm Sewer System (MS4) public hearing to discuss the annual report and to answer questions provided by the public.
- Prepared contract documents for Scattered Site Sewer repair project and transmitted to Purchasing. The project was not awarded.
- Responded to Federal Emergency Relief Act (FEMA) and the flood damages caused by Hurricane Irene and conducted damage reports and cost estimates.
- Conducted retaining wall analysis on the Fallkill Creek walls.
- Analyzed the Hooker Avenue/Wilbur Boulevard intersection for the warrant of a left-turn only lane traveling westbound on Hooker Avenue.
- Met with Central Hudson to review pole placement at Creek Road and Little George.

Development

- Site Plan Reviews – 35 site plans were reviewed and comments forwarded to the Planning Board.

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- Stormwater Pollution Prevention Plan (SWPPP) – 3 SWPPPs were reviewed and comments forwarded to the Planning Board. 2 of the 3 SWPPPs have been approved by the Engineering Department.
- Met with representatives of Taylor Manufacturing and their engineer to discuss proposed construction of manufacturing plant at North Hamilton Street.
- Prepared applications, permits, designs and drawings to expand the Waryas Park docks by three-hundred and twenty square feet. The permits and applications have been approved the New York State Department of Environmental Conservation (NYSDEC), The New York State Department of State (NYS DOS), and the New York State Office of General Services (NYSOGS). Currently waiting for approval by the United States Army Corps of Engineers (USACE).
- Met with consultants for Dutchess County Medical Examiner's Office project to go over proposed utilities and connection to the City's facilities.

Finance:

- The 2013 budget was adopted.
- Independent Audit of the City of Poughkeepsie for year ended 2011 was completed by external auditors Sedore & Company:
 - IDA
 - Section 8
 - Joint Water
 - City
- The Tax Lien Sale was held on December 12, 2012:
 - \$1,351,360.17 in taxes collected
 - \$77,150.00 in premiums collected
 - Total collected from tax lien sale: \$1,428,510.17
 - Tax liens for 326 parcels were available for sale
- 4th quarter 2012 water and sewer bills were prepared and collected
- 1st quarter 2013 water and sewer bills were prepared and mailed: \$1,586,450.00
- Continued 2013 budget administration with Department Heads
- Implemented \$1,500 Abandoned/Vacant Administrative fine
- Met with IBM—Initial discussions on new contract for take and pay agreement

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- Mediation/Resolution of 2011 3rd & 4th quarter water bills and 2012 water revenues
- Budget meetings/reviews with each department head
- Kids Expo meeting/planning for 2013
- Meeting with Healthcare provider to negotiate rates for 2013
- IDA meeting for Adoption/Approval of IDA reports to NYS
- Met with Taylor Recycling to discuss future costs for tipping and recycling
- Meetings with various Labor Unions
- Meeting on City-owned/Town-owned properties regarding County Property Taxes
- Meeting with County Executive on Tax Cap
- Restore NY Grant meeting with the Department of State—Bonnie Devine
- PDCTC meeting

Personnel Changes

Additions

Donald Fox, Bus Driver, Public Works Department
John Fenton, PT Code Enforcement Officer, Section 8

Transfer/Promotion

Melvyn Clauson, Sergeant to Lieutenant, Police Department
Sean McCarthy, Sergeant to Administrative Sergeant, Police Department

Resignation/Termination

Aimee Olker, Police Aide, Police Department
Dorothy DiNobile, Environmental Lab Director, Joint Water Plant

Retirement

Gladston Hylton, Bus Driver, Public Works Department, 31 years
Ellen Feasel, Senior Parking Lot Attendant, Finance Department, 27 years
Donald Manning, Lieutenant, Police Department, 24 years
Brett Orlich, Sergeant, Police Department, 22 years
James Wilkinson, Police Officer, Police Department, 22 years
Douglas Ogden, Parking Lot Attendant, Finance Department, 13 years
Linda MacIsaac, Director of Social Development, Development Department, 9 years
Gene DeMarco, Assessor, Assessor's Office, 7 years
Thomas Falcone, Senior Water Plant Operator, 13 years

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Purchasing

- In the fourth quarter 2012, 127 purchase orders were generated making the total for the year 505 to date.
- Bids this Quarter:
 - RFP-COP-09-12-15 Water System Improvement Project—Opened November 14, 2012—Bidder Selected, award pending.
 - RFB-COP-12-12-01 Motor Oil & Lubricants—Opening January 2, 2013
 - RFB-COP-12-12-02 Snow Plow Parts—Opening January 2, 2013
- Previous Bids:
 - RFB-COP-08-12-14R—4 x 4 Utility Work Machine—Rebid—Opened October 3, 2012—Not awarding due to lack of funding
 - RFB-COP-07-12-10R—CSO Flow Meter Install—Opening October 31, 2012—No Responses
- Procurement Card Program: Expense reporting is continuing and journal entries for some expenses have been made through November. Several departments have outstanding reports, mostly within DPW. Working on getting the subsequent months finalized. Expenses this quarter totaled \$57,735.36.
- With the help of IT Specialist, Eli Rosenberg, the City has reduced the cost of its Verizon phone system by eliminated several phone lines that were not in use. The City's November bill was \$2,474.04, the December bill was \$1,873.93, a difference of \$600.11.
- The City also ran a test of the Paetec T1 lines. There are currently three outgoing lines that the City is being charged \$400.00 per month, per line. The test showed that the third line was not being used, so it was eliminated, thereby reducing the bill by \$400.00 per month.
- Auction update: Auctions continued to be held almost monthly. Amount collected this quarter is \$9,280.00. To date, the City has collected revenue in the amount of \$76,908.90 for the sale of the City's surplus, including impounds.
- The car wash service has been set-up at Foam & Wash. All vehicles have received a sticker and thus far, no complaints about service have been received.

Fire:

Alarm Reports

Building Fires	9
Other Fires/Non-Structure	3

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Multiple Alarm Fires	4
Smoke or Odor Removal	41
Vehicle Fires	1
Outside Rubbish Fires	1
Carbon Monoxide Incidents	14
Motor Vehicle Accidents	43
Gas Leaks/Hazardous	13
Water Problems/Other	5
Aircraft Standby	11
Good Intent Calls	37
Public Assistance Calls	3
Mutual Aid Given	11
Mutual Aid Received	4
Alarm Activations/Smoke	33
False Alarms	12
System Alarms Total	157
Assist EMS	611

Total Alarms Answered 1063*

*Note: Total alarms answered will deviate from list of calls as not every category of alarm is represented. Breakdown is the most numerous calls for this quarter only.

