



## **COMMON COUNCIL MEETING**

Common Council Chambers

May 16, 2016

6:30 p.m.

*6:00 p.m. from City Engineer, Joe Chenier a presentation regarding the City's CSO (Combined Sewer Overflow) system and the MS4 (Municipal Separate Storm Sewer System)*

**I. ROLL CALL**

**II. REVIEW OF MINUTES:**

Common Council Minutes of May 2, 2016

**III. READING OF ITEMS** by the City Chamberlain of any resolutions not listed on the printed agenda.

**IV. PUBLIC PARTICIPATION:** Three (3) minutes per person up to 45 minutes of public comment on any agenda and non-agenda items.

**V. MAYOR'S COMMENTS:**

**VI. CHAIRMAN'S COMMENTS AND PRESENTATIONS:**

**VII. MOTIONS AND RESOLUTIONS:**

- 1. FROM COMMISSIONER OF FINANCE BRADY,** Bond Resolution R16-44, approving the financing of the repair of the Financial Plaza Parking Deck.
- 2. FROM COMMISSIONER OF FINANCE BRADY,** Bond Resolution R16-45, approving the financing of the reconstruction of Smith/Little George/Creek Road.

3. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-46, approving the repair of a portion of the city hall roof.
4. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-47, approving repair to the city hall air conditioning system.
5. **FROM CHAIRMAN PETSAS**, Resolution R16-48, approving an appointment to the Joint Water Board.
6. **FROM COUNCILMEMBER RANDALL JOHNSON**, Resolution R16-51, approving the designation of the Glebe House as a local historic landmark.
7. **FROM COMMISSIONER OF FINANCE BRADY**, Resolution R16-52, accepting a grant under the Dutchess County Shared Services program.

**VIII. ORDINANCES AND LOCAL LAWS:**

1. **FROM COUNCILMEMBER RANDALL JOHNSON**, Ordinance O16-3, amending Section 13-90, amending the maximum speed limit for a portion of Pershing Avenue.

**IX. PRESENTATION OF PETITIONS AND COMMUNICATIONS:**

1. **FROM JENNIFER RUBBO** from **THE ENVIRONMENTAL COOPERATIVE AT VASSAR COLLEGE**, a presentation regarding initiatives for the City of Poughkeepsie.
2. **FROM COMMISSIONER OF FINANCE BRADY**, a communication regarding an Inter-fund transfer for the Sewer Plant Roof.
3. **FROM EUGENE J. TORNATORE**, a notice of property damage sustained on April 29, 2016.
4. **FROM THOMAS SMITH, JR.**, a notice of property damage sustained on April 20, 2016.

**X. UNFINISHED BUSINESS:**

**XI. NEW BUSINESS:**

**XII. ADJOURNMENT:**

**A RESOLUTION OF THE CITY OF POUGHKEEPSIE DESIGNATING THE GLEBE HOUSE AS A LOCAL HISTORIC LANDMARK**

**(R16-51)**

**INTRODUCED BY COUNCILMEMBER \_\_\_\_\_ :**

**WHEREAS**, the Glebe House located at 635 Main Street is owned by the City of Poughkeepsie and which property has been nominated for a local historic landmark designation with the City of Poughkeepsie Historic District and Landmarks Preservation Commission (hereinafter "HDLPC"); and

**WHEREAS**, the HDLPC held a public hearing on March 24, 2016 regarding the application as a local historic landmark; and

**WHEREAS**, the HDLPC voted unanimously in favor of the proposed designation and approved the application on March 24, 2016; and

**WHEREAS**, the HDLPC's approved application was forwarded to the Common Council for consideration on April 5, 2016; and

**WHEREAS**, the Common Council held a public hearing on May 2, 2016 regarding the nomination as a local historic landmark; and

**WHEREAS**, after duly considering the factors specified in Section 19-4.5(4) of the Code of Ordinances of the City of Poughkeepsie, the Common Council hereby finds that the Glebe House located at 635 Main Street possesses special character, historic and aesthetic value as part of the cultural, economic and social history of the City of Poughkeepsie; embodies distinguishing characteristics of an architectural style; is identified with historic personages; and is the work of a designer whose work has significantly influenced an age.

**NOW THEREFORE,**

**BE IT RESOLVED**, that the City of Poughkeepsie Common Council hereby designates

the Glebe House as a local historic landmark. The City Chamberlain is authorized and directed to forward notice of the designation of the Glebe House to the Dutchess County Clerk for recordation.

**SECONDED BY COUNCILMEMBER** \_\_\_\_\_



# THE CITY OF POUGHKEEPSIE

NEW YORK

CCM 5/16/16

Item VII-1

May 2, 2016

To: Chairman Petsas and Common Council Members

From: William Brady, Acting Commissioner of Finance

WJB

Re: Bond Resolution - \$750,000 Financial Parking Deck

The referenced Bond Resolution would authorize the borrowing of \$750,000 for purposes of repairing and refurbishing the Financial Plaza Parking Deck. The deck has been in need of repairs for several years. The estimated cost of this total project is \$900,000 of which \$150,000 is available to us through Community Development Block Grant Funds. The amount the Common Council is being asked to authorize comes from an old estimate. The City is currently negotiating a contract with the DiSalvo Engineering Group to review that estimate at a cost of \$8,500.

EXTRACT OF MINUTES  
[Financial Plaza Deck]

A regular meeting of the Common Council of the City of Poughkeepsie, Dutchess County, New York was convened in public session at the Council Chambers, City Hall, Poughkeepsie, New York on May 2, 2016 at 6:30 o'clock p.m., local time.

The meeting was called to order by \_\_\_\_\_, and, upon roll being called, the following members were:

PRESENT:

Councilmember Natasha Cherry  
Councilmember Lee David Klein  
Councilmember Lorraine Johnson  
Councilmember Randall A. Johnson II  
Councilmember Matthew McNamara  
Councilmember Ann Perry  
Councilmember Christopher D. Petsas  
Councilmember Mike Young

ABSENT:

The following persons were ALSO PRESENT:

Acting Commissioner of Finance William J. Brady

The following resolution was offered by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, to wit;

BOND RESOLUTION DATED MAY 2, 2016

A RESOLUTION AUTHORIZING IMPROVEMENT OF THE FINANCIAL PLAZA PARKING DECK LOCATED AT MARKET STREET WITH AN AGGREGATE ESTIMATED MAXIMUM COST OF \$900,000, AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$750,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE A PORTION OF THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

BE IT RESOLVED, by the Common Council of the City of Poughkeepsie, Dutchess County, New York (the "City") (by the favorable vote of not less than two-thirds of all of the members of the Common Council) as follows:

SECTION 1. The improvement of the Financial Plaza parking deck located at Market Street, is hereby authorized at an estimated maximum cost of \$900,000, and said amount is hereby

appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 35 of paragraph a of Section 11 of the Local Finance Law, and that the period of probable usefulness of said purpose is 15 years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes a Type II Action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

SECTION 3. The City plans to finance a portion of the total cost of said purpose by the issuance of serial bonds of the City in an amount not to exceed \$750,000, hereby authorized to be issued therefor pursuant to the Local Finance Law. The remaining cost of the project is expected to be financed from CDBG funds.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 5. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds shall be applied to reimburse the City for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 6. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the City are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the City a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 7. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Commissioner of Finance, the Chief Fiscal Officer of the City. The Commissioner of Finance is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Chamberlain is hereby authorized to affix the corporate seal of the City to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 8. The Commissioner of Finance is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and, to the extent applicable, to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- (3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 10. The Chamberlain is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the Poughkeepsie Journal, being a newspaper having a general circulation in the City and hereby designated as the official newspaper of the City for such publication.

SECTION 11. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Councilmember Natasha Cherry	VOTING	___
Councilmember Lee David Klein	VOTING	___
Councilmember Lorraine Johnson	VOTING	___
Councilmember Randall A. Johnson II	VOTING	___
Councilmember Matthew McNamara	VOTING	___
Councilmember Ann Perry	VOTING	___
Councilmember Christopher D. Petsas	VOTING	___
Councilmember Mike Young	VOTING	___

The foregoing resolution was thereupon declared duly adopted.

Approved: \_\_\_\_\_, 2016

\_\_\_\_\_  
Rob Rolison  
Mayor

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Chamberlain of the City of Poughkeepsie, Dutchess County, New York (hereinafter called the "City") and the custodian of the records of the City, including the minutes of the proceedings of the Common Council, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Common Council held on the 2nd day of May, 2016 and entitled:

BOND RESOLUTION DATED MAY 2, 2016

A RESOLUTION AUTHORIZING IMPROVEMENT OF THE FINANCIAL PLAZA PARKING DECK LOCATED AT MARKET STREET WITH AN AGGREGATE ESTIMATED MAXIMUM COST OF \$900,000, AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$750,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE A PORTION OF THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the City. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Common Council was present throughout said meeting, and a legally sufficient number of members (two-thirds of the Common Council) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the City and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this \_\_\_ day of May, 2016.

-SEAL-

\_\_\_\_\_  
Deanne Flynn  
City Chamberlain



THE CITY OF POUGHKEEPSIE  
NEW YORK

CCM 5/16/16  
VII-2

May 2, 2016

To: Chairman Petsas and Common Council Members

From: William Brady, Acting Commissioner of Finance

Re: Bond Resolution - \$1,980,000 for Creek Road Intersection Improvement Project

The referenced Bond Resolution would authorize the borrowing of \$1,980,000 for purposes of improving the intersection of Creek Road and Little George Street. The estimated cost of this total project is \$1,937,625. The New York State Dept. of Transportation will reimburse the city much of the cost of this project through the Federal Highway Administration. The city expects to issue Bond Anticipation Notes in the amount of \$700,000 to assist with cash flow during the course of the project. The City has also applied for Marchiselli Funds to New York State which would pay 15% of the total project cost if awarded. We will be notified next month if we will be receiving this. If we do receive it, our cost would be \$96,881.25, and if we do not, our cost of the project would be \$387,525.00.

EXTRACT OF MINUTES  
[Creek Road Improvement]

A regular meeting of the Common Council of the City of Poughkeepsie, Dutchess County, New York was convened in public session at the Council Chambers, City Hall, Poughkeepsie, New York on May 2, 2016 at 6:30 o'clock p.m., local time.

The meeting was called to order by \_\_\_\_\_, and, upon roll being called, the following members were:

PRESENT:

- Councilmember Natasha Cherry
- Councilmember Lee David Klein
- Councilmember Lorraine Johnson
- Councilmember Randall A. Johnson II
- Councilmember Matthew McNamara
- Councilmember Ann Perry
- Councilmember Christopher D. Petsas
- Councilmember Mike Young

ABSENT:

The following persons were ALSO PRESENT:

Acting Commissioner of Finance William J. Brady

The following resolution was offered by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, to wit;

BOND RESOLUTION DATED MAY 2, 2016

A RESOLUTION AUTHORIZING CREEK ROAD INTERSECTION IMPROVEMENT PROJECT AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,980,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

BE IT RESOLVED, by the Common Council of the City of Poughkeepsie, Dutchess County, New York (the "City") (by the favorable vote of not less than two-thirds of all of the members of the Common Council) as follows:

SECTION 1. The Creek Road intersection improvement project at Smith Street and Little George Street is hereby authorized at an estimated maximum cost of \$1,980,000, and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 20 of paragraph a of Section 11 of the Local Finance Law, and that the period of probable usefulness of said purpose is 15 years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes an unlisted Action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

SECTION 3. The City plans to finance the cost of said purpose by the issuance of serial bonds of the City in an amount not to exceed \$1,980,000, hereby authorized to be issued therefor pursuant to the Local Finance Law. The City expects to reimburse a portion of the cost of the project through a federal highway administration grant submitted by New York State Department of Transportation.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 5. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds shall be applied to reimburse the City for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 6. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the City are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the City a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 7. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Commissioner of Finance, the Chief Fiscal Officer of the City. The Commissioner of Finance is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Chamberlain is hereby authorized to affix the corporate seal of the City to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 8. The Commissioner of Finance is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and, to the extent applicable, to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(1) Such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or

4.27.16

(2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 10. The Chamberlain is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the Poughkeepsie Journal, being a newspaper having a general circulation in the City and hereby designated as the official newspaper of the City for such publication.

SECTION 11. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Councilmember Natasha Cherry	VOTING	___
Councilmember Lee David Klein	VOTING	___
Councilmember Lorraine Johnson	VOTING	___
Councilmember Randall A. Johnson II	VOTING	___
Councilmember Matthew McNamara	VOTING	___
Councilmember Ann Perry	VOTING	___
Councilmember Christopher D. Petsas	VOTING	___
Councilmember Mike Young	VOTING	___

The foregoing resolution was thereupon declared duly adopted.

Approved: \_\_\_\_\_, 2016

\_\_\_\_\_  
Rob Rolison  
Mayor

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Chamberlain of the City of Poughkeepsie, Dutchess County, New York (hereinafter called the "City") and the custodian of the records of the City, including the minutes of the proceedings of the Common Council, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Common Council held on the 2nd day of May, 2016 and entitled:

BOND RESOLUTION DATED MAY 2, 2016

A RESOLUTION AUTHORIZING CREEK ROAD INTERSECTION IMPROVEMENT PROJECT AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,980,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the City. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Common Council was present throughout said meeting, and a legally sufficient number of members (two-thirds of the Common Council) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the City and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this \_\_\_ day of May, 2016.

