

**THE CITY OF POUGHKEEPSIE  
NEW YORK**

**COMMON COUNCIL MEETING  
MINUTES**

**Tuesday, September 8, 2015 6:30 p.m.**

**City Hall**

**I. PLEDGE OF ALLEGIANCE:**

**ROLL CALL - All Present**

**II. REVIEW OF MINUTES:**

**Common Council Minutes of April 20, 2015  
Public Hearing of April 20, 2015  
Common Council Minutes of May 4, 2015**

Approving Minutes			Yes/Aye	No/Nay	Abstain	Absent
<input type="checkbox"/>	Accepted	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**III. READING OF ITEMS by the City Chamberlain of any resolutions not listed on the printed agenda.**

**VII. MOTIONS AND RESOLUTIONS:**

**ADD**

**4. FROM CHAIRMAN PETSAS, Motion to override the Mayoral veto of Ordinance, O-15-06.**

**IV. PUBLIC PARTICIPATION: Three (3) minutes per person up to 45 minutes of public comment on any agenda and non-agenda items.**

**Ken Stickle 118 Catharine Street:** talked about a recent event at Mansion Square Park, and how clean the park was beforehand, but then afterward no one bothered to help clean: they left it to be cleaned up by the city workers.

**Damon Crumb 73 Mansion Street:** thinks that Solarize Poughkeepsie and cleaning up the City Hall grounds are both very important, but the little things are also important, the parking stripes need to be touched up all over the city and parking signs need to be replaced as well, crosswalks need to be updated, handicap parking in front of the post office, the new crosswalks in front of the schools are nice but there needs to be more crossing guards, people want a clean and well-lit city that is nice and safe to walk in.

**Mike Butts 7 Lown Court:** wonders why parking tickets aren't given out when people are blatantly violating parking laws. He complained about the speaker system that the school has shaking his house when it's used. Complained that the people who attend the games drive away leaving their garbage behind, wants the council to have consideration for the tax payers: the speaker system that's blasting music wasn't there when they bought the house.

**Laurie Sandow (gives no address):** mentioned a poster she saw recently about a concert series at Donegan Park and raised the following questions:

Regarding concerts scheduled for "Thomas Dongan Park":

How was City sponsorship obtained for these concerts?

What is the usual procedure for obtaining City sponsorship?

Is it appropriate for the City to accept concert sponsorship from a developer, Mr. Tinkelman, who is in line to buy the adjacent park property?

What person or organization applied for the concert and alcohol permits, and who granted the park and alcohol permits?

What person or organization is paying for sanitation, security services and any or all other city services required by this concert series?

Given recent Common Council discussion about alcohol license for Ice House, it seems appropriate to review City rules concerning sale and consumption of alcoholic beverages. These are the park rules the city is supposed to be upholding:

§ 15-18 Rules and regulations for parks of the City.

(d) (5) "No person shall consume any alcoholic beverages in a park or have in his/her possession an open container of an alcoholic beverage unless such consumption or possession occurs under authority of a private event permit issued by the city."

(e) (4) "Alcoholic beverages shall be prohibited unless the private use permit authorizes such sale or use. Requests for such authorization shall be specifically set forth in the application. The permittee shall provide evidence of authority from the State Alcoholic Beverage Control Board as a condition precedent to such permit. Alcoholic beverages shall be used and consumed only in the area designated in the permit for such purpose. Any use of areas of the park not so designated in the permit for the use or consumption of alcoholic beverages shall be a violation of this Article II that may result in the revocation of the permit and forfeiture of any posted security and shall subject the permittee or its agents, employees, representatives, invitees or customers to the penalties set forth in Section 15-24.2."

**Jake Rico 113 Albany Street:** echoes Mr. Butts about the parking issues

**Constantine Kazolias 47 Noxon Street:** agrees with the previous parking comments, talks about how if you sell park land you have to replace it. Believes that property owners have a responsibility to maintain their property, all properties should have signs out in front, brought up drinking in parks, claims that people are putting signs on his property and knocking over the ones that he has.

**William Dykus 94 South Hamilton Street:** agrees with the ticketing in the city, a night parking enforcer should be hired, engages with the audience members, the laws in Poughkeepsie should be enforced, tells Mr. Kazolias that Ken Levinson is a perfect gentleman and that he owes him an apology

**V. MAYOR’S COMMENTS:**

**Not Present**

**VI. CHAIRMAN’S COMMENTS AND PRESENTATIONS:**

**Councilmember Petsas:** thanked everyone who has been working hard on the 9/11 memorial, encourages people to attend the opening ceremony, gives ‘kudos’ to everyone involved in repainting the crosswalks near the schools, makes an announcement about the start of the free concerts at Donegan Park

**VII. MOTIONS AND RESOLUTIONS:**

- 1. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**RESOLUTION  
R15-70  
EXTRACT OF MINUTES**

[Supplemental Resolution for Pump Station Renovation, CSO & WWTP Improvements]

A regular meeting of the Common Council of the City of Poughkeepsie, Dutchess County, New York was convened in public session at the Council Chambers, City Hall, Poughkeepsie, New York on September 8, 2015 at 6:30 o'clock p.m., local time.