Dollar Losses From Fire	\$239,550
Civilian Deaths	0
Civilian Injuries from Fire	6

Personnel

Firefighters Hired	0
Firefighters Retired	0
Total Firefighters Injuries	3
Days Lost Due to Injury	10
Total Sick Days Used	170.5
207-a Long Term Personnel	1
Total 207-a Lost work Days	56

Total Lost Work Days 180.5

Revenue

Foil Revenue	\$ 49.25
Miscellaneous Revenue	\$ 40.00
SCBA sale to Esopus FD	\$1875.00
Total Revenue	\$1964.25

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Training

In House Training by M.T.O.

1. Mask Fit Testing 58 personnel @ 1 hr. each Total hrs. 58

EMS Training

1. Training 35 personnel @ 16 hrs. each Total hrs. 560

Police:

- The 4th quarter focused on the finalization of the 2013 budget (review with Mayor, Finance and Council). The budget process and resulting eliminations of both sworn and civilian positions will have a long-term effect on the department's operations
- The department began the quarter with one sworn member vacancy. However, this position was frozen. There were also three retirements (Orlich, Manning and Wilkinson). These three positions were eliminated in the budget. In addition, the department expects another retirement during the beginning of 2013 (Hauseman 01/05/13), but this position has also been eliminated in the new budget as well.
- Therefore, the Police Department will end the year with a total loss of five sworn positions and a new staffing level of 96 positions.
- Kevin VanWagner, Daniel Horton and Thomas Palinkas completed their field training and are now at full performance level in patrol.
- Officer Zachery McKinnon graduated from Dutchess County Sheriff's Department Police Academy on October 25, 2012 and is currently in field training.
- There were three retirements in the quarter Sgt. Brett Orlich (11/30/12), Lt. Donald Manning (12/31/12) and Det. James Wilkinson (12/31/12).
- With the retirement of Sgt. Orlich, Sgt. John Zeltmann was reassigned to the Dutchess County Task Force (12/17/12). Sgt. Melvyn Clauson was promoted to Lieutenant and reassigned to patrol (12/21/12). Sgt. Sean McCarthy was reassigned to the vacant Administrative Sergeant position (12/26/12).
- The Animal Control Officer, Theresa Matuck continues on-the-job training and will be attending a comprehensive one-week training session in Connecticut in March 2013.
- Officer Michael Labrada continues to serve in the military under Operation Enduring Freedom. He is expected to return to work in January 2013.
- The department lost the three civilian positions that were originally cut from the budget. In addition, two others which were slated to be cut were restored in the final budget adopted by the Council.

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- The department also lost the frozen dispatcher position in the budget process. This position was in anticipation of training an in-house position to assist IT operations. However, this is no longer feasible as an independent function in the department.
- Therefore, the year ended with a loss of four civilians.
- As a result of these budget cuts, the total manpower of the department thus declined by **nine** (sworn and civilian) positions.
- The Citizen Observer continues to serve as the alert system to the public. The department routinely sends out information to the public to keep the community apprised of activity in their neighborhoods. During the winter months, it is also used for snow emergency announcements and cancellations.
- The department continued to work to increase the number of alerts issued via the system.

Community Policing/Directed Patrol:

The final budget and resulting reduction in staffing has eliminated this unit from the department. It will no longer appear in future reports.

Traffic Division: 4th Quarter 2012

Impound statistics:

Oct:	40 impounds, 0 to salvage, 14 sold at auction, 39 returned to owners, 22 Scofflaw vehicles impounds, 0 sanitation impounds, 6 evidence impound Scofflaw Amt. Owed \$13,630.00 Scofflaw Amt Paid \$10,380.00
Nov:	52 impounds, 0 to salvage, 12 sold at auction, 39 returned to owners, 24 scofflaw vehicle impounds, 0 sanitation impounds and 1 evidence impound Scofflaw Amt. Owed \$11,120.00 Scofflaw Amt. Paid \$8,020.00
Dec:	41 impounds, 0 to salvage, 0 sold at auction, 16 returned to owners, 10 scofflaw impounds, 0 sanitation, impounds and 6 evidence impounds Scofflaw Amt. Owed \$9,095.00 Scofflaw Amt. Paid \$7,340.00
Total:	133 total impounds, 0 to salvage, 26 sold at auction, 105 returned to owners, 1 61 scofflaw vehicle impounds, 0 sanitation impounds and 2 evidence impounds Scofflaw Amt. Owed \$33,845.00 Scofflaw Amt. Paid \$25,740.00

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<i>Traffic Accidents:</i>	<u>2012</u>	<u>2011</u>
Oct	104	136
Nov	109	116
Dec	105	105
Total	318	357

Unit Assignments:

Days:

PO Poluzzi	Mon-Fri
PO Badner	Tue-Sat
P.O. Dinonno	Mon - Fri

Evenings:

PO Lawless	Sun-Thurs
PO Morrone	Tue-Sat

Monday-Friday:

Traffic Enforcement Officers (TEO's)

Vinette

Williams

Michetti

Young

The Parking Enforcement Officers continue to enforce the areas of college student residents including Whinfield and Delafield Sts. to prevent the recurring complaints of students parking in the permit district.

Statistics: Below is the breakdown of 4th quarter unit activity:

- **Parking Tickets-Traffic Enf. Officers:** 4009
- **Parking Tickets-Sworn Traffic Officers** 169
- **City Ordinances:** 11
- **Uniform Traffic Tickets** 496
- **Arrests:** 14
- **Safety Seats installed:** 7
- **Safety Seats Issued:** 6

Neighborhood Recovery Unit:

The NRU made a total of 17 arrests this quarter (11 felonies, 3 misdemeanors, 3 violations). This includes four County Court Indictments. The unit conducted three search warrants (2 residences, 1 vehicle). The unit seized 18 grams of cocaine, 194 units of heroin, 7 grams and 4 units of marihuana. In addition, the unit also seized \$1,628 in cash.

Dutchess County Drug Task Force:

The unit reports a total of 6 investigations in the City of Poughkeepsie (31 county-wide). Their efforts resulted in 10 arrests (5 felonies and 5 misdemeanors). They also report the seizure of \$21,084.00 in cash, 1.07 ounces of cocaine, 5.25 ounces of heroin, 7.5 lbs of marihuana, 210 Oxycontin pills, and two handguns. The unit executed four search warrants in the City.

Training Division 4th Quarter:

1. Total number of training give back time	167.00 hrs
2. Total number of hours submitted for pay	339.00 hrs
3. Total number of hours submitted for CT	326.33 hrs
4. Total number of hours attended during RTD	200.00 hrs
5. Total man-hours officers attended training	1032.33 hrs
6. Total training time amount paid	\$ 19,612.72

4th Quarter Training Highlights:

- ESU Training conducted twice per month.
- Sniper training conducted once every other month.
- Motorcycle Training conducted once per month.
- Scuba Diving Training once per month.
- Accident Reconstruction Training once per month.
- Department wide Fall Firearms held in November (Night Qualifications).
- K-9 Training conducted once per month.
- Capt. Minard, Lt's. Freer, Remsen, Sgt's Clark, Horton and Gioia attended Impact of High Stress Events at SUNY New Paltz
- Capt's Minard, Pape, Lt's. Freer, Remsen, Sgt's Clauson, Beam, Clark, Herring and Gioia attended Emotional Survival for Law Enforcement at Marist College.
- Capt. Pape attended Data-Driven Approaches to Crime and Safety (DDACTS).