-SEAL-

\_\_\_\_\_  
Deanne Flynn  
City Chamberlain

*Executive Summary—Not a part of the Resolution*

This New Resolution for **\$1,980,000 Creek Road Intersection Improvement Project** includes:

<u>Purpose</u>	<u>Capital Budget Items</u>	<u>PPU (Max. Period for Financing)</u>	<u>Total Cost</u>	<u>Other Funds</u>	<u>Bonds Authorized</u>
Section 1:	Creek Road intersection improvement project @ Smith St. and Little George St. *	15 years	\$1,980,000	\$0	\$1,980,000
Grand Total				\$0	<u>\$1,980,000</u>

\*FHWA Project PIN 8757.82



# THE CITY OF POUGHKEEPSIE

NEW YORK

CCM 5/16/16  
VII-3

May 2, 2016

To: Chairman Petsas and Common Council Members

From: William Brady, Acting Commissioner of Finance

WJB

Re: Bond Resolution - \$590,000 – City Hall Roof Replacement

The referenced Bond Resolution would authorize the borrowing of \$590,000 for purposes replacing a portion of the city hall roof. The roof has been in need of replacement for a period of time. The estimated cost of this total project is \$590,000 based on the low bid submitted. The issue amount also includes a 5% contingency and a 2% cost of issuance.

City of Poughkeepsie  
RFB-COP-02-16-03  
City Hall Roof Replacement -Phase II

Bidders Name:	Thomas Gleason	Barrett Inc.	Mid State Industries	Titan Roofing
Schedule of Items				
<b>Total Bid Price</b>	\$ 549,000.00	\$ 629,727.00	\$ 660,811.00	\$ 702,000.00
<b>UNIT Pricing</b>				
Deck Repair (Per square foot)	\$ 17.20	\$ 8.50	\$ 27.00	\$ 20.00
Drain Replacement ( Per Drain)	\$ 1,000.00	\$ 2,200.00	\$ 4,000.00	\$ 3,000.00
Drain Clamping Ring ( Per Drain)	\$ 187.50	\$ 385.00	\$ 575.00	\$ 350.00
<b>Grand Total</b>	\$ 549,000.00	\$ 629,727.00	\$ 660,811.00	\$ 702,000.00
Apprentiship	*Skilled Construction Craft Labor NY State Labor Dept	Roofers Local 8	Roofers Local 241	Roofer Local 8

\*Approved by Corporation Council

EXTRACT OF MINUTES  
[City Hall Roof]

A regular meeting of the Common Council of the City of Poughkeepsie, Dutchess County, New York was convened in public session at the Council Chambers, City Hall, Poughkeepsie, New York on May 2, 2016 at 6:30 o'clock p.m., local time.

The meeting was called to order by \_\_\_\_\_, and, upon roll being called, the following members were:

PRESENT:

Councilmember Natasha Cherry  
Councilmember Lee David Klein  
Councilmember Lorraine Johnson  
Councilmember Randall A. Johnson II  
Councilmember Matthew McNamara  
Councilmember Ann Perry  
Councilmember Christopher D. Petsas  
Councilmember Mike Young

ABSENT:

The following persons were ALSO PRESENT:

Acting Commissioner of Finance William J. Brady

The following resolution was offered by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, to wit;

BOND RESOLUTION DATED MAY 2, 2016

A RESOLUTION AUTHORIZING THE REPLACEMENT OF THE CITY HALL ROOF AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$590,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

BE IT RESOLVED, by the Common Council of the City of Poughkeepsie, Dutchess County, New York (the "City") (by the favorable vote of not less than two-thirds of all of the members of the Common Council) as follows:

SECTION 1. The replacement of the City Hall roof is hereby authorized at an estimated maximum cost of \$590,000, and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 12 of paragraph a of Section 11 of the Local Finance Law, and that the period of probable usefulness of said purpose is fifteen years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes a Type II Action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

SECTION 3. The City plans to finance the total cost of said purpose by the issuance of serial bonds of the City in an amount not to exceed \$590,000, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 5. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds shall be applied to reimburse the City for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 6. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the City are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the City a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 7. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Commissioner of Finance, the Chief Fiscal Officer of the City. The Commissioner of Finance is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Chamberlain is hereby authorized to affix the corporate seal of the City to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 8. The Commissioner of Finance is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and, to the extent applicable, to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- (3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Chamberlain of the City of Poughkeepsie, Dutchess County, New York (hereinafter called the "City") and the custodian of the records of the City, including the minutes of the proceedings of the Common Council, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Common Council held on the 2nd day of May, 2016 and entitled:

BOND RESOLUTION DATED MAY 2, 2016

A RESOLUTION AUTHORIZING THE REPLACEMENT OF THE CITY HALL ROOF AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$590,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the City. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Common Council was present throughout said meeting, and a legally sufficient number of members (two-thirds of the Common Council) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the City and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this \_\_\_ day of May, 2016.

-SEAL-

\_\_\_\_\_  
Deanne Flynn  
City Chamberlain



# THE CITY OF POUGHKEEPSIE

NEW YORK

CCM 5/16/16  
Item VIII-4.

May 2, 2016

To: Chairman Petsas and Common Council Members

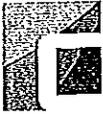
From: William Brady, Acting Commissioner of Finance

WJB

Re: Bond Resolution - \$800,000 for Reconstruction or Replacement of HVAC components at City Hall

The referenced Bond Resolution would authorize the borrowing of \$800,000 for purposes replacing or repairing the Heating, Ventilating and Air Conditions System at City Hall. The City is seeking to immediately replace the cooling tower at a cost of \$75,000 by emergency declaration. The funds for this repair may be available to us through a SAM grant. The remainder of the cost would cover replacement of the basement level air handling units, the chilled water and hot water distribution system, and various engineering and design costs, cleaning and asbestos abatement costs, and contingency.

Please see attached cost estimate.



February 19, 2016

Mr. Ronald Knapp, City Administrator  
City of Poughkeepsie  
62 Civic Center Plaza  
Poughkeepsie, NY 12601

Re: **City of Poughkeepsie City Hall  
HVAC Recommendations**

Dear Ron:

Clark Patterson Lee (CPL) has reviewed the physical conditions of the major components of the City's HVAC system at City Hall and discussed the history of operations with the City's maintenance staff. Based on our observations and the reported history of observations, we offer the following recommendations along with budgetary cost estimates for design and replacement.

**Summary of HVAC Recommendations**

1. Replace the cooling tower. *Budgetary cost: \$75,000*
2. Replace the basement level air handling units. The units are original to the building construction and at the end of their useful service life. *Budgetary cost: \$315,000*
  - a. (2) units are variable air volume -- interior zones
  - b. (1) unit is constant volume -- perimeter zone
  - c. Provide units with separate chilled water and hot water coils. (The existing chilled water and hot water system is a 2-pipe system, with a single coil in each unit.)
  - d. Provide control devices and variable frequency drives (some additional controls work will likely be required in addition to the TBS controls upgrade project)
3. Convert chilled water and hot water distribution system to a 4-pipe system. *Budgetary cost: \$150,000*
  - a. Scope includes replacing:
    - i. Pumps (and providing new pumps with variable frequency drives)
    - ii. Piping
    - iii. Controls (some additional controls work is required in addition to the TBS controls upgrade project)
    - iv. Valves
    - v. Insulation
  - b. The air handling unit coil replacement cost is included in item 2. above.
  - c. Existing boilers and chiller shall remain.

- d. The benefit of a 4-pipe system is that both the heating and cooling systems can remain active in the "shoulder months" when seasonal variations in temperature create both heating and cooling needs. The current system only allows for one operational system, and no opportunity for a "quick changeover" between heating and cooling.
4. Complete Test, Adjust, and Balance of HVAC Systems. *Budgetary cost: \$30,000*
  5. Duct cleaning. *Budgetary cost: \$20,000*
  6. Asbestos identification and abatement. *Budgetary cost: \$30,000*
  7. All floor level air distribution systems shall remain.

**Budget Summary**

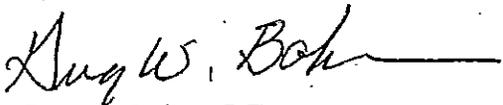
Clark Patterson Lee will perform the above Scope of Work in accordance with the following fixed fee schedule.

<u>Task</u>	<u>Budget</u>
Replace Cooling Tower	\$75,000
Replace Basement Level Air Handling Units	\$315,000
Convert Chilled/Hot Water Distribution System	\$150,000
Test/Adjust/Balance System	\$30,000
Duct Cleaning	\$20,000
Asbestos Abatement	\$30,000
Subtotal:	\$620,000
Contingency	\$90,000
<u>Engineering Design, Bidding, Construction Support</u>	<u>\$90,000</u>
<b>Grand Total Budgetary Estimate of Cost</b>	<b>\$800,000</b>

Should you have any questions, please do not hesitate to contact us.

Sincerely,

Clark Patterson Lee



Greg W. Bolner, P.E.  
Principal Associate

cc: Mayor Rob Rolison

EXTRACT OF MINUTES  
[City Hall HVAC]

A regular meeting of the Common Council of the City of Poughkeepsie, Dutchess County, New York was convened in public session at the Council Chambers, City Hall, Poughkeepsie, New York on May 2, 2016 at 6:30 o'clock p.m., local time.

The meeting was called to order by \_\_\_\_\_, and, upon roll being called, the following members were:

PRESENT:

Councilmember Natasha Cherry  
Councilmember Lee David Klein  
Councilmember Lorraine Johnson  
Councilmember Randall A. Johnson II  
Councilmember Matthew McNamara  
Councilmember Ann Perry  
Councilmember Christopher D. Petsas  
Councilmember Mike Young

ABSENT:

The following persons were ALSO PRESENT:

Acting Commissioner of Finance William J. Brady

The following resolution was offered by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, to wit;

BOND RESOLUTION DATED MAY 2, 2016

A RESOLUTION AUTHORIZING THE RECONSTRUCTION OR REPLACEMENT OF THE CITY HALL HVAC SYSTEM COMPONENTS AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$800,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

BE IT RESOLVED, by the Common Council of the City of Poughkeepsie, Dutchess County, New York (the "City") (by the favorable vote of not less than two-thirds of all of the members of the Common Council) as follows:

SECTION 1. The reconstruction or replacement of the City Hall HVAC system components is hereby authorized at an estimated maximum cost of \$800,000, and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 13 of paragraph a of Section 11 of the Local Finance Law, and that the period of probable usefulness of said purpose is ten years.

SECTION 2. It is hereby determined that the aforesaid purpose constitutes a Type II Action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

SECTION 3. The City plans to finance the total cost of said purpose by the issuance of serial bonds of the City in an amount not to exceed \$800,000, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

SECTION 5. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds shall be applied to reimburse the City for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

SECTION 6. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the City are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of the City a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

SECTION 7. Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Commissioner of Finance, the Chief Fiscal Officer of the City. The Commissioner of Finance is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Chamberlain is hereby authorized to affix the corporate seal of the City to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 8. The Commissioner of Finance is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and, to the extent applicable, to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with;

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 10. The Chamberlain is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the Poughkeepsie Journal, being a newspaper having a general circulation in the City and hereby designated as the official newspaper of the City for such publication.

SECTION 11. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Councilmember Natasha Cherry	VOTING	___
Councilmember Lee David Klein	VOTING	___
Councilmember Lorraine Johnson	VOTING	___
Councilmember Randall A. Johnson II	VOTING	___
Councilmember Matthew McNamara	VOTING	___
Councilmember Ann Perry	VOTING	___
Councilmember Christopher D. Petsas	VOTING	___
Councilmember Mike Young	VOTING	___

The foregoing resolution was thereupon declared duly adopted.

Approved: \_\_\_\_\_, 2016

\_\_\_\_\_  
Rob Rolison  
Mayor

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Chamberlain of the City of Poughkeepsie, Dutchess County, New York (hereinafter called the "City") and the custodian of the records of the City, including the minutes of the proceedings of the Common Council, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Common Council held on the 2nd day of May, 2016 and entitled:

BOND RESOLUTION DATED MAY 2, 2016

A RESOLUTION AUTHORIZING THE RECONSTRUCTION OR REPLACEMENT OF THE CITY HALL HVAC SYSTEM COMPONENTS AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$800,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the City. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Common Council was present throughout said meeting, and a legally sufficient number of members (two-thirds of the Common Council) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the City and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this \_\_\_ day of May, 2016.

-SEAL-

\_\_\_\_\_  
Deanne Flynn  
City Chamberlain



# The City of Poughkeepsie

New York

William J Brady  
Acting  
Commissioner of Finance

May 16, 2016

To: Chairman Chris Petsas  
Members of the Common Council

From: William Brady, Acting Commissioner of Finance *WJB*

Re: Amendment to Acceptance of Shared Services Grant from Dutchess County, Resolution R 16-52

Attached is a Resolution, R 16-52, accepting an additional \$129,680 under the Dutchess County Municipal Consolidation and Shared Services Grant Program. This funding provides for the hiring of two financial consultants to improve efficiencies in the City's Finance Dept.

A copy of the Scope of Services covered by this grant is also attached for your reference.