The meeting was called to order by **Chairman Petsas**, and, upon roll being called, the following members were:

**PRESENT:**

Councilmember Christopher D. Petsas  
Councilmember Joseph Rich  
Councilmember Robert L. Mallory, Jr.  
Councilmember Lee David Klein  
Councilmember Ann E. Perry  
Councilmember ShaRon McClinton  
Councilmember Randall A. Johnson II  
Councilmember Tracy Hermann

**ABSENT:**

The following persons were ALSO PRESENT:

Acting Commissioner of Finance Karen Sorrell

The following resolution was offered by Councilmember Rich, seconded by Councilmember Hermann, to wit;

**SUPPLEMENTAL BOND RESOLUTION DATED SEPTEMBER 8, 2015**

**A RESOLUTION AUTHORIZING IMPROVEMENTS TO SEWAGE PUMP STATIONS, IMPROVEMENTS TO THE WASTEWATER TREATMENT PLANT, AND IMPROVEMENTS TO ADDRESS COMBINED SEWER OVERFLOW, AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN ADDITIONAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000 FOR A TOTAL OF \$11,256,000, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE**

WHEREAS, the City of Poughkeepsie, Dutchess County, New York (the "City") has previously approved its Bond Resolution No. R15-16 dated February 17, 2015, regarding Pump Station Renovation and CSO (the "Bond Resolution"), authorizing the issuance of serial bonds for the purposes described therein in an aggregate principal amount not to exceed \$7,756,000; and

WHEREAS, it is necessary to amend and supplement the Bond Resolution to authorize the issuance of serial bonds for sewer purposes in the additional amount of \$3,500,000, for a total of \$11,256,000; and

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Poughkeepsie, Dutchess County, New York (the "City") (by the favorable vote of not less than two-thirds of all of the members of the Common Council) as follows:

SECTION 1. Section 1 of the Bond Resolution is hereby amended and supplemented to read as follows:

SECTION 1. The improvement of pump stations including Meyer Avenue Pump Station, Pine Street Pump Station and Cedar Avenue Pump Stations, the improvements to the Wastewater Treatment Plant, the completion of storm sewer line separation to eliminate the Riverview Combined Sewer Overflow, and the relining of sewer pipes at various locations in the City to address sanitary sewer overflows to the receiving waters, is hereby authorized at an increased estimated maximum cost of \$11,256,000, and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 4 of paragraph a of Section 11 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty years.

SECTION 2. Section 3 of the Bond Resolution is hereby amended and supplemented by increasing the amount of serial bonds to be issued by an additional \$3,500,000, said section to read as follows:

SECTION 3. The City plans to finance the total cost of said purposes by the issuance of serial bonds of the City in an amount not to exceed \$11,256,000, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 3. It is hereby determined that the above purposes constitute a Type II action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

SECTION 4. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- (3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 5. The Chamberlain is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the Poughkeepsie Journal, being a newspaper having a general circulation in the City and hereby designated as the official newspaper of the City for such publication.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Councilmember Christopher D. Petsas	VOTING	_____
Councilmember Joseph Rich	VOTING	_____
Councilmember Robert L. Mallory, Jr.	VOTING	_____
Councilmember Lee David Klein	VOTING	_____
Councilmember Ann E. Perry	VOTING	_____
Councilmember ShaRon McClinton	VOTING	_____
Councilmember Randall A. Johnson II	VOTING	_____
Councilmember Tracy Hermann	VOTING	_____

The foregoing resolution was thereupon declared duly adopted.

Approved: \_\_\_\_\_, 2015

\_\_\_\_\_  
*John C. Tkazyik*  
*Mayor*

**CERTIFICATE OF RECORDING OFFICER**

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Chamberlain of the City of Poughkeepsie, Dutchess County, New York (hereinafter called the "City") and the custodian of the records of the City, including the minutes of the proceedings of the Common Council, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Common Council held on the 8th day of September, 2015 and entitled:

**SUPPLEMENTAL BOND RESOLUTION DATED SEPTEMBER 8, 2015**

A RESOLUTION AUTHORIZING IMPROVEMENTS TO SEWAGE PUMP STATIONS, IMPROVEMENTS TO THE WASTEWATER TREATMENT PLANT, AND IMPROVEMENTS TO ADDRESS COMBINED SEWER OVERFLOW, AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN ADDITIONAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000 FOR A TOTAL OF \$11,256,000, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the City. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Common Council was present throughout said meeting, and a legally sufficient number of members (two-thirds of the Common Council) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the City and w

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Councilmember Christopher D. Petsas	VOTING _____
Councilmember Joseph Rich	VOTING _____
Councilmember Robert L. Mallory, Jr.	VOTING _____
Councilmember Lee David Klein	VOTING _____
Councilmember Ann E. Perry	VOTING _____
Councilmember ShaRon McClinton	VOTING _____
Councilmember Randall A. Johnson II	VOTING _____
Councilmember Tracy Hermann	VOTING _____

The foregoing resolution was thereupon declared duly adopted.