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- Lt. Freer, Sgt's Clark, Cronk, and PO Gancz attended Aquatic Death and Homicide Drowning Investigation training at Ulster County Law Enforcement Training Group (UCLETG) in Kingston, NY.
- Sgt. Gioia attended Missing Persons & Alert Protocol at Dutchess County Sheriff's Office.
- Sgt. Zeltmann attended Synthetic Drug Investigation Training in Albany, NY.
- PO. Cummaro attended FBI Sniper Academy at West Point, NY.
- PO. Bruzgul attended Standardized Field Sobriety Testing (SFST) School at UCLETG in Kingston, NY.
- PO. Bruzgul attended RADAR/LIDAR School at UCLETG in Kingston, NY.

Animal Control:

The Animal Control Division reports the following activity for the 4th quarter of 2012.

<u>Dogs</u>		<u>Cats</u>	
Taken In:	29	Taken In:	0
Redeemed by owner:	6	Redeemed by owner:	0
Euthanized:	13	Euthanized:	1
Adopted:	14	Adopted:	0
Total Tickets issued:	13		

911 Phone System and Backup Room:

The 911 back up room was also designed to serve as a city joint dispatch command center during "events".

During Hurricane Sandy (11/29/12) we utilized the room for such a purpose. This allowed our main communications center to answer and dispatch calls while the backup center was poised to take overflow from either City 911 or County 911. It also served as a base for Police, Fire and DPW to oversee their operations during the storm. This was the first practical use of the new center during a storm. Based on the feedback and seamless operations we know it will serve us well in the future for such a purpose. At the same time we need to be aware that it can't be our sole location for such operations since a failure or emergency at County 911 would result in their need for the room.

Computerization:

Coplogic (on-line citizen reporting) went "live" at the end of the quarter. There were some minor issues which were quickly resolved. At this point the site and reporting is available on the City

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website. We are also using it for walk-in complaints that fit the criteria of the reporting module and when the person making the report does so voluntarily. The next step will be to publically announce the reporting option which will expand its usage. This is expected in the next quarter (2013).

Decision Support (simplified data analysis inquiries) is installed and available, however we still need to conduct in house training on it to expand its usage.

The MSP (Microsoft Platform) continues to be stabilized and expanded throughout the various units.

Jere Tierney continues to lead our conversion and expansion processes. He is assisted by Chris Bodin (a dispatcher supervisor).

Camera Upgrade and Expansion:

By the end of the quarter the new camera system was completely installed and in operation. The vendor (Eclipse) is completing testing and maximizing the system at the end of the quarter. Though the system is still being adjusted it is fully visible and operational including the front desk and dispatch center.

This project replaces the original camera system installed in 1996. It eliminates DVR's (subject to failure and software issues), establishes a "mesh" network (wireless video network) and replaces almost all the old wiring and cameras.

In addition this upgrade has established two new cameras on the Walkway over the Hudson, one stationary at the east gate, and the other a command and control unit, at the mid-span section.

Redundancy:

The generator replacement project has been discontinued due to a lack of funding.

Injured/Restricted Status:

Sworn-Eight members are currently out on long term medical-Wilkinson (02/12/08), Digilio (05/17/09), and Tortarella (RTW 03/04/10 then back out 03/05/10), Mannain (02/18/11), D'Amicantonio (05/06/11), McGinley (RTW 07/12/11 restricted duty then back out DI on 07/22/11), Magistro (06/18/11) and Craig (11/23/11),

Three members are currently out on short term medical-Tomaine (03/25/2012), Ciardi (11/30/12) and Fernandez (11/30/12).

Two members are currently on restricted duty- Richards (RTW 09/12/10), Brewster (not duty incurred 12/07/12).

Civilian – none

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Statistics:

The 4th quarter shows a 29% decrease in violent crime. This is due to a decrease in all categories.

The fourth quarter also shows a 7% decrease in property crime. Except for a minor increase in auto thefts, the other categories decreased.

We also saw a minor increase this quarter in arrests, while tickets decreased (all categories).

Overall, the year showed a 3% increase in violent crime, but this is due to the increase in assaults.

During the same period property crime decreased 4% with only MV thefts increasing.

The year also saw a decrease in all ticket categories. Arrests had a minor decrease.

Attached are the 4th quarter statistics and a comparison with 2011.

For further information please refer to the attached statistics.

The statistics format was changed in 2007 to better reflect how NY State maintains their information. For their records the State counts attempted crimes as actual crimes. Our previous reporting split this into separate categories and was not reflected in reports prior to 2007. However, we will now include this information as a separate part of the report.

In addition, for statistical purposes, NY State considers unauthorized use of a motor vehicle as a motor vehicle theft. Therefore, we will also list these categories separately on the report.

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Clerk Monthly Report Quarterly Report
October 01, 2012 - December 31, 2012

Page 1

CERTIFICATION OF REMITTING OFFICER:

Deanne L. Flynn, hereby certifies that she is the Chamberlain of the City of Poughkeepsie, State of New York; that she has examined the annexed report, that she knows such report to be a true and correct statement of operations for the period which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period

Account Description	Fee Description	Account#	Qty	Local Share
Clerk Admin Fee - .05 Postage	Clerk Admin. Fee		11	176.55
			Sub-Total:	\$176.55
Dog Licensing	Exempt Dogs	A2544	2	0.00
Dog Licensing	Female, Spayed	A2544	38	228.00
Dog Licensing	Female, Unspayed	A2544	10	175.00
Dog Licensing	Male, Neutered	A2544	39	234.00
Dog Licensing	Male, Unneutered	A2544	18	315.00
Dog Licensing	Replacement Tags	A2544	4	12.00
			Sub-Total:	\$964.00
Marriage Lic.	Marriage License		104	1,820.00
			Sub-Total:	\$1,820.00
Minor Sales	Copies Of Records		550	185.85
	Dog Redemption		6	1,084.60
	Maps		3	15.00
			Sub-Total:	\$1,285.45
Other Licenses	After Hours Store Permit		2	1,000.00
			Sub-Total:	\$1,000.00
	Application Fee		1	25.00
			Sub-Total:	\$25.00
	Assembly Permit		3	75.00
	Garage/Yard Sales		6	42.00
	Pawn Broker		1	125.00
			Sub-Total:	\$242.00
	Taxi Cab License 6 Mo.		15	1,200.00
	Taxi DI Process Fee		44	440.00
	Taxi Driver Perm. License		37	555.00
	Taxi Driver Temp. License		2	30.00
	Taxi Inspection		15	750.00
			Sub-Total:	\$2,975.00
	Town of Poughkeepsie HACK license		36	1,800.00
			Sub-Total:	\$1,800.00
	Vehicle for Hire License- Annual-Town of Pok		15	1,875.00
			Sub-Total:	\$1,875.00
	Vendors License 6 Mo.		2	250.00
			Sub-Total:	\$250.00
Vital Fees	Birth Certificates		668	6,681.00
	Climc Marr. Off. (credit)		2	100.00
	Climo Marr. Off. (cash)		3	150.00
	Death Transcripts		1773	17,730.00
	Marriage Transcripts		72	720.00
	N/C Birth Cert.		23	0.00
	N/C Death Cert.		4	0.00
traffic	Scofflaw			\$26,685.00
			Sub-Total	\$26,685.00