I ask for the adoption of this resolution at tonight's meeting so that the hiring of these two consultants can be accomplished as soon as possible.

Thank you for your consideration

**RESOLUTION ACCEPTING ADDITIONAL FUNDING/GRANT UNDER THE  
DUTCHESS COUNTY MUNICIPAL CONSOLIDATION AND SHARED SERVICES  
GRANT PROGRAM**

**(R-16-52)**

**INTRODUCED BY COUNCILMEMBER \_\_\_\_\_ :**

**WHEREAS**, the Common Council, by Resolution R-16-33, accepted a grant under the Dutchess County Municipal Consolidation & Shared Services Grant Program in an amount of \$286,340 to (1) provide Crisis Intervention Training to police agencies in Dutchess County and (2) develop a Fiscal Improvement Plan in anticipation of a review of the City's financial position by the State Financial Restructuring Board (FRB); and

**WHEREAS**, the County of Dutchess has notified the City that they have been awarded an additional \$129,680 for the hiring of two financial consultants in order to look for opportunities to reduce costs and increase efficiencies through internal; consolidation and external shared services; and

**WHEREAS**, the Common Council of the City of Poughkeepsie is desirous of accepting such grant and authorizing the execution of the Amended Grant Agreement; and

**NOW THEREFORE,**

**BE IT RESOLVED**, that the City of Poughkeepsie Common Council hereby accepts the grant from Dutchess County under its Municipal Consolidation & Shared Services Grant Program and authorizes the Mayor to execute an Amended Grant Agreement and any and all other contracts, documents and instruments necessary to bring about the Projects and to fulfill the City's obligations under the Agreement; and be it further

**RESOLVED**, that the Common Council hereby determines that the proposed programs, as described in the Grant Agreement, are a Type II action in accordance with 6 NYCRR Section 617.5(c).

**SECONDED BY COUNCILMEMBER** \_\_\_\_\_

## AMENDMENT AGREEMENT

THIS AGREEMENT, bearing the date set forth on the signature page, by and between the COUNTY OF DUTCHESS, a municipal corporation with offices at 22 Market Street, Poughkeepsie, New York 12601 (hereinafter referred to as the "COUNTY"), and the CITY OF POUGHKEEPSIE, a municipality within the County of Dutchess, whose address is 62 Civic Center Plaza, Poughkeepsie, New York 12601 (hereinafter referred to as the "CONTRACTOR").

### *WITNESSETH:*

WHEREAS, the County has implemented a Municipal Consolidation & Shared Services Grants program through the Department of Planning and Development, and

WHEREAS, the Municipality has submitted an applications with the Municipal Consolidation & Shared Services Grants program which have been approved by the County, and

WHEREAS, the applications concern the services of the Municipality to provide Crisis Intervention Team (CIT) Training and the development of a fiscal improvement plan, and

WHEREAS, the funds necessary to pay for such services are appropriated in the 2016 Adopted County Budget; now, therefore, it is mutually agreed by and between the parties hereto as follows:

WHEREAS, the parties hereto made and entered into an Agreement dated April 13, 2016 (County Contract No. 15-0503-9/16-PL), to provide crisis intervention team (CIT) training, development of fiscal improvement plan, and implementation of strategic fiscal improvement plan and implementation of strategic fiscal improvement plan recommendations, and

WHEREAS, the parties desire to amend said agreement upon the terms and conditions hereinafter set forth, now, therefore, it is mutually agreed by and between the parties hereto that County Contract No. 15-0503-9/16-PL, dated April 13, 2016, for the term of February 1, 2015 through September 30, 2016, is hereby amended upon the following terms and conditions.

1. The following shall be added to the paragraph entitled "Scope of Services":

ADDITIONAL SCOPE OF SERVICES: The Municipality shall oversee the additional services to be performed, using standards of care acceptable to the County and in strict compliance with all applicable federal, state and local laws, regulations and procedures, of the programs set forth in Exhibit "A-1" annexed hereto and made a part of this Amendment.

If any term of the Scope of Services contradicts or creates an ambiguity with any term of this Amendment and the Agreement, this Amendment and the Agreement shall govern.

2. The paragraph entitled "Payment," shall be deleted in its entirety and be replaced by and provide as follows:

As full and complete consideration for the additional services so rendered, the County shall pay a sum of ONE HUNDRED TWENTY NINE THOUSAND SIX HUNDRED EIGHTY and 00/100 (\$129,680.00) DOLLARS, or for all services to be rendered, a total sum not to exceed FOUR HUNDRED SIXTEEN THOUSAND TWENTY and 00/100 (\$416,020.00) DOLLARS.

Payment of the above consideration shall be made to the Contractor upon submission of statements in a form satisfactory to the County. No payment shall be made prior to audit and approval by the County. The county may withhold some or all of each quarterly payment from the Contractor in the event it determines that the Contractor has not met its program outcomes. Payment(s) will be released once the Contractor submits the necessary documentation to the County that establishes that it has met its program outcomes.

3. The following shall be added to the paragraph entitled "Budget":

The Contractor agrees to provide the additional services under this Amendment in strict compliance with the budget which is annexed to and made a part of this Amendment and the Agreement as Exhibit "B-1," and which details all personnel or other costs of services to be rendered by the Contractor. Any change or modification of the budget must be in writing and must be approved in advance by the County. Notwithstanding any other provision of this Amendment and the Agreement, the Contractor agrees that, in the event that his expenditures are less than his total budget and at the termination of this Agreement County funds remain unexpended, he shall return said funds to the County.

4. All other terms and conditions of the underlying agreement, and any amendment thereto not expressly amended or altered by this agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

APPROVED AS TO FORM:

ACCEPTED: COUNTY OF DUTCHESS

\_\_\_\_\_  
County Attorney's Office

By \_\_\_\_\_  
Marcus J. Molinaro  
County Executive

APPROVED AS TO CONTENT:

CITY OF POUGHKEEPSIE

\_\_\_\_\_  
Eoin Wrafter, Commissioner of  
Planning & Development

By \_\_\_\_\_  
Rob Rolison, Mayor

Exhibit A-1  
SCOPE OF SERVICES

**ACTIVITY:** Implementation of Strategic Fiscal Improvement Plan Recommendations

**DESCRIPTION:** Funding financial consultant(s) to look for opportunities for internal consolidations and external shared services to reduce costs and provide efficiencies. The consultant would also evaluate the City's current fiscal operations and accounting practices and work with the City Administration and City Council to implement corrective action to address the State Comptroller's audit findings and recommendations.

**MAJOR WORK ACTIVITIES:**

The following major work activities:

- make recommendations on measures to reduce the deficit in the general fund and assist with implementation;
- prepare realistic budgets based on the prior year's actual results for the Council to approve and monitor throughout the year;
- evaluate the City's debt and develop a comprehensive plan to reduce the outstanding debt;
- implement procedures for the Council to authorize all interfund loans prior to such transfers occurring, require proper records are maintained for all interfund loans and ensure that all interfund loans are repaid by the end of the fiscal year;
- prepare periodic and timely reports for the Council to be used by the Council to assess the City's financial position in order to make informed financial decisions;
- provide timely audited financial statements in order to assist in making informed financial decisions; and
- develop financial policies pertaining to fund balance and interfund transfers for adoption by Council.
- evaluate and implement fiscal policies and procedures for how budgetary controls should be set up within the financial system and the process for transferring funds between line items
- evaluate and implement fiscal policies and for appropriate banking procedures and segregation of funds
- work with the Administration and Fiscal Advisory Group to implement the recommendations outlined in the Strategic Fiscal Improvement Plan
- evaluate and implement options for realignment & restructuring within the City's Finance Department in order to maximize existing staffing and technology resources
- guide the Finance Department and department staff through the change management process
- evaluate opportunities for shared fiscal services with the County and other local municipalities

**OUTCOMES:**

- Develop and implement financial policies and procedures, encompassing areas such as fiscal reserves, budgetary procedures, accounting controls, interfund loans, and debt management.
- Develop an action plan that identifies external opportunities for shared services and consolidation measures to reduce costs and improve efficiencies.
- Develop an internal restructuring plan to achieve savings and increase efficiency.

Exhibit B-1  
Budget

ACTIVITY: Implementation of Strategic Fiscal Improvement Plan Recommendations

Budget Item	Budgeted Amount
<b>Direct Costs</b>	
Personnel	\$0.00
Fringe Benefits	\$0.00
Contractual/Consulting	\$117,180.00
Travel/Meals	\$0.00
Supplies	\$2,500.00
Other* (Logos Software)	\$10,000.00
Other* (specify)	\$0.00
Other* (specify)	\$0.00
<b>Direct Cost Subtotal</b>	<b>\$129,680.00</b>
Indirect 15%	\$0.00
<b>Totals</b>	<b>\$129,680.00</b>

\*Includes: Staff Training, Insurance, Occupancy, Dues, Client Costs, Printing. Please specify  
Indirect can be adjusted to reflect an amount less than 15%.

# The City of Poughkeepsie

New York

Paul Ackermann  
Corporation Counsel  
[packermann@cityofpoughkeepsie.com](mailto:packermann@cityofpoughkeepsie.com)



62 Civic Center Plaza  
Poughkeepsie, New York 12601  
TEL: (845) 451-4065 FAX: (845) 451-4070

May 10, 2016

**CC Meeting: 5/18/16  
ITEM VII- 6**

**COMMON COUNCIL  
City of Poughkeepsie**

**RE: Amending maximum speed for a portion of Pershing Avenue in order to create an "art exhibit".**

Dear Chairman Petsas and Councilmembers:

Pursuant to the request of the Common Council and the City Administrator attached hereto is an ordinance that amends Section 13-90 of the Code of Ordinances entitled "Maximum Speed limits established." The proposed speed reduction is contemplated based on the request to paint a portion of Pershing Avenue by Mill Street Loft. The amendment will create a new category in the Motor Vehicle and Traffic Law which would provide for a 15 mph speed limit in designated art districts.

The lower speed is recommended to reduce the risk of drivers who may be distracted, or state that they were distracted by the art exhibit painted on the street.

Respectfully submitted,

Paul Ackermann, Esq.  
Corporation Counsel

PA:mt  
Attachment

ORDINANCE AMENDING §13-90 OF CHAPTER 13 OF THE CITY OF POUGHKEEPSIE CODE OF ORDINANCES ENTITLED MOTOR VEHICLES AND TRAFFIC

(O-16-3)

INTRODUCED BY COUNCILMEMBER \_\_\_\_\_ :

BE IT ORDAINED, by the Common Council of the City of Poughkeepsie, as follows:

**SECTION 1:** Chapter 13, §13-90(b), of the City of Poughkeepsie Code of Ordinances entitled "Maximum Speed Limits Established" is hereby amended by the following additions and deletions:

(b) *Fifteen miles an hour.*

(1) All motor vehicles, except those restricted by this section to lower maximum speeds, when passing a school and within 300 feet in either direction from the building line of a school, and also when passing over May Street between Forbus Street and the Eastbound Arterial Highway, during school days between the hours of 7:00 a.m. and 6:00 p.m.

(2) All motor vehicles, when travelling through a designated arts district street zone, when such district is marked by appropriate signs.

**SECTION 2:** This Ordinance shall take effect immediately.

SECONDED BY COUNCILMEMBER \_\_\_\_\_ :

ADDITIONS denoted by Underlining and Bold



# The City of Poughkeepsie

New York

William J Brady  
Acting  
Commissioner of Finance

May 16, 2016

To: Chairman Chris Petsas  
Members of the Common Council

From: William Brady, Acting Commissioner of Finance

Re: Interfund Borrowing Resolution

I am attaching a proposed resolution for the borrowing of \$300,000 from the City's Sewer Fund for the purpose of replacing the roof at the sewer plant. Our plan is for the Sewer Fund to be repaid early next year when the funding is received from the Environmental Facilities Corporation. The Common council will be advised when this loan is repaid.

Advertising of the roof bid will take place on Wednesday, May 11, with the scheduled opening of the bids to be on Wednesday, June 8. The critical condition of the roof makes its replacement high priority.

Thank you for your consideration.

EXTRACT OF MINUTES

A regular meeting of the Common Council of the City of Poughkeepsie, Dutchess County, New York was convened in public session at the Council Chambers, City Hall, Poughkeepsie, New York on June 6, 2016 at 6:30 o'clock p.m., local time.