Approved: \_\_\_\_\_, 2015

*John C. Tkazyik*  
Mayor

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

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(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Common Council held on the 8th day of September, 2015 and entitled:

SUPPLEMENTAL BOND RESOLUTION DATED SEPTEMBER 8, 2015

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

A RESOLUTION AUTHORIZING IMPROVEMENTS TO SEWAGE PUMP STATIONS, IMPROVEMENTS TO THE WASTEWATER TREATMENT PLANT, AND IMPROVEMENTS TO ADDRESS COMBINED SEWER OVERFLOW, AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE CITY OF POUGHKEEPSIE, DUTCHESS COUNTY, NEW YORK IN AN ADDITIONAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$3,500,000 FOR A TOTAL OF \$11,256,000, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE COMMISSIONER OF FINANCE

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(4) The seal appearing below constitutes the official seal of the City and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this \_\_\_ day of \_\_\_\_\_, 2015.

-SEAL-

\_\_\_\_\_  
Deanne Flynn

(4) The seal appearing below constitutes the official seal of the City and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this \_\_\_ day of \_\_\_\_\_, 2015.

-SEAL-

\_\_\_\_\_  
Deanne Flynn  
City Chamberlain

R15-70			Yes/Aye	No/Nay	Abstain	Absent	
		Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Accepted						
<input type="checkbox"/>	Defeated						
<input type="checkbox"/>	Tabled						

- 2. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**RESOLUTION  
R15-71**

**INTRODUCED BY COUNCILMEMBER RICH**

**BE IT RESOLVED**, that the Common Council of the City of Poughkeepsie, New York, hereby approved and adopts the Title VI program dated April 15, 2015 for the City of Poughkeepsie Transit System as attached in its entirety.

**SECONDED BY COUNCILMEMBER HERMANN**

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City of Poughkeepsie, NY 2015 Title VI Program  
April 15, 2015

Christopher Gent, Commissioner  
City of Poughkeepsie Department of Public Works  
62 Civic Center Plaza  
Poughkeepsie, NY 12601  
845-451-4110

Title VI of the Civil Rights Act of 1964 ensures that public transportation and other FTA-funded services to the public are provided without regard to race, color, and national origin. To help us verify that, FTA issues Circular 4702.1B in 2012, which requires recipients of FTA funds to submit a Title VI Program every three years. Chapter IV of the circular explains the policies, practices, and procedure that FTA recipients must document to constitute a Title VI Program. A full circular can be found online at: [www.fta.dot.gov](http://www.fta.dot.gov).

FEDERAL TRANSIT ADMINISTRATION (FTA)

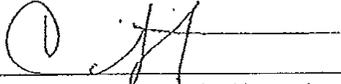
CIVIL RIGHTS ASSURANCE

The City of Poughkeepsie hereby certifies that, as a condition of receiving federal financial assistance under federal transit laws and the Civil Rights Act of 1964, as amended, it will ensure that:

- No person, based on race, color, or national origin will be subjected to discrimination in the level and quality of transportation services and transit-related benefits.
- The City of Poughkeepsie will comply, maintain, and submit in a timely manner, Department of Transportation's Title VI regulation, 49 CFR Part 21.9.
- The City of Poughkeepsie's Public Transit will make it known to the public that those person or persons alleging discrimination based on race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation:
  - Federal Transit Administration Office of Communications and Congressional Affairs  
1200 New Jersey Avenue SE, East Building  
Washington, DC 20590  
Phone: 202-366-4043; Fax: 202-366-3472

The person or persons, whose signature appears below, are authorized to sign this assurance on behalf of the grant applicant or recipient.

I acknowledge that I have reviewed this Policy and understand that the City of Poughkeepsie is required to comply with Title VI of the Civil Rights Act of 1964; Title 49, Chapter 53, Section 5332 of the United States Code; and the Federal Transit Administration (FTA) Circular 4702.1B, "Title VI Program Guidelines for Federal Transit Administration Recipients," effective October 1, 2012.

  
\_\_\_\_\_  
Christopher Gent, Commissioner of Public Works

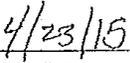
  
\_\_\_\_\_  
Date

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- 2) Profile of Service Area
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- 4) Distribution of Service
- 5) Service and Profile Maps
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- 7) Appendices:
  - LEP Analysis