Official Minutes of the Common Council Meeting of March 4, 2013

1/23/2013

Clerk Monthly Report Quarterly Report
October 01, 2012 - December 31, 2012

Page 2

CERTIFICATION OF REMITTING OFFICER:

Jeannette L. Flynn, hereby certifies that she is the Chamberlain of the City of Poughkeepsie, State of New York; that she has examined the annexed report, that she knows such report to be a true and correct statement of operations for the period which it covers and that the amount remitted herewith is the full amount payable to the State Comptroller for such period pursuant to chapter 960 of the laws of 1976, as amended.

Account Description	Fee Description	Account#	Qty	Local Share
	N/C Marriage Cert.		3	0.00
	Search Records		21	396.00
'S/Clerk Postage Reimbursement	Postage/residential		11	208.45
			Sub-Total:	\$25,985.45
Vagating Fees	Bell Jar Permits		1	25.00
	Bell Jar Proceeds		1	81.10
	Bingo License		24	270.00
	Bingo Proceeds		7	73.84
			Sub-Total:	\$449.94
				Total Local Shares Remitted: \$65,533.39
Amount paid to:	NYS Ag. & Markets for spay/neuter program			161.00
Amount paid to:	State Comptroller For Games Of Chance			180.00
Amount paid to:	State Health Dept For Marriage Licenses			2,340.00
Total State, County & Local Revenues:				\$41,529.39
				Total Non-Local Revenues: \$68,214.39

CERTIFICATION OF ISSUING OFFICER:

Jeannette L. Flynn, hereby certifies that she is the Chamberlain of the CITY OF POUGHKEEPSIE, State of New York; that she has prepared the annexed report, issued the licenses listed therein and that such report is a true and correct statement of operations for the period which it covers.

\$P4B0PER SYSTEM
 PAGE 1
 BREAKDOWN-BY-OP
 CITY OF POUGHKEEPSIE PARKING TICKET
 01/02/2013
 BREAKDOWN BY OPERATOR REPORT
 FOR MONTH ENDING 12/31/2012

OPID	AMT-PD	AMT-DS	AMT-RED	AMT-PD-YTD	AMT-DS-YTD	AMT-RED-YTD
413	.00	2,325.00	.00	.00	2,325.00	.00
423	18,235.00	.00	1,090.00	18,235.00	.00	1,090.00
425	9,225.00	.00	430.00	9,225.00	.00	430.00
432	6,130.00	.00	210.00	6,130.00	.00	210.00
456	1,815.00	1,430.00	475.00	1,815.00	1,430.00	475.00
WEB	11,245.00	.00	.00	11,245.00	.00	.00
GRAND TOTALS: PD :				46,650.00	DS :	3,755.00
46,650.00 DS YTD:				3,755.00	RED YTD:	2,205.00
						PD YTD:

Official Minutes of the Common Council Meeting of March 4, 2013

BREAKDOWN-BY-OP
CITY OF POUGHKEEPSIE PARKING TICKET
11/01/2012
BREAKDOWN BY OPERATOR REPORT
FOR MONTH ENDING 10/31/2012

PP4BOPER SYSTEM PAGE 1

OPID	AMT-PD	AMT-DS	AMT-RED	AMT-PD-YTD	AMT-DS-YTD	AMT-RED-YTD			
413	.00	3,035.00	.00	.00	3,035.00	.00			
423	24,900.00	.00	1,085.00	24,900.00	.00	1,085.00			
425	3,345.00	.00	230.00	3,345.00	.00	230.00			
432	11,040.00	25.00	100.00	11,040.00	25.00	100.00			
456	2,655.00	1,350.00	520.00	2,655.00	1,350.00	520.00			
WEB	9,140.00	.00	.00	9,140.00	.00	.00			
GRAND TOTALS: PD :				51,080.00	DS :	4,410.00	RED :	1,935.00	PD YTD:
51,080.00				DS YTD:	4,410.00	RED YTD:	1,935.00		

BREAKDOWN-BY-OP
CITY OF POUGHKEEPSIE PARKING TICKET
12/03/2012
BREAKDOWN BY OPERATOR REPORT
FOR MONTH ENDING 11/30/2012

PP4BOPER SYSTEM PAGE 1

OPID	AMT-PD	AMT-DS	AMT-RED	AMT-PD-YTD	AMT-DS-YTD	AMT-RED-YTD			
413	.00	720.00	.00	.00	720.00	.00			
423	14,105.00	.00	695.00	14,105.00	.00	695.00			
425	9,490.00	.00	615.00	9,490.00	.00	615.00			
432	9,515.00	.00	.00	9,515.00	.00	.00			
456	1,580.00	1,070.00	225.00	1,580.00	1,070.00	225.00			
WEB	9,560.00	.00	.00	9,560.00	.00	.00			
GRAND TOTALS: PD :				44,250.00	DS :	1,790.00	RED :	1,535.00	PD YTD:
44,250.00				DS YTD:	1,790.00	RED YTD:	1,535.00		

Official Minutes of the Common Council Meeting of March 4, 2013

PARKING TICKET TRIALS – October 1, 2012-December 31, 2012

DATE	POTENTIAL REVENUE	ACTUAL REVENUE	PERCENTAGE	TIA'S ETC.
October 10, 2012	\$670.00	\$540.00	81%	7-Default Judgment 1-DDismiss
October 16, 2012	\$1,145.00	\$730.00	64%	13-Default Judgment 5-ACD 1-DIJ
October 22, 2012	\$820.00	\$450.00	55%	11-Default Judgment 8-ACD 1-Withdrawn 1-DIJ
October 23, 2012	\$260.00	\$165.00	63%	6-Default Judgment 2-ACD 1-DDismiss
November 13, 2012	\$1,020.00	\$570.00	56%	12-Default Judgment 5-ACD 1-"covered"
November 20, 2012	\$860.00	\$320.00	37%	4-Default Judgment 2-ACD 1-DIJ
November 26, 2012	\$960.00	\$410.00	43%	6-Default Judgment 6-ACD
December 10, 2012	\$1,315.00	\$575.00	44%	9-Default Judgment 9-ACD 5-DDismiss
December 11, 2012	\$900.00	\$540.00	60%	11-Defalut Judgment 6-ACD