The meeting was called to order by \_\_\_\_\_, and, upon roll being called, the following members were:

PRESENT:

Councilmember Natasha Cherry  
Councilmember Lee David Klein  
Councilmember Lorraine Johnson  
Councilmember Randall A. Johnson II  
Councilmember Matthew McNamara  
Councilmember Ann Perry  
Councilmember Christopher D. Petsas  
Councilmember Mike Young

ABSENT:

The following persons were ALSO PRESENT:

William Brady, Acting Commissioner of Finance

The following resolution was offered by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, to wit;

RESOLUTION DATED JUNE 6, 2016

A RESOLUTION AUTHORIZING INTERFUND BORROWING REGARDING THE  
EFC SEWER PROJECT FOR REPLACEMENT OF  
WASTEWATER TREATMENT PLANT ROOF

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Finance is hereby authorized to make a short term non-interest bearing interfund loan from the Sewer Fund, in an amount currently estimated not to exceed \$300,000, to provide sufficient cash to proceed with the Wastewater Treatment Plant roof replacement portion of the capital project authorized by Bond Resolution No. R15-16 dated February 17, 2015, as amended by Supplemental Bond Resolution No. R15-70 dated September 8, 2015, authorizing the improvement of pump stations including Meyer Avenue Pump Station, Pine Street Pump Station and Cedar Avenue Pump Stations, the improvements to the Wastewater Treatment Plant, the completion of storm sewer line separation to eliminate the Riverview Combined Sewer Overflow, and the relining of sewer pipes at various locations in the City to address sanitary sewer overflows to the receiving waters at an estimated maximum cost of \$11,256,000, until obligations authorized by such resolution are sold pursuant to such resolution.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Councilmember Natasha Cherry	VOTING	___
Councilmember Lee David Klein	VOTING	___
Councilmember Lorraine Johnson	VOTING	___
Councilmember Randall A. Johnson II	VOTING	___
Councilmember Matthew McNamara	VOTING	___
Councilmember Ann Perry	VOTING	___
Councilmember Christopher D. Petsas	VOTING	___
Councilmember Mike Young	VOTING	___

The foregoing resolution was thereupon declared duly adopted.

Approved: \_\_\_\_\_, 2016

\_\_\_\_\_  
Rob Rolison  
Mayor

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) He/She is the duly qualified and acting Chamberlain of the City of Poughkeepsie, Dutchess County, New York (hereinafter called the "City") and the custodian of the records of the City, including the minutes of the proceedings of the Common Council, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Common Council held on the 6th day of June, 2016 and entitled:

RESOLUTION DATED JUNE 6, 2016

A RESOLUTION AUTHORIZING INTERFUND BORROWING REGARDING THE  
EFC SEWER PROJECT FOR REPLACEMENT OF  
WASTEWATER TREATMENT PLANT ROOF

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the City. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Common Council was present throughout said meeting, and a legally sufficient number of members (majority of the Common Council) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the City and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this \_\_\_ day of \_\_\_\_\_, 2016.

-SEAL-

\_\_\_\_\_  
Deanne Flynn  
City Chamberlain

PLEASE PRINT OR TYPE FORM CLEARLY

NOTE: Claim must be filed with and served to the City Chamberlain in triplicate (3 copies) within 90 days after the claim arises. Use additional sheets if necessary.

NOTICE OF CLAIM AGAINST THE CITY OF POUGHKEEPSIE, NEW YORK

TODAY'S DATE: April 22, 2016

NAME AND ADDRESS OF EACH CLAIMANT:

Thomas Smith Jr.
6 Young St.
Poughkeepsie, N.Y. 12601
TELEPHONE NUMBER: (914) 489-3397

CITY OF POUGHKEEPSIE
CITY CHAMBERLAIN
2016 APR 22 PM 3:22

NAME AND ADDRESS OF ATTORNEY (IF ANY):

DESCRIBE WHAT HAPPENED AND AMOUNT CLAIMED (PLEASE STATE DATE, TIME, LOCATION, AND MANNER IN WHICH CLAIM AROSE):

On Wednesday April 20th, 2016, while a crew was clearing a stump from my front yard. A rock went through my screened porch window. I found the rock on my porch when I arrived home from work at 3:30pm. estimate damage is \$2000.00. I have to take whole frame out to fix.

ITEMS DAMAGED OR INJURIES SUSTAINED:

Damage - 1 screened window,

Signature of Claimant (Thomas J. Smith Jr.)

Signature of Claimant (left blank when notary signed)

STATE OF NEW YORK, COUNTY OF Dutchess s.s.:

Thomas J. Smith, Jr. being duly sworn, say(s) that he/she is/are the claimant(s) named in the foregoing claim, that he/she has/have read the same and know(s) the contents thereof, that the same is true to his/her own knowledge, except as to the matters alleged upon information and belief and as to those items, he/she believes it to be true.

Signature of Claimant (Thomas J. Smith Jr.)

Signature of Claimant (no and signed)

Sworn to before me this 22nd day of April 2016

Signature of Notary Public (Kristin S. Cotton)

KRISTIN S COTTON
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01CO6251843
Qualified in Dutchess County 19
Commission Expires November 21, 2019

NOTE: After submitting this form to the City Chamberlain, please direct any inquires to the Corporation Counsel at (845) 451-4065, Monday to Friday, 8:30 a.m. - 4:00 p.m.



\* Do NOT HAVE Access to Accident Report.  
Accident occurred on Fri 29 2016 at Approx.  
4:30 pm. According to information given at  
Scene of Accident, Report will not be  
AVAILABLE for Approx. 14 days.

## ACCIDENT INFORMATION EXCHANGE FORM

NY State Law requires that any accident resulting in a fatality, injury or damage to property of any person (including damage to your vehicle) or entity over \$1000 be reported by YOU to the Department of Motor Vehicles (DMV) within 10 days after an accident. Failure to report an accident or failure to give correct information is a misdemeanor and may result in the suspension/revocation of your driver's license (or operating privilege in NYS) and all vehicle certifications or registrations.

Report your Accident to DMV on DMV form MV-104 (Report of Motor Vehicle Accident). Police Accident Reports (DMV form MV-104A) DO NOT satisfy YOUR civilian reporting requirement.

Accident Report #	Local Codes	Date	Time	# of Veh.	Town, City, Road Name	
Q3RG125LL7VJ	16-11593	04/29/2016	4:34 PM	2	POUGHKEEPSIE, CITY OF - 1402 MARKET ST/MAIN ST	
Police Agency			Officer's Name/Badge ID#			
POUGHKEEPSIE CITY PD - 01302			FENICHEL EDWARD C 27			

**VEHICLE # 001**

Operator's Name		Date of Birth	Address		
RIMPINEN GEORGE C		08/13/1955	36 PETER COOPER DR		
City/State/Zip		Motorist I.D.#	Vehicle Year and Make		License Plate # and State
POUGHKEEPSIE NY 12601-0000		765981876	2011 -GILL		AD8911 NY
Vehicle Type	Insurance Code and Company		Vehicle Owner		
BUS	997 - SELF-INSURER		POUGHKEEPSIE CITY		
Vehicle Towed By			Vehicle Towed To		

Miscellaneous Notes

---

**VEHICLE # 002**

Operator's Name		Date of Birth	Address		
TORNATORE EUGENE J		06/22/1933	26 SOUTH GRAND AV		
City/State/Zip		Motorist I.D.#	Vehicle Year and Make		License Plate # and State
POUGHKEEPSIE NY 12603		905967046	2003 CHEV		AZC6173 NY
Vehicle Type	Insurance Code and Company		Vehicle Owner		
SUBN	769		TORNATORE EUGENE J		
Vehicle Towed By			Vehicle Towed To		

Miscellaneous Notes

---

Please wait 14 days before contacting DMV to request a copy of your accident report.

If you want to purchase a copy of the police accident report, form MV-104A, complete DMV's "REQUEST FOR COPY OF ACCIDENT REPORT" form MV-198C and send it to DMV.

The form and instructions are available at [www.dmv.ny.gov](http://www.dmv.ny.gov) or at your local DMV office.

THE FORM MV-104A MAY ALSO BE PURCHASED BY CONTACTING THE INVESTIGATING POLICE AGENCY.

POUGHKEEPSIE CITY PD, 62 CIVIC CENTER PLAZA, POUGHKEEPSIE, NY 12602

To obtain a blank civilian Accident Report (Form MV-104), visit the DMV office nearest you

or

access forms online at [www.dmv.ny.gov](http://www.dmv.ny.gov)

**STOFAS COLLISION INC**

6 NORTH CLINTON ST, FAC#7120224,  
POUGHKEEPSIE, NY 12601  
Phone: (845) 452-7351  
FAX: (845) 452-7384

Workfile ID: c013b7c1  
Federal ID: 47-4665093

**Preliminary Estimate**

**Customer: TORNATORE, EUGENE**

Written By: BILLY PEDERSON

Insured: TORNATORE, EUGENE  
Type of Loss:  
Point of Impact:

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
TORNATORE, EUGENE

**Inspection Location:**  
STOFAS COLLISION INC  
6 NORTH CLINTON ST  
FAC#7120224  
POUGHKEEPSIE, NY 12601  
Repair Facility  
(845) 452-7351 Business

**Insurance Company:**

**VEHICLE**

Year: 2003	Body Style: 4D UTV	VIN: 2CNBJ13C036937147	Mileage In:
Make: CHEV	Engine: 4-2.0L-FI	License:	Mileage Out:
Model: TRACKER 4X4 HARDTOP	Production Date:	State:	Vehicle Out:
Color: Int:	Condition:	Job #:	

**TRANSMISSION**

Overdrive  
5 Speed Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes

**DECOR**

Dual Mirrors

Body Side Moldings

Console/Storage

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Rear Defogger  
Rear Window Wiper

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag

**ROOF**

Luggage/Roof Rack

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**PAINT**

Clear Coat Paint

**Preliminary Estimate**

**Customer: TORNATORE, EUGENE**

Vehicle: 2003 CHEV TRACKER 4X4 HARDTOP 4D UTV 4-2.0L-FI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT DOOR					
2	**	Repl A/M LT Mirror assy manual	30021541	1	122.00	0.5	0.0
<b>SUBTOTALS</b>					<b>122.00</b>	<b>0.5</b>	<b>0.0</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			
Body Labor	0.5 hrs @	\$ 52.00 /hr	26.00
Subtotal			148.00
Sales Tax	\$ 148.00 @	8.1250 %	12.03
<b>Grand Total</b>			<b>160.03</b>
Deductible			
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>0.00</b>
			<b>160.03</b>

MyPriceLink Estimate ID: 156462486382493696

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR COMMERCIAL INSURANCE OR A STATEMENT OF CLAIM FOR ANY COMMERCIAL OR PERSONAL INSURANCE BENEFITS CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, AND ANY PERSON WHO, IN CONNECTION WITH SUCH APPLICATION OR CLAIM, KNOWINGLY MAKES OR KNOWINGLY ASSISTS, ABETS, SOLICITS OR CONSPIRES WITH ANOTHER TO MAKE A FALSE REPORT OF THE THEFT, DESTRUCTION, DAMAGE OR CONVERSION OF ANY MOTOR VEHICLE TO A LAW ENFORCEMENT AGENCY, THE DEPARTMENT OF MOTOR VEHICLES OR AN INSURANCE COMPANY, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE VALUE OF THE SUBJECT MOTOR VEHICLE OR STATED CLAIM FOR EACH VIOLATION.

You are entitled to the return of all replaced parts, except warranty and exchange parts, but you must ask for them in writing before any work is done. If you authorize work by phone, the shop must keep any replaced parts, and make them available when you pick up the vehicle.

THE PREPARATION OF THIS ESTIMATE MAY HAVE BEEN BASED ON THE USE OF CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. THERE ARE WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS. THESE WARRANTIES ARE PROVIDED BY THE MANUFACTURER AND/OR DISTRIBUTOR OF THE PARTS RATHER THAN BY THE ORIGINAL MANUFACTURER OF YOUR VEHICLE.



THE CITY OF POUGHKEEPSIE  
NEW YORK

COMMON COUNCIL MEETING  
MINUTES

---

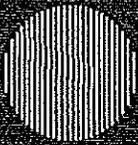
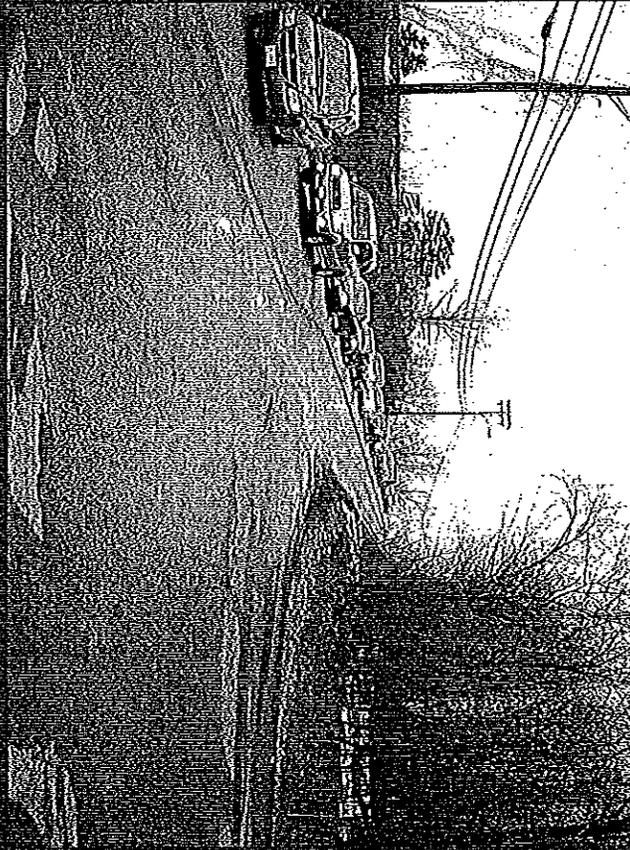
Monday, May 2, 2016 6:30 p.m.

City Hall

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# Smith Street at Creek Road and Little George Street

Public Informational Meeting  
May 18, 2015, 5:45 PM  
Poughkeepsie City Hall



**Meeting Format and Purpose**

- Public Informational Meeting
- Federal Funding Requirement
- NEPA Re-evaluation
- Scope Change/New Alternate





## Project History

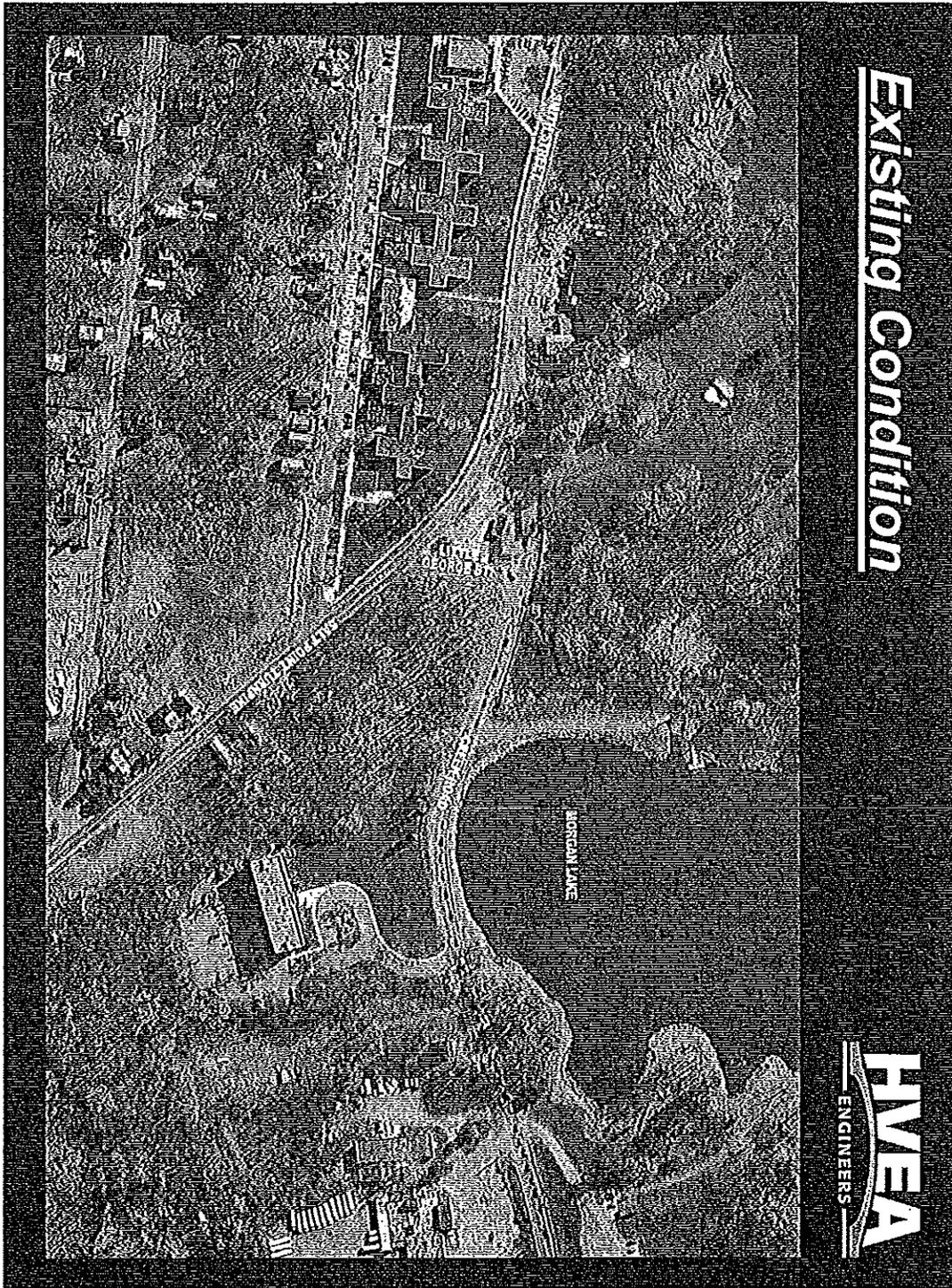
- Project Authorized/Funded in 2000
- NEPA Concurrence 2008
- Authorization to proceed to Final Design and Property Acquisition granted in 2008
- Construction plans completed and offers for property acquisition in 2009
- ARRA funds pursued in 2009
- Right-of-Way and funding issues stalled project
- Federal funds were eventually deobligated
- Federal funds recently reauthorized Spring 2015



## Elements of NEPA Re-evaluation

- Public Info Meeting
- Outline New Alternative
- Review Traffic & Accidents
- Outline Right-Of-Way Requirements
- Reaffirm Previous Impacts
- Update Endangered Species Act Review
- Review Stormwater impacts/requirements



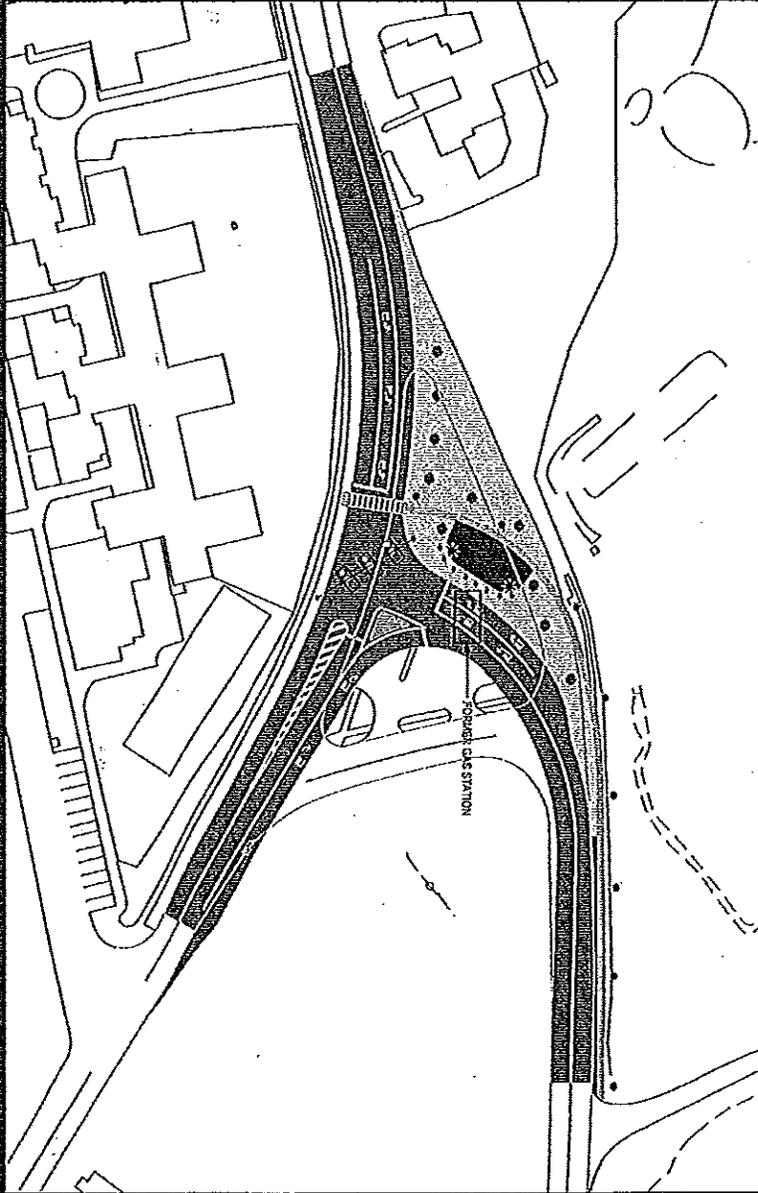


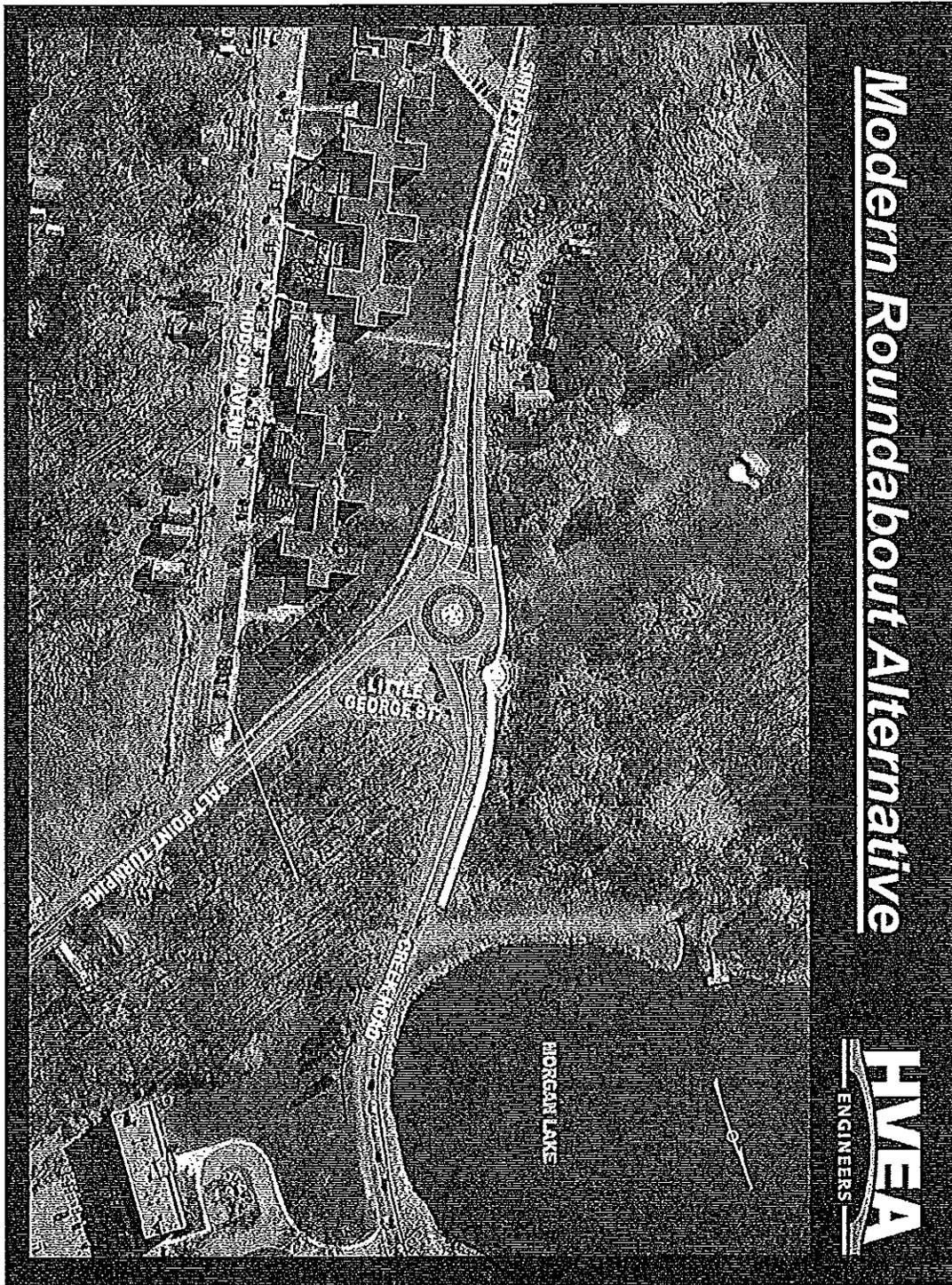
## Objectives

- Reduce intersection delay
- Improve intersection safety
- Develop better pedestrian accommodations
- Provide aesthetically appealing gateway into City



***2009 Preferred Alternative***





***Modern Roundabout Alternative***

**HVEA**  
ENGINEERS

## **Features of Modern Roundabout**

- Efficient Traffic Flow and Safety Benefits
- Aesthetics/Gateway into the City
- Traffic Calming
- Energy & Pollution Advantages