TOTALS \$ 7,950.00 \$ 4,300.00 54%

IN ADDITION, CORPORATION COUNSEL'S OFFICE COLLECTED \$4,825.00 IN PLEA BARGAINS FOR THE QUARTER

Official Minutes of the Common Council Meeting of March 4, 2013

CLAIMS FILES OPENED
October 1, 2012-December 31, 2012

<u>Adverse Party</u>	<u>Date of Loss</u>	<u>Action/Cause of Claim</u>	<u>Amount in Controversy</u>	<u>Disposition of Matter</u>
Jimmie James Knox	3/29/2012	False Arrest/Malicious prosecution	\$25,000.00+	Open
Rosemary Moran	10/22/2012	Hit by rock from DPW worker weedwacking	Unknown	Open
Spencer Green	8/22/2012	Assaulted by COP Officer Raffael	Unknown	Open
Muhammad Khurshid	7/25/2012	Injuries caused during arrest	Unknown	Closed-MTA Police
Wayne Fletcher	9/21/2012	Civil Assault/Battery-Civil Rights Violation	Unknown	Open
Maurice J. Johnson	11/1/2012	Daughter assaulted in City of Poughkeepsie school	Unknown	Closed
Foxhill IV Condo	11/28/2012	Damage to dumpster by city garbage truck	Unknown	Open
Brendan Flynn	10/29/2012	Damage to fence by city tree branch	\$425.70	Closed-Act of God

Claims Paid

Matthew Sviridoff	Slip and Fall	\$6,000.00
Rafiq Akbar	Nail in tire-Howard Street	\$ 192.98
	TOTAL	\$6,192.98

Official Minutes of the Common Council Meeting of March 4, 2013

TRAFFIC TRIALS-CITY COURT
October 1, 2012-December 31, 2012

OCTOBER 1, 2012	REVENUE RECEIVED	\$2,640.00	26 TRIALS/12 NO SHOW
OCTOBER 2, 2012	REVENUE RECEIVED	\$ 885.00	12 TRIALS/12 NO SHOW
OCTOBER 4, 2012	REVENUE RECEIVED	\$1,900.00	17 TRIALS/10 NO SHOW
OCTOBER 5, 2012	REVENUE RECEIVED	\$1,175.00	15 TRIALS/14 NO SHOW
OCTOBER 9, 2012	REVENUE RECEIVED	\$2,050.00	19 TRIALS/7 NO SHOW
OCTOBER 11, 2012	REVENUE RECEIVED	\$1,625.00	20 TRIALS/5 NO SHOW
OCTOBER 12, 2012	REVENUE RECEIVED	\$ 975.00	9 TRIALS/8 NO SHOW
OCTOBER 15, 2012	REVENUE RECEIVED	\$1,325.00	14 TRIALS/8 NO SHOW
OCTOBER 16, 2012	REVENUE RECEIVED	\$1,475.00	13 TRIALS/10 NO SHOW
OCTOBER 18, 2012	REVENUE RECEIVED	\$1,000.00	12 TRIALS/11 NO SHOW
OCTOBER 19, 2012	REVENUE RECEIVED	\$1,325.00	17 TRIALS/11 NO SHOW
OCTOBER 22, 2012	REVENUE RECEIVED	\$3,075.00	24 TRIALS/10 NO SHOW
OCTOBER 23, 2012	REVENUE RECEIVED	\$1,625.00	20 TRIALS/8 NO SHOW
OCTOBER 25, 2012	REVENUE RECEIVED	\$2,495.00	22 TRIALS/6 NO SHOW
OCTOBER 26, 2012	REVENUE RECEIVED	\$2,725.00	30 TRIALS/6 NO SHOW
NOVEMBER 1, 2012	REVENUE RECEIVED	\$1,250.00	16 TRIALS/10 NO SHOW
NOVEMBER 2, 2012	REVENUE RECEIVED	\$1,775.00	16 TRIALS/10 NO SHOW
NOVEMBER 5, 2012	REVENUE RECEIVED	\$1,175.00	11 TRIALS/8 NO SHOW
NOVEMBER 8, 2012	REVENUE RECEIVED	\$2,250.00	15 TRIALS/8 NO SHOW
NOVEMBER 9, 2012	REVENUE RECEIVED	\$1,325.00	13 TRIALS/12 NO SHOW
NOVEMBER 13, 2012	REVENUE RECEIVED	\$2,175.00	16 TRIALS/6 NO SHOW
NOVEMBER 15, 2012	REVENUE RECEIVED	\$2,075.00	17 TRIALS/7 NO SHOW
NOVEMBER 19, 2012	REVENUE RECEIVED	\$ 425.00	3 TRIALS
NOVEMBER 20, 2012	REVENUE RECEIVED	\$3,025.00	25 TRIALS/9 NO SHOW
NOVEMBER 26, 2012	REVENUE RECEIVED	\$2,325.00	19 TRIALS/15 NO SHOW
NOVEMBER 29, 2012	REVENUE RECEIVED	\$2,625.00	24 TRIALS/15 NO SHOW
NOVEMBER 30, 2012	REVENUE RECEIVED	\$2,175.00	26 TRIALS/12 NO SHOW
DECEMBER 3, 2012	REVENUE RECEIVED	\$2,775.00	22 TRIALS/7 NO SHOW
DECEMBER 4, 2012	REVENUE RECEIVED	\$2,075.00	19 TRIALS/11 NO SHOW
DECEMBER 6, 2012	REVENUE RECEIVED	\$ 860.00	8 TRIALS /10 NO SHOW
DECEMBER 7, 2012	REVENUE RECEIVED	\$1,575.00	22 TRIALS/12 NO SHOW
DECEMBER 10, 2012	REVENUE RECEIVED	\$2,650.00	24 TRIALS/14 NO SHOW
DECEMBER 11, 2012	REVENUE RECEIVED	\$1,640.00	17 TRIALS/3 NO SHOW
DECEMBER 14, 2012	REVENUE RECEIVED	\$ 600.00	9 TRIALS/9 NO SHOW
DECEMBER 18, 2012	REVENUE RECEIVED	\$ 875.00	11 TRIALS/9 NO SHOW
DECEMBER 20, 2012	REVENUE RECEIVED	\$1,025.00	11 TRIALS/10 NO SHOW
DECEMBER 21, 2012	REVENUE RECEIVED	\$ 250.00	1 TRIAL/ 1 NO SHOW
	TOTAL	\$63,220.00	

Official Minutes of the Common Council Meeting of March 4, 2013

Section 8

Quarterly Statistics

VOUCHERS	January	February	March
Tenant based	650	653	640
TOTAL ISSUED	650	653	640
TOTAL ALLOCATION	666	666	666
HOUSING ASSISTANCE PAYMENT	\$397,136.14	\$394,504.18	\$397,439.14

UTILIZATION	January	February	March
WAITING LIST at start of quarter	653		
# canvassed by letter	10	10	23
# responses and interviews conducted	0	0	12
# of vouchers issued	6	3	0
WAITING LIST at end of quarter			603

We have recently resumed processing and leasing up applicants on the current waiting list.