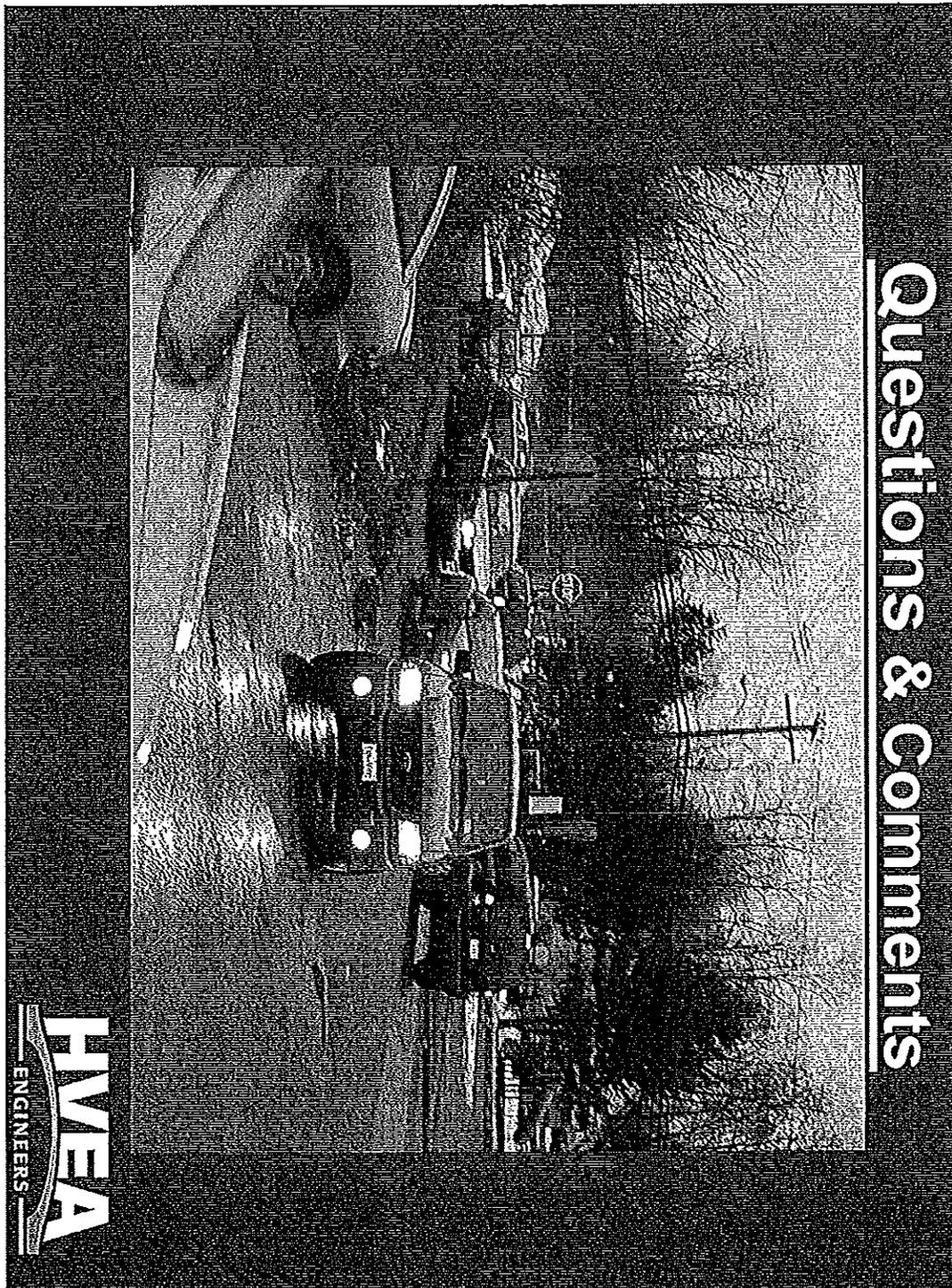
## **Federal Aid / NYSDOT Process**

- NEPA Re-evaluation (NYSDOT/FHWA)
- Right-of-Way Acquisition/Clearance (NYSDOT)
- Construction Documents/Approval to Advertise (NYSDOT)
- Review Bids/Approval to Award (NYSDOT)
- Construction/Project Closeout (NYSDOT)

## **Project Schedule**

- NEPA Re-evaluation Spring/Summer 2015
- Right-of-Way Acquisition Summer/Fall 2015
- Final Design – Summer/Fall 2015
- Plans, Specs & Estimate (PS&E) – Fall/Winter 2015
- Construction – Spring 2016
- June 2016 is a hard deadline from FHWA





**I. PLEDGE OF ALLEGIANCE:**

**ROLL CALL**

**II. REVIEW OF MINUTES:**

**Common Council Minutes of April 18, 2016**

Common Council Meeting Minutes April 18, 2016						
			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted <input type="checkbox"/> Tabled	Councilmember Young	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember McNamara	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Cherry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember L. Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**III. READING OF ITEMS by the City Chamberlain of any resolutions not listed by the printed agenda.**

**REMOVE:**

**VII. MOTIONS AND RESOLUTIONS:**

1. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-44, approving the financing of the repair of the Financial Plaza Parking Deck.
2. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-45, approving the financing of the reconstruction of Smith/Little George/Creek Road.
3. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-46, approving the repair of a portion of the city hall roof.
4. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-47, approving repair to the city hall air conditioning system.
5. **FROM CHAIRMAN PETSAS**, Resolution R16-48, approving an appointment to the Joint Water Board.

**ADD:**

**VII. MOTIONS AND RESOLUTIONS:**

7. **FROM CHAIRMAN PETSAS**, Resolution R16-50, approving appointments to the Industrial Development Agency.

**IX. PRESENTATION OF PETITIONS AND COMMUNICATIONS:**

4. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-44, approving the financing of the repair of the Financial Plaza Parking Deck.

5. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-45, approving the financing of the reconstruction of Smith/Little George/Creek Road.
  6. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-46, approving the repair of a portion of the city hall roof.
  7. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-47, approving repair to the city hall air conditioning system.
  8. **FROM THE WALKWAY OVER THE HUDSON**, a presentation regarding the Discovery Zones.
- IV. PUBLIC PARTICIPATION: Three (3) minutes per person up to 45 minutes of public comment on any agenda and non-agenda items.**

Ken Stickle- 118 Catherine Street

Constantine Kazolias- 47 Noxon Street

Laurie Sandow- 201 South Grand Avenue

Comments of Laurie Sandow at Common Council meeting, May 2, 2016-  
Page 1 of 4

Regarding Charter Review Commission meetings:

I note that Charter Review Commission meetings are held at a time that's inconvenient for the public to attend, and dates of meetings do not appear to be predictable. Is it not a requirement under the City's Charter and Codes that these meetings be videotaped and broadcast? And if yes, why is this Commission—dealing with this very Charter—failing to comply?

Regarding the City of Poughkeepsie Kaal Rock Connector Study:

Notice of the Community Forum on Design Options for the Kaal Rock Connector was not posted until April 6th, 2016, for a public presentation held on April 13th, 2016. In other words, only one week's notice for people to attempt to free their schedules to attend this meeting.

Following that public presentation, a survey on the Kaal Rock Connector was posted to the City website on April 19th, 2016. By today, May 2, 2016 — less than 10 business days later — the survey has already ended and is no longer posted. The survey did not include an option for public to express a "no build elevated walkway" opinion, nor a method for City residents without computer access to participate. Nor can the public still access or review questions posed by the survey.

Regarding <sup>ACTION</sup> ~~Item~~ #6 on today's Common Council meeting agenda, Resolution R16-49, approving the full term appointment of Paul Ackermann as Corporation Counsel, I note the following:

I wholeheartedly object to Mr. Ackermann's full-term appointment.

Comments of Laurie Sandow at Common Council meeting, May 2, 2016--

Page 2 of 4

1—There is no urgency to consider or vote on this resolution today;

2—My reasons for objecting include, but are not limited to, my experience with Mr. Ackermann regarding the alienation and sale of Wheaton Park, also known as the parcel 36 North Clover.

I note that Mr. Ackermann:

—despite my FOIL of the appraisal document, willfully defeated the public's right to know by withholding the City's only appraisal of the property, dated October 20, 2008, until after he insured the contract was signed;

—refused to answer a FOIL requesting the identities of the members of the committee that reviewed the replies to the RFP for the sale of Wheaton Park, and only when it was not longer timely directed me [the applicant] to other sources for the information requested;

I read from Mr. Ackermann's communication as follows:

**From:** "Ackermann, Paul"

**Date:** December 23, 2015 2:32:46 PM EST

**To:** "Sandow, Laurie"

**Cc:** "Aqeel, Victor"

**Subject:** FOIL

Dear Ms. Sandow:

Now that the sale has been approved for 36 North Clover Street I will be able to release the appraisal. I just to insure the contract is signed first, which I anticipate being consummated on Monday, December 28, 2016. I thank you for your patients. [sic]

Also, with respect to the identity of the members that reviewed the RFP, I denied same based on the fact that I do not have a document. Despite your assertion that I am being "cute", I assure you that is not the case.

Comments of Laurie Sandow at Common Council meeting, May 2, 2016--

Page 3 of 4

[Laurie Sandow notes that at no point did she assert she found this behavior "cute."]

I did not appoint the members and as such I do not have a document the contains those names. I do remember some of the members, but it was so long ago I do not remember all. Thus, I do not want to rely on my member [sic] as I am sure it will not be right. I would suggest that you direct your inquiry to the Mayor's office as he is the appointing authority. I do remember that Chairman Petsas was on the committee.

Anyway, once contracts are signed I will forward the appraisal.

Have a Great Holiday.

Paul Ackermann, Esq.

Corporation Counsel

City of Poughkeepsie

--In the course of Common Council meetings concerning Resolutions and Contract of Sale for Wheaton Park, Mr. Ackermann more than once assured Councilmembers that it was not necessary for them to review or question certain documents delivered to them at the last minute prior to the vote to approve the sale of 36 North Clover;

--May have breached his fiduciary duty to the City by negotiating a contract that clearly favors the interests of the purchaser over the interests of the City of Poughkeepsie.

Comments of Laurie Sandow at Common Council meeting, May 2, 2016--

Page 4 of 4 (see attached Email correspondence between Mr. Ackermann and Laurie Sandow)

PAGE 4/4

**From:** "Ackermann, Paul"  
**Date:** December 23, 2015 2:32:46 PM EST  
**To:** "Sandow, Laurie"  
**Cc:** "Aqeel, Victor"  
**Subject:** FOIL

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Anyway, once contracts are signed I will forward the appraisal.

Have a Great Holiday.  
**Paul Ackermann, Esq.**  
Corporation Counsel

City of Poughkeepsie  
62 Civic Center Plaza  
Poughkeepsie, New York 12601  
(845) 451-4065  
(845) 451-4070- Fax  
[www.cityofpoughkeepsie.com](http://www.cityofpoughkeepsie.com)

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**V. MAYOR'S COMMENTS:**

**Mayor Rolison** since the last meeting, they traveled to Albany, members Fiscal Advisory Board met with members of the Financial Restructuring Board, at the Governor's Office, and it was a very productive meeting. There was a lot of a lot of back and forth, a lot of preliminary questions. He anticipates hearing back from the FRB, shortly, hopefully sometime midweek on the next steps. Also, on the fiscal side of things, the first quarterly report training for Department Heads, and people who do payroll, and the individual departments. This is being coordinated so that we can get better data into finance, who then can put together quarterly reports on city's fiscal situation, and real time data that can be relayed to both the council and the administration. Also, the DRI, which is the "Downtown Revitalization Initiative", from the Governor's Office, which is 10 million dollars, which Paul Hesse had stated that we are actively going to pursue, we are putting a team together, and will be applying for that money, and will keep everyone posted. There is a tight timeline for the application, review, and further review of applications and specifics, as we move into the late spring and early summer. There was a question earlier, a comment, on the College Hill Reservoir, we are the recipient of an EFC loan with a zero percent interest for the College Hill Reservoir upgrades. Also, the city is receiving 2 million dollars in direct grant money from the State on the College Hill Reservoir project, and we may be eligible for another million dollars in addition to the 2 million. Just want to make note, there was a small card that was left on your desk by Detective Chris Libolt of the Police Department. There is a press conference on May 20<sup>th</sup> at 9:00 a.m. at the Family Partnership Center. It has to do with the County's new Sexual Assault Response Team, which is modeled against the widely successful Domestic Abuse Response Team, which has been in the place in the county for quite some time. He wanted to make sure that you knew this, and this is for an initiative that the county, with a host of other stakeholders and police departments is starting a campaign by "Start by Believing". If you need any additional information, you can contact the Mayor's Office, or you can contact Chris Libolt.

**VI. CHAIRMAN'S COMMENTS AND PRESENTATIONS:**

**Chairman Petsas** informed the council that tonight we have some discussion on some bonding items that will be coming up for a vote by this council at the next council meeting. These are important items that need to be addressed, that haven't been addressed for a long time in the city. One of them is the Smith Street-Little George-Creek Road Intersection that needs to be upgraded. Secondly, we cannot have a leaking roof at city hall, we also have to have our air conditioner working, and both of those are bonding resolutions for the next meeting. Also, the Financial Plaza Parking Deck, which structurally needs a lot of work, and Mr. Klein can attest to that. In the two years that he has served on the council, he has brought it up a number of times. While the city is struggling financially, there are some things that we just can't get around, and we have to have these things repaired, we have to make these decisions, and encourages his colleagues to ask as many questions as they feel tonight, but we really need to support these bonding resolutions as the next meeting to move the city forward. Also, encourages colleagues to support the added on resolution, and that is to appoint two

experienced people to the IDA, that will then fill the IDA, and they can begin to get to work.

**VII. MOTIONS AND RESOLUTIONS:**

1. A motion was made by Councilmember Cherry and seconded by Councilmember Johnson to receive and print.

**RESOLUTION  
(R-16-50)**

**INTRODUCED BY COUNCILMEMBER CHERRY**

**WHEREAS**, in accordance with New York General Municipal Law, the Common Council of the City of Poughkeepsie is authorized to make appointments of City residents to serve on the board of the City of Poughkeepsie Industrial Development Agency (“CPIDA”); and

**WHEREAS**, the members of the CPIDA serve at the pleasure of the Common Council and concurrent to the terms of the Common Council; and

**WHEREAS**, it is in the best interest of the City of Poughkeepsie and its citizens that the CPIDA Board have a full complement of members in order to properly conduct the business required of the CPIDA; and

**NOW, THEREFORE,**

**BE IT RESOLVED**, that the Common Council of the City of Poughkeepsie hereby appoints the following individuals to the Board of the City of Poughkeepsie Industrial Development Agency, to serve at the pleasure of the Common Council for a term ending December 31, 2017:

**Randall Johnson, Sr.  
Paul Calogerakis**

**SECONDED BY COUNCILMEMBER YOUNG**

<b>R16-50</b>			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
		Councilmember Young	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember McNamara	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Accepted	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Accepted	Councilmember Johnson	Voter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	Councilmember Cherry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember L. Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**VIII. ORDINANCES AND LOCAL LAWS:**

1. A motion was made by Councilmember Cherry and seconded by Councilmember Johnson to receive and print.

**ORDINANCE AMENDING §13-180  
OF CHAPTER 13 OF THE CITY OF POUGHKEEPSIE  
CODE OF ORDINANCES ENTITLED “MOTOR VEHICLES  
AND TRAFFIC”**

**(O-16-03)**

**INTRODUCED BY COUNCILMEMBER LORRAINE JOHNSON**

**BE IT ORDAINED**, by the Common Council of the City of Poughkeepsie, as follows:

**SECTION 1:** §13-180 of the City of Poughkeepsie Code of Ordinances is hereby amended by the following additions and deletions:

**Section 13-180 Parking prohibited at all times.**

When appropriate signs giving notice thereof are erected, parking upon the following streets or parts of streets shall be prohibited at all times:

North Hamilton Street, west side, beginning at a point [50] 162 feet north of the Fallkill Bridge and continuing southerly therefrom to a point 50 feet south of the Fallkill Bridge

**SECTION 2:** This Ordinance shall take effect immediately.

**SECONDED BY COUNCILMEMBER CHERRY**

**ADDITIONS** denoted by **Bold** and Underlining  
**DELETIONS** denoted by Brackets [] and ~~Strikethrough~~

O-16-3			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted <input type="checkbox"/> Tabled	Councilmember Young	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember McNamara	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Cherry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember L. Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2. A motion was made by Councilmember Cherry and seconded by Councilmember Johnson to receive and print.**

**LOCAL LAW NO. 1 OF 2016**

**A LOCAL LAW TO PROHIBIT AGGRESSIVE PANHANDLING**

**INTRODUCED BY COUNCILMEMBER CHERRY**

**BE IT ENACTED**, by the Common Council of the City of Poughkeepsie of the County of Dutchess as follows:

- (a) *Legislative intent.* This legislation is adopted in order to protect persons from threatening, intimidating or harassing behavior, to keep public places safe for use by the general public. This legislation is also intended to provide for the free flow of pedestrian and vehicular traffic on streets and sidewalks in the City, to promote tourism and business and preserve the quality of urban life. The Council finds that aggressive acts associated with solicitation interfere with the free flow of pedestrian and vehicular traffic and intimidate persons in public places, and can lead to disruption and disorder in public places. Aggressive acts can also cause persons to avoid public places and lead to declining patronage of commercial establishments and tourism. The Council further finds that solicitation in certain public places is inconsistent with the use of those places, is inherently intimidating, targets persons who are captive audiences or constitutes an invasion of privacy as persons are not able to simply move on if they do not wish to speak to the person soliciting. Solicitation in proximity to bank entrances or check-cashing businesses or automated teller machines is inherently intimidating and should be restricted. By this legislation, the Council intends to promote the health, safety and welfare of the citizens and visitors to the City.
- (b) *Definitions.* Wherever used in this section, the following terms shall have the meanings indicated:

**AGGRESSIVE MANNER**

- (1) Intentionally or recklessly making any physical contact with or touching another person in the course of the solicitation, or approaching within an arm's length of the person, except with the person's consent;
- (2) Following the person being solicited, if that conduct is:
- (a) Intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
- (b) Is intended to or is reasonably likely to intimidate the person being solicited into responding affirmatively to the solicitation;
- (3) Continuing to solicit within five feet of the person being solicited after the person has made a negative response, if continuing the solicitation is:

- (a) Intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
  - (b) Is intended to or is likely to intimidate the person being solicited into responding affirmatively to the solicitation;
- (4) Intentionally or recklessly blocking the safe or free passage of the person being solicited or requiring the person, or the driver of a vehicle, to take evasive action to avoid physical contact with the person making the solicitation;
- (5) Intentionally or recklessly using words:
- (a) Intended to or likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
  - (b) Intended or likely to intimidate the person into responding affirmatively to the solicitation; or
- (6) Approaching the person being solicited in a manner that is:
- (a) Intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
  - (b) Intended to or is likely to intimidate the person being solicited into responding affirmatively to the solicitation.

**AUTOMATED TELLER MACHINE**

A device, linked to a financial institution's account records, which is able to carry out transactions, including but not limited to account transfers, deposits, cash withdrawals, balance inquiries, and mortgage and loan payments.

**AUTOMATED TELLER MACHINE FACILITY**

The area comprised of one or more automated teller machines, and any adjacent space which is made available to banking customers after regular banking hours.

**BANKING ORGANIZATION**

All banks, trust companies, private bankers, savings banks, industrial banks, safe deposit companies, savings and loan associations, credit unions and investment companies as defined in § 2 of the New York State Banking Law.

**LICENSED CASHIER OF CHECKS**

Any individual, partnership, unincorporated association or corporation duly licensed by the New York State Superintendent of Banks to engage in business pursuant to the provisions of Article IX-A of the New York State Banking Law.

**PARKING LOT**

Any public parking garage, parking deck and parking lot, including, but not limited to those public parking garages and public parking spaces included in §13-317 of the Municipal Code.

**PUBLIC PLACE**

Any area or building owned, leased, operated or controlled by or on behalf of any government, municipality, public authority or public corporation in the City which is generally accessible by the public, including but not limited to any street, including the sidewalk portion thereof, bridge, park, playground, recreation area, cemetery, school or school grounds, building, facility, driveway, parking lot or parking garage, and the doorways and entrances to buildings and dwellings.

**SOLICIT**

Shall include, without limitation, the spoken, written, or printed word or such other acts or bodily gestures as are conducted in furtherance of the purposes of immediately obtaining money or any other thing of value.

- (c) No person shall solicit in an aggressive manner in a public place.
- (d) No person shall solicit within 20 feet of an automated teller machine or an entrance or exit of an automated teller machine facility; or within 20 feet of an entrance or exit to a banking organization or a licensed casher of checks during its business hours.
- (e) No person shall solicit when either the person soliciting or the person being solicited is in a bus shelter or at a bus stop.
- (f) No person shall solicit in a parking lot as defined in this section.
- (g) No person on a sidewalk or alongside a roadway shall solicit from any occupant of a motor vehicle that is on a street or other public place.
- (h) *Penalties.* A person convicted of violating this section shall be fined in an amount up to \$250 or by imprisonment of up to 15 days, or both. In lieu of a fine, the court may impose an appropriate alternative sentence.

**SECONDED BY COUNCILMEMBER JOHNSON**

LL-16-1			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted <input type="checkbox"/> Tabled	Councilmember Young	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember McNamara	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Cherry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember L. Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**IX. PRESENTATION OF PETITIONS AND COMMUNICATIONS:**

1. **FROM JUSTIN EDWARDS**, a notice of property damage sustained on March 21, 2016. **Referred to Corporation Counsel**
2. **FROM REGINA M. TERRY**, a notice of claim. **Referred to Corporation Counsel**
3. **FROM OASIS RESTAURANT, INC.**, a notice of intent for Oasis Restaurant Corporation, d/b/a Union Square tavern to renew their Liquor License. **Referred to Corporation Counsel**
4. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-44, approving the financing of the repair of the Financial Plaza Parking Deck.

## CITY OF POUGHKEEPSIE - MUNICIPAL BONDS 101

### WHAT IS A MUNICIPAL BOND OR A BOND ANTICIPATION NOTE

- Debt issued by a municipality to finance specific projects
  - Repayment of the debt is based on the types of project(s) financed
  - *Bonds* – Longer term set repayment plan (greater than 1 Yr)
  - *Bond Anticipation Notes ("BAN")* – Shorter term, requires repayment or renewal within 1 Yr
- Think of your home mortgage, an automobile loan, or even an I.O.U.

### BEGINNING THE PROCESS

- *1<sup>st</sup> Step:* Adoption of Bond Resolution(s) by the Governing Board
  - The resolution provides the authority to enter the debt markets for specific purposes
  - Creates a boarder for the financing (maximum amount, maximum period of time, purpose, etc.)
  - *KEY NOTE:* *Since the resolution simply clarifies some of the financing options, flexibility is not an issue. Also, multiple projects can generally be combined into 1 financing.*

### NEXT STEPS

- **PLANNING:** Determine a tentative timeline for the financing and the best structure
  - *Credit rating considerations:* Does it make sense to issue long-term bonds with a sub-investment grade rating?
- **MARKETING:** Disclosure documents are drafted and provided to potential investors
- **SALB:** After reviewing the disclosure documents, interested investors submit bid(s) to purchase the debt
- **CLOSING:** Money is transferred

### MORE ON THE SALE PROCESS – COMPETITIVE VERSUS NEGOTIATED

- Two Sale Methods
  - *1. Competitive Sale:* The municipality solicits bids from qualified underwriter(s) and after an award is made to the lowest bidder. Under normal circumstances, a competitive sell will likely yield the best rates.
  - *2. Negotiated Sale:* An underwriter is selected early in the process and begins working with the municipality from the planning stage. The underwriter, in turn, sells the debt to their investor customers. Certain (credit/market) factors create conditions in which a negotiated sale is the preferred method.
    - *Credit Rating:* A portion of the investment community whose own internal credit criteria does not permit them to invest in debt rated below the investment grade level will no longer purchase City debt. This means marketability could be a problem.
    - Working with an underwriter early in the process provides an opportunity for their sales team work to directly with the City. The underwriting team will be incentivizes and better able identify other firms whose clients prefer higher interest in exchange for greater amounts of risk.

### OTHER KEY CONSIDERATIONS

- *Cost of Issuance:*
  - There is no surprise; it cost money just to enter the debt markets. Fees of some form are paid to the Financial Advisor, Bond Counsel, the Underwriter, rating agencies (depending if a rating was required), and others.
  - Many of these fees are transactional, meaning they are paid every time the market is entered,
  - Limiting these expenses can be achieved rather simply. Similar debt instruments can be packaged together. Doing so reduces the need to enter the market multiple times.
- *Marketing Concerns:*
  - Investors follow ridged guidelines which detail the debt products they are able to purchase. As noted, the credit rating is one of the predominate factors that will be considered. Nevertheless, it is not the only factor:
    - *Issue Amount:* The pool of investors willing to purchase small issue amounts (regardless of the credit rating) is somewhat limited. When the pool becomes limited, two things are increase: 1. interest rates, or 2. the possibility of a failed sale (meaning no investor interest)
    - Packaging debt products can assist in increase the issue amount, which will limit some of the market concerns.
- *Credit Rating:* The City's credit rating is currently considered to be below investment grade, or speculative. As a result, gaining access to the debt markets will be much more difficult and also expensive. It will be imperative to make certain that all market factors are carefully considered.



The City of Poughkeepsie  
New York

William J Brady  
Acting  
Commissioner of Finance

May 2, 2016

To: Common Council Chairman Chris Petsas  
Common Council Members

From: William Brady, Acting Commissioner of Finance *WJB*

Re: Bond Resolution R 16-44, Financing of the repairs to the Financial Plaza Parking Deck  
Bond Resolution R 16-45, Financing the Reconstruction of Creek Rd./Little George St Intersection  
Bond Resolution R 16-46, Financing the Repair of a Portion of the City Hall Roof  
Bond Resolution R 16-47, Financing the Repair of the City Hall Air Conditioning System

Our objective is to have all four resolutions bundled together with a Bond Anticipation Note renewal on July 13 of this year. The BAN renewal is for \$3,288,137, series 2015 B, borrowed for LED Lights and Police Vehicles. It is advantageous to bundle these when we go to market for two reasons:

1. The issuance costs associated with one offering are less than the costs that would be incurred if we went to market separately four different times (5 including the BAN renewal)
2. By making one offering of a larger amount of money, we would hopefully attract more interest from investors than we would by going to market multiple times with smaller offerings.

James Nytko of Capital Market Advisors will be in attendance at tonight's meeting to discuss.

I am also attaching an estimated amortization schedule, prepared by Mr. Nytko, to this memo showing debt servicing requirements in each year of the useful life of these projects for your information.

You should also be aware that in 2017, our Serial Bond debt servicing is reduces from 2016 by more than \$486,000.