INSPECTIONS	January	February	March
ANNUALS	30	53	48
COMPLAINTS	12	5	17
RE-INSPECTION	15	5	25
INITIALS	6	10	13
TOTAL	63	73	103

LEASE APPROVALS	January	February	March
RECEIVED	16	9	17
INSPECTED	20	14	10

RECERTIFICATION / CHANGES

	January	February	March
ANNUALS	32	28	42
INTERIM ADJUST.	36	42	23
NEW LEASE UPS	5	6	0
TOTAL	73	76	65

2012 Fair Market Rent

	STUDIO	1BR	2BR	3BR	4BR
TENANT BASED	\$883.00	\$1,038.00	\$1,272.00	\$1,559.00	\$1,661.00

Official Minutes of the Common Council Meeting of March 4, 2013

Section 8

Quarterly Statistics

VOUCHERS	April	May	June
Tenant based	656	660	657
TOTAL ISSUED	656	660	657
TOTAL ALLOCATION	666	666	666
HOUSING ASSISTANCE PAYMENT	\$393,510.32	\$392,998.40	\$392,703.30

UTILIZATION	April	May	June
WAITING LIST at start of quarter	603		
# canvassed by letter	15	10	16
# responses and interviews conducted	0	0	12
# of vouchers issued	4	4	3
WAITING LIST at end of quarter			581

We have recently resumed processing and leasing up applicants on the current waiting list.

INSPECTIONS	April	May	June
ANNUALS	40	46	87
COMPLAINTS	5	1	2
RE-INSPECTION	28	14	8
INITIALS	9	8	5
TOTAL	82	69	102

LEASE APPROVALS	April	May	June
RECEIVED	16	21	11
INSPECTED	19	10	14

RECERTIFICATION / CHANGES

	April	May	June
ANNUALS	23	39	75
INTERIM ADJUST.	14	15	23
NEW LEASE UPS	1	3	2
TOTAL	38	57	100

2012 Fair Market Rent

	STUDIO	1BR	2BR	3BR	4BR
TENANT BASED	\$883.00	\$1,038.00	\$1,272.00	\$1,559.00	\$1,661.00

Official Minutes of the Common Council Meeting of March 4, 2013

Quarterly Statistics

VOUCHERS	July	August	September
Tenant based	654	651	652
TOTAL ISSUED	654	651	652
TOTAL ALLOCATION	666	666	666
HOUSING ASSISTANCE PAYMENT	\$390,968.59	\$388,045.20	\$386,044.25

UTILIZATION	July	August	September
WAITING LIST at start of quarter	581		
# canvassed by letter	0	31	32
# responses and interviews conducted	0	6	13
# of vouchers issued	9	5	6
WAITING LIST at end of quarter			550

We have recently resumed processing and leasing up applicants on the current waiting list.

INSPECTIONS	July	August	September
ANNUALS	44	53	78
COMPLAINTS	4	0	3
RE-INSPECTION	14	18	12
INITIALS	16	14	16
TOTAL	78	85	109

LEASE APPROVALS	July	August	September
RECEIVED	17	21	23
INSPECTED	18	14	16

RECERTIFICATION / CHANGES	July	August	September
ANNUALS	35	51	76
INTERIM ADJUST.	26	31	39
NEW LEASE UPS	6	5	4
TOTAL	67	87	119

2012 Fair Market Rent	STUDIO	1BR	2BR	3BR	4BR
TENANT BASED	\$883.00	\$1,038.00	\$1,272.00	\$1,559.00	\$1,661.00

Official Minutes of the Common Council Meeting of March 4, 2013

Quarterly Statistics

VOUCHERS

	<u>October</u>	<u>November</u>	<u>December</u>
Tenant based	656	645	641
TOTAL ISSUED	656	645	641
TOTAL ALLOCATION	666	666	666
HOUSING ASSISTANCE PAYMENT	\$390,266.98	\$383,320.61	\$383,833.39

UTILIZATION

	<u>October</u>	<u>November</u>	<u>December</u>
WAITING LIST at start of quarter	581		
# canvassed by letter	0	31	32
# responses and interviews conducted	0	6	13
# of vouchers issued	9	5	6
WAITING LIST at end of quarter			550

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INSPECTIONS

	<u>October</u>	<u>November</u>	<u>December</u>
ANNUALS	58	65	54
COMPLAINTS	5	8	12
RE-INSPECTION	11	30	27
INITIALS	10	8	15
TOTAL	84	111	108

LEASE APPROVALS

	<u>October</u>	<u>November</u>	<u>December</u>
RECEIVED	15	7	6
INSPECTED	20	12	10

RECERTIFICATION / CHANGES

	<u>October</u>	<u>November</u>	<u>December</u>
ANNUALS	56	51	27
INTERIM ADJUST.	30	27	10
NEW LEASE UPS	4	2	0
TOTAL	90	80	37

2012 Fair Market Rent

	<u>STUDIO</u>	<u>1BR</u>	<u>2BR</u>	<u>3BR</u>	<u>4BR</u>
TENANT BASED	\$883.00	\$1,038.00	\$1,272.00	\$1,559.00	\$1,661.00

Official Minutes of the Common Council Meeting of March 4, 2013

City of Poughkeepsie Section 8
2012 Year End Report

Total Vouchers Leased	641
Total Housing Assistance Payments	\$4,690,771

Waitinglist Utilization

Total Canvassed	147
Total remaining applicants from 2010	550

Temporarily stopped canvassing from the 2010 waiting list due to budgetary cuts.