Total Debt Service Costs for 2016-7 currently (Serial Bond only):

	Principal	Interest	Total
2016	\$5,035,908	\$2,226,665.54	\$7,262,573.54
2017	<u>4,835,000</u>	<u>1,941,168.27</u>	<u>6,776,168.27</u>
Year to year decrease	(200,908)	(285,497.27)	(486,405.27)

**CITY OF POUGHKEEPSIE  
ESTIMATED DEBT SERVICE - MAY 2016 RESOLUTIONS**

Year:	Financial Parking Plaza			City Hall Annex			City Hall Roof			City Esthn AC		
	Auth: 750,000	Useful Life: 15	Estimated Interest	Auth: 2,500,000	Useful Life: 15	Estimated Interest	Auth: 590,000	Useful Life: 15	Estimated Interest	Auth: 300,000	Useful Life: 10	Estimated Interest
	Estimated Principal	Estimated Interest	Estimated Principal	Estimated Principal	Estimated Interest	Estimated Interest						
1	40,000.00	22,379.00	110,000.00	59,006.50	35,000.00	17,536.00	70,000.00	20,787.00	75,000.00	19,492.00	18,007.00	18,007.00
2	40,000.00	21,639.00	110,000.00	56,971.50	35,000.00	16,888.50	75,000.00	19,492.00	75,000.00	18,007.00	18,007.00	18,007.00
3	45,000.00	20,847.00	115,000.00	54,793.50	35,000.00	16,193.50	75,000.00	18,007.00	75,000.00	18,007.00	18,007.00	18,007.00
4	45,000.00	19,875.00	115,000.00	52,309.50	35,000.00	15,439.50	75,000.00	16,387.00	75,000.00	18,007.00	18,007.00	18,007.00
5	45,000.00	18,831.00	120,000.00	49,641.50	35,000.00	14,627.50	80,000.00	14,647.00	80,000.00	18,007.00	18,007.00	18,007.00
6	45,000.00	17,719.50	125,000.00	46,677.50	35,000.00	13,763.00	85,000.00	12,671.00	85,000.00	18,007.00	18,007.00	18,007.00
7	50,000.00	16,527.00	130,000.00	43,365.00	40,000.00	12,833.50	85,000.00	10,551.00	85,000.00	18,007.00	18,007.00	18,007.00
8	50,000.00	15,117.00	135,000.00	39,840.00	40,000.00	11,848.50	85,000.00	8,154.00	85,000.00	18,007.00	18,007.00	18,007.00
9	50,000.00	13,627.00	140,000.00	35,966.00	40,000.00	10,656.50	90,000.00	5,621.00	90,000.00	18,007.00	18,007.00	18,007.00
10	50,000.00	12,057.00	140,000.00	31,727.00	40,000.00	9,400.50	90,000.00	2,952.00	90,000.00	18,007.00	18,007.00	18,007.00
11	55,000.00	10,417.00	140,000.00	27,135.00	40,000.00	8,088.50	90,000.00	2,952.00	90,000.00	18,007.00	18,007.00	18,007.00
12	55,000.00	8,536.00	145,000.00	22,347.00	45,000.00	6,720.50	90,000.00	2,952.00	90,000.00	18,007.00	18,007.00	18,007.00
13	60,000.00	6,600.00	150,000.00	17,243.00	45,000.00	5,136.50	90,000.00	2,952.00	90,000.00	18,007.00	18,007.00	18,007.00
14	60,000.00	4,440.00	155,000.00	11,843.00	45,000.00	3,516.50	90,000.00	2,952.00	90,000.00	18,007.00	18,007.00	18,007.00
15	60,000.00	2,238.00	165,000.00	6,154.50	50,000.00	1,863.00	90,000.00	2,952.00	90,000.00	18,007.00	18,007.00	18,007.00
Totals	750,000.00	210,849.50	5,980,000.00	3,320,500.00	590,000.00	164,518.00	3,000,000.00	729,269.00	3,000,000.00	729,269.00	3,000,000.00	729,269.00

\* Assumptions:

- Debt service estimated are based on the issuance of serial bonds
- Uses maximum useful life
- Uses July authorized amount
- Interest is based on "Baa" rates as of April 29, 2016 + 0.75%. Actual rates will likely vary.
- Principal repayment starting on 1st anniversary

Official Minutes of the Council Meeting of Monday, May 2, 2016

ISSUE YEAR	TOTAL AID ISSUES	GENERAL FUND	PARKING FUND	JOINT SEWER	SEWER FUND	JOINT WATER	WATER FUND	TRANSPORT FUND
2000	.00	.00	.00	.00	.00	.00	.00	.00
2016	5,035,900.00	3,348,604.21	24,288.23	321,557.27	321,212.43	.00	879,558.71	.00
2017	4,035,000.00	3,159,864.12	98,513.23	220,949.37	297,208.00	.00	964,585.28	.00
2018	5,030,000.00	3,277,165.94	104,652.05	334,773.51	308,089.21	.00	925,219.29	.00
2019	5,170,000.00	3,266,183.31	104,677.05	355,401.51	317,818.97	.00	1,025,919.16	.00
2020	4,150,000.00	2,811,206.48	28,573.11	362,206.42	226,526.21	.00	721,237.68	.00
2021	4,220,000.00	2,935,349.88	20,940.87	374,225.64	206,417.06	.00	748,066.85	.00
2022	4,450,000.00	3,039,564.54	30,269.19	397,685.32	215,772.06	.00	766,790.89	.00
2023	4,620,000.00	3,160,312.28	31,597.46	415,516.01	226,757.97	.00	785,016.31	.00
2024	3,140,000.00	1,981,351.81	30,107.99	432,132.47	218,089.00	.00	478,219.03	.00
2025	2,040,000.00	1,236,644.29	.00	232,246.00	154,629.27	.00	416,580.34	.00
2026	2,940,000.00	1,281,913.77	.00	87,246.00	159,090.94	.00	411,849.29	.00
2027	2,970,000.00	1,342,225.85	.00	87,246.00	168,034.54	.00	372,583.61	.00
2028	2,080,000.00	1,421,769.48	.00	91,432.00	178,435.76	.00	388,262.76	.00
2029	1,710,000.00	1,222,004.02	.00	51,432.00	124,671.59	.00	311,992.38	.00
2030	1,790,000.00	1,280,696.55	.00	51,432.00	130,520.49	.00	327,350.96	.00
2031	1,395,000.00	927,812.20	.00	.00	129,288.61	.00	327,799.19	.00
2032	550,000.00	205,000.00	.00	.00	.00	.00	345,000.00	.00
2033	570,000.00	215,000.00	.00	.00	.00	.00	355,000.00	.00
2034	220,000.00	220,000.00	.00	.00	.00	.00	.00	.00
2035	235,000.00	235,000.00	.00	.00	.00	.00	.00	.00
2036	165,000.00	165,000.00	.00	.00	.00	.00	.00	.00
2037	175,000.00	175,000.00	.00	.00	.00	.00	.00	.00
2038	185,000.00	185,000.00	.00	.00	.00	.00	.00	.00
TOTAL	55,735,208.00	37,189,853.21	552,119.18	3,985,361.62	3,382,649.26	1.00	10,631,912.73	1.00

DISTRIBUTION BOND PRINCIPAL AMORTIZATION

NOTE SEE FOLLOWING PAGES FOR INDIVIDUAL ISSUES

Official Minutes of the Council Meeting of Monday, May 2, 2016

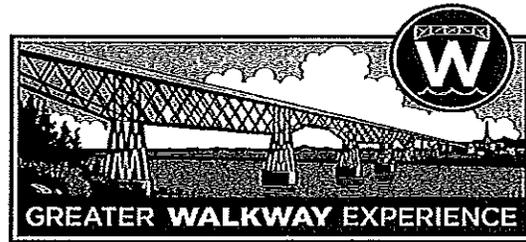
YR IN	TOTAL ALL ISSUES	GENERAL FUND	PARKING FUND	JOINT SEWER	SEWER FUND	JOINT WATER	WATER FUND	TRONSTEIN FUND
2016	2,226,685.54	1,488,214.11	21,676.40	117,793.64	141,244.68	.00	483,636.71	.00
2017	1,941,168.27	1,339,768.14	17,675.64	107,481.12	127,821.68	.00	349,421.69	.00
2018	1,742,721.37	1,208,782.65	12,965.42	96,338.57	114,462.14	.00	316,602.59	.00
2019	1,453,480.96	1,075,212.33	8,446.08	85,476.36	101,270.64	.00	283,075.55	.00
2020	1,370,283.23	954,646.34	5,876.27	73,431.82	90,278.04	.00	253,958.76	.00
2021	1,223,083.94	867,055.19	4,802.13	61,214.64	81,492.72	.00	228,525.30	.00
2022	1,062,759.68	755,637.01	3,625.80	48,411.06	72,887.94	.00	202,184.07	.00
2023	893,066.67	618,198.33	2,422.69	33,774.82	63,730.00	.00	174,931.76	.00
2024	742,104.98	518,502.58	1,704.32	20,941.05	54,408.63	.00	147,048.39	.00
2025	634,342.17	449,479.13	.00	10,763.05	46,193.73	.00	127,906.26	.00
2026	520,639.77	384,329.43	.00	16,451.66	39,203.69	.00	111,858.31	.00
2027	460,024.48	334,866.06	.00	5,735.27	31,609.13	.00	95,818.22	.00
2028	372,037.08	271,758.80	.00	2,718.14	23,576.77	.00	80,113.65	.00
2029	295,692.68	210,471.44	.00	5,856.80	16,418.97	.00	65,942.39	.00
2030	215,547.68	151,471.74	.00	1,428.45	10,155.89	.00	52,431.53	.00
2031	129,756.26	88,073.82	.00	.00	3,396.45	.00	38,285.99	.00
2032	83,684.38	60,162.50	.00	.00	.00	.00	23,521.08	.00
2033	59,027.50	51,050.00	.00	.00	.00	.00	7,987.50	.00
2034	41,518.72	41,518.72	.00	.00	.00	.00	.00	.00
2035	31,450.00	31,450.00	.00	.00	.00	.00	.00	.00
2036	22,125.00	22,125.00	.00	.00	.00	.00	.00	.00
2037	13,625.00	13,625.00	.00	.00	.00	.00	.00	.00
2038	4,625.00	4,625.00	.00	.00	.00	.00	.00	.00
	12,671,486.68	10,910,324.15	78,711.91	649,077.02	1,018,159.10	.00	3,015,214.51	.00

DISTRIBUTION BOND INTEREST AMORTIZATION

NOTE SEE FOLLOWING PAGES FOR INDIVIDUAL ISSUES

- FROM COMMISSIONER OF FINANCE BRADY, Bond Resolution R16-45, approving the financing of the reconstruction of Smith/Little George/Creek Road.

6. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-46, approving the repair of a portion of the city hall roof.
7. **FROM COMMISSIONER OF FINANCE BRADY**, Bond Resolution R16-47, approving repair to the city hall air conditioning system.
8. **FROM THE WALKWAY OVER THE HUDSON**, a presentation regarding the Discovery Zones.



❖ The goal of the Greater Walkway Experience project is to:  
Create both the physical and digital infrastructure needed to encourage Walkway State Park's 500,000 annual visitors to venture beyond the Park to patronize hotels, restaurants, shops, and cultural venues in the region.

❖ Three Tiered Approach

- Physical way-finding signage
- Digital & Mobile friendly information
- Direct Advertising & Marketing in the NYC Metro area

❖ 13 Gateway Signs

❖ 9 Discovery Zones

- Zones
  - City downtown
  - Little Italy
  - Poughkeepsie Waterfront
  - Union St. Historic Neighborhood
  - Southside Historic Neighborhood
  - Highland Hamlet
  - Highland Landing
  - Franny Reese Park
  - Boreen Park/Illinois Mt.

❖ High Tech Video

- Aerial drone video provided raw footage for:
  - demonstrate the grandeur and world class appeal of Walkway and the many recreational, hospitality, and cultural attractions clustered around it
  - create online video content, and other high impact visual marketing materials

❖ Digital Wayfinding

- Deliver easy-to-use mobile-friendly content for smartphone and tablet users
- Develop content including home page menu, map pages showing points of interest
- Interactive digital displays located strategically in the region



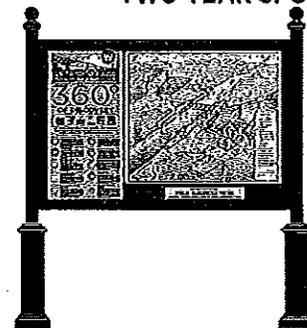
❖ New Website

- Develop as both a unique destination and as a micro site to walkway.org
- Include an interactive map detailing area Discovery Zones, "Trip Builder" module
- Include links to social media sites as appropriate

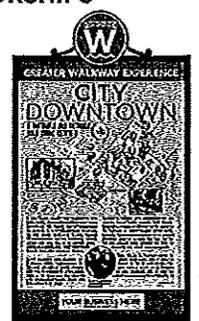
❖ 5 Target Markets

- NY Metro Hikers and Bikers
- History Buffs
- Hudson Line'rs
- Local Pride
- Farm to Table/Foodies

**ENHANCE VISITOR'S EXPERIENCE  
TWO-YEAR SPONSORSHIPS**



6' X 4' Regional Gateway Signs  
\$4,500



2' X 3' Neighborhood Discovery Zone Signs:  
\$3,000

X. NEW BUSINESS:

XI. ADJOURNMENT:

Official Minutes of the Council Meeting of Monday, May 2, 2016

A motion was made by Councilmember Petsas and Councilmember Johnson to adjourn the meeting at 9:50 p.m.

**Dated: May 10, 2016**

**Amended May 12, 2016**

I hereby certify that this true and correct copy of the Minutes of the Common Council Meeting held on Monday, May 2, 2016

**Respectfully submitted,**

**Deanne L. Flynn  
City Chamberlain**