Total Inspections conducted	1067
Total Newly Leased / Annual and Interim changes	889

2012 Quarterly Reports

Department	Fourth Quarter
Utility Markouts	314 markouts
Electric Department	216 work orders completed
Recreation Department	2 work orders completed
Sewer Department	71 work orders completed
Water Department	96 work orders completed
Dispatch Office	20 work orders completed
Sanitation Department	54 work orders completed
Violations (regular)	
Violations (Abandoned and/or Vacant Properties)	

2012 Quarterly Reports

Department	Fourth Quarter
Sign Department	
Street ID	5
Ordinance Change	2
New Signs	97
Sign Replacement	58
Faded Sign Replacement	80
Signs Straightened	7
Mark Out Request	16
Parking Lots	29
Cars & Trucks	N/A
Signs Made	152
Other	Set up and removed barricades for events and emergency situations; set up and removed portable stop signs; researched code book for various ordinances; laid out area for new sign locations; removed downed signs; removed trip hazards; investigated complaints, responded to Corporation Counsel, Police Dept., headquarters, etc.; coated faded signs with high intensity reflective material to reuse aluminum (72); obtained price quotes; ordered materials; cut bent and damaged sign posts into stubs; researched federal MUTCD new standards information; input street sign information into inventory; designed and created new signs for College Hill, King Street playgrounds; striped temporary parking spaces at Waryas Park; gave deposition for claim; made name plates.

2012 Quarterly Reports

Department	Fourth Quarter
Street Maintenance	
Snow Events	Installed salter to back of dump trucks; salted and plowed for three events/storms.
Pot Holes	Spent two days patching pot holes with hot asphalt in month of December
Excavations Repaired	Repaired six Water Dept. excavations; filled in around Sewer Dept. catch basins.
Oil Spills Complaints	4
Top Soil Complaints	Made up 60 yards of top soil; took care of four top soil complaints
Graffiti Complaints	N/A - Machine down
Compost Area	Made a new compost area for yard debris and a place to grind leaves; spent seven weeks grinding yard debris and leaves; hauled end product away.
Others	Assisted electrician with pole replacement; dug bases and poured concrete; assisted with out of service traffic lights throughout city; assisted Tree Dept. with Hurricane Sandy's downed trees and limbs; placed 600 sand bags at Ice House for flooding condition from Hurricane; made new area for yard debris and leaf grinding; collected leaves for four weeks (fifth week spent spot checking); repaired trip hazards in parks; screened dirt to recycle for backfills; assisted with utility markouts; assisted Engineering Dept. with digging two sections and filling with concrete to anchor boat docks; placed salters on back of trucks; salted and plowed
Work Order Complaints	176

Official Minutes of the Common Council Meeting of March 4, 2013

2012 Quarterly Reports

Department	Fourth Quarter
Buildings & Grounds	
City Hall	Changed filters, fan belts and grease for AC units 1,2,3.- Replaced motor that seized up the furnace. - Worked Faucet and unplugged drains in the bathrooms through out City Hall. - Drained down cool down for the winter.- Worked on the compressor for sprinkler system. Worked on leak in Penthouse room.-
Firehouses	Checked on all generators to make sure they are up and running for Hurricane Sandy; fixed sink at Hooker FH; resolved furnace problem at Clover St FH; met with Gordon Fire for suppression test at PSF.
Police Division	Cell block 2,3,6 installed sink and toilet; unclogged P-trap sink in ladies lockerroom; cleaned pipe for urinals in men's room; installed 51" TV w/ wall mount; installed 2x2 carpet tiles 911 room; resolved plumbing issue in Juvenile with faucet and p-trap; painted the cell books.
City Court	Changed light bulbs; fixed slider closet door; removed 22 boxes to penthouse.
DPW Compound	Changed filter to AC unit in Administration trailer; distributed time cards; worked on plumbing in ready room and Administration trailer
Abandoned Buildings	Secured 18 buildings
Winterize/Unwinterize	Turned on heaters in the pool filter houses for winter; winterized Morgan Lake, Pulaski and Spratt Parks bathrooms.
Miscellaneous	Replaced broken glass in bus shelters; restriped College Hill basketball court; removed boat docks from river at Waryas Park; removed graffiti at Benny's 10th inning; repaired steps at Glebe House; striped crosswalk stop bars; salted and plowed.
Walk Throughs	Met with Simplex for sprinkler system
Work Orders	51

Official Minutes of the Common Council Meeting of March 4, 2013

2012 v 2011
Crime Comparison
Jan-Dec

Comparison of Uniform Crime

	2012	2011	CHANGE	% CHANGE
MURDER	3	5	-2	-40%
RAPE	8	19	-11	-58%
ROBBERY	91	110	-19	-17%
ASSAULT	237	196	41	21%
TOTAL VIOLENT CRIME		330	9	3%
BURGLARY	229	252	-23	-9%
ATT. BURGLARY	21	29	-8	-28%
LARCENY	834	859	-25	-3%
UNAUTHORIZED USE OF MV	9	17	-8	-47%
MV THEFT	36	22	14	64%
TOTAL NON VIOLENT		1179	-50	-4%

Comparison of Arrests and Calls

	2012	2011	CHANGE	% CHANGE
ARRESTS	2081	2112	-31	-1%
CALLS	ATTACHED	ATTACHED	ATTACHED	ATTACHED

Comparison of Tickets

	2012	2011	CHANGE	% CHANGE
PARKING	20356	21538	-1182	-5%
MOVING	6426	6934	-508	-7%
ORDINANCE	1193	2374	-1181	-50%
TOTAL	27975	30846	-2871	-9%

Quarterly Statistics

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# responses and interviews conducted	0	6	13
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We have recently resumed processing and leasing up applicants on the current waiting list.

INSPECTIONS	<u>July</u>	<u>August</u>	<u>September</u>
ANNUALS	44	53	78
COMPLAINTS	4	0	3
RE-INSPECTION	14	18	12
INITIALS	16	14	16
TOTAL	78	85	109

LEASE APPROVALS	<u>July</u>	<u>August</u>	<u>September</u>
RECEIVED	17	21	23
INSPECTED	18	14	16

RECERTIFICATION / CHANGES	<u>July</u>	<u>August</u>	<u>September</u>
ANNUALS	35	51	76
INTERIM ADJUST.	26	31	39
NEW LEASE UPS	6	5	4
TOTAL	67	87	119

2012 Fair Market Rent	<u>STUDIO</u>	<u>1BR</u>	<u>2BR</u>	<u>3BR</u>	<u>4BR</u>
TENANT BASED	\$883.00	\$1,038.00	\$1,272.00	\$1,559.00	\$1,661.00

X. UNFINISHED BUSINESS:

Councilmember Boyd: I have a couple of questions. First, I asked for a list monthly invoices. Got a list of expenses – that’s not what I asked for. When you have a P-Card in Building and Grounds, you start off with “X” amount (in dollars) per month. Those are the invoices that I wanted to see, not a list of expenses because I cannot figure out how much they had per month on their P-Card or how much was allowed on their P-Card and then subtract these expenses. That’s what I need to see. That’s number one. Number two is, overtime in Fire. Do not understand the list I was given. I had asked how

Official Minutes of the Common Council Meeting of March 4, 2013

\$43,293.32 in overtime was paid to the Fire Department for the month of January. I wanted it “Spelled out” to let the Council know how it was spent. Asked for clarification on how it was spent.

City Administrator Bunyi: Stated the answer was on page 2. If you look at 2012, it’s \$38,394. The primary reason for that is that there is a two-day differential between the start of the year. But, the answer to your question is on the last line: January Actual Earned in December is \$29,392 – if you want a true picture of the \$43,293.32, you have to subtract the \$29,392 which was earned all the way up to New Year’s Eve. The reason that you have \$43,393.32 is our reports, or our payroll is not based on December 31st. Payroll is based bi-weekly. So you have 5 days of January, or 7 days of December that fall into January.

Councilmember Boyd: That still doesn’t answer my question. I wanted it “Spelled Out,” to know what that \$43,293.32 was used for, besides overtime. There couldn’t be enough fires in the month of January, for us to pay our firefighters over \$43,000.

City Administrator Bunyi: I will ask the Fire Chief to spell out how the overtime was spent, Ma’am.

Councilmember Boyd: Also, CDBG funds. I believe that Paul Ackermann had an extension until March 7th...does anybody know anything about that?

Chairman Mallory: The filing time.

Councilmember Boyd: The filing time...? Was it March 7th?

Mayor Tkazyik: I don’t have the paperwork in front of me, but I know it was in March...and that will be on your next Council Agenda, the address.

Councilmember Boyd: Do we have any idea what we’re planning on doing about that?

Mayor Tkazyik: We’re going to adopt an inter-municipal agreement with Dutchess County.

Councilmember Boyd: Why is that? What would be the reason for that?

Mayor Tkazyik: We already went through this. The County is going to administer...

Councilmember Boyd: No, what would be a good reason for the City of Poughkeepsie to do that? That’s the question. Give me one good reason why the City of Poughkeepsie should give that to the County.

Mayor Tkazyik: The Administration is choosing to have the County administer the program.

Councilmember Boyd: When it doesn't cost the City any money whatsoever...in the budget.

Mayor Tkazyik: I'm not going to have a debate.

Councilmember Boyd: Well, you still didn't answer my question.

Councilmember Rich: I would like to have this inter-municipal agreement in my hands, well before the vote so that I could look it over. This is an important step for us to do this and we need to think about it carefully. As of yet, I have no idea what is in the inter-municipal agreement, and I don't want it on my desk that night. I want it well before, so I can have time to think, and review and talk to people both in the Legislative and Executive Branch so we make the right choice of a possibility of an inter-municipal agreement with the County. I'm not opposed to an inter-municipal agreement, it's just the opposite...but I want to know if it's in our best interest. Thank you.

Councilmember Johnson: At the last meeting, I believe I requested a presentation by Chris Reardon, of the Youth Division. I would like an update especially concerning missing children and adults. This is a nation issue of concern, and we have missing children in the City of Poughkeepsie. I would also like to know...get an update of Youth Crime Gangs' victims. So, if that's possible, I'm requesting a small presentation by Chris Reardon giving us an update on the Youth Division. I believe that's why...well, I made a point of getting him back into the budget, so now I would like to get an update.

Councilmember Boyd: Got a phone call about a rumor that was passed around and would like to know why it was passed and whether it was true or not? The Sanitation workers are afraid of losing their jobs again. Is Royal taking over the Transfer Station? If so, does that mean that we will be prioritizing [sic] and having our sanitation guys working for Royal? Have you heard of any such rumor? Can we put our sanitation workers at ease if that's not true? And, wherever they're getting their information from, it should be stopped.

Mayor Tkazyik: I have not heard of any rumor of that nature. The Union should know, because in order to privatize, you need to bargain. If they're starting their own rumors, they know that to privatize, you need to bargain. If you eliminate, you don't need to bargain, which is what we proposed last budget. That will never happen because we'll never get to the table with it, so it's all moot.

Councilmember Boyd: So that rumor is false?

Mayor Tkazyik: I've never heard it, I can't speak to it.

XI. NEW BUSINESS:

Councilmember Mallory: I'd just like to share for New Business, one item I shared earlier, that we are accepting letters of interest for those wanting to serve on the Board of Assessment Review. Vice Chair Solomon has accepted the invitation to be one of the people interviewing. If Minority Leader Parise, or other members of the minority would like to sit on that, you're more than welcome. I'll keep you posted. We'll be doing the process with City Assessor, Gene DeMarco.

XII. ADJOURNMENT:

A motion was made by **Chairman Mallory** and **Councilmember Solomon** seconded the motion to adjourn the meeting at 7:35 p.m.

Dated: May 9, 2013

I hereby certify that this true and correct copy of the Minutes of the Common Council Meeting held on Monday, March 4, 2013 at 6:30 p.m.

Respectfully submitted,

City Chamberlain



COMMON COUNCIL MEETING

Common Council Chambers

Monday, March 4, 2013

6:30 p.m.

*6:00 p.m. Public Hearing regarding the proposed designation
of 87 South Hamilton Street as a Local Historic Landmark*

I. PLEDGE OF ALLEGIANCE:

ROLL CALL

III. REVIEW OF MINUTES:

Common Council Meeting of September 19, 2012

Public Hearing of November 19, 2012

Common Council Minutes of November 19, 2012

IV. READING OF ITEMS by the City Chamberlain of any resolutions not listed on the printed agenda.

V. PUBLIC PARTICIPATION: Three (3) minutes per person up to 45 minutes of public comment on any agenda and non-agenda items.

VI. MAYOR'S COMMENTS:

VII. CHAIRMAN'S COMMENTS AND PRESENTATIONS:

VIII. MOTIONS AND RESOLUTIONS:

- 2. FROM CHAIRMAN MALLORY, Resolution R13-26, appointing members to the Waterfront Advisory Committee.**

3. **FROM COUNCILMEMBER RICH**, Resolution R13-27, requesting notification by the Commissioner of Finance of the transfer of funds in excess of \$25,000.

IX. ORDINANCES AND LOCAL LAWS:

X. PRESENTATION OF PETITIONS AND COMMUNICATIONS:

1. **FROM BLATT & KOPPELMAN, P.C.**, a notice of intent for The Last Train Stop, Inc. d/b/a Mahoney's Irish Pub & Steakhouse to obtain a Liquor License.
2. **FROM ERNESTINE BROWN**, a notice of property damage sustained on January 10, 2013.
3. **FROM JAMES AND THERESA NEAL**, a notice of intent to renew Slim's Lounge Liquor License.
4. **FROM MAYOR TKAZYIK**, the March 1st financial report.

XIII. UNFINISHED BUSINESS:

XIV. NEW BUSINESS:

XV. ADJOURNMENT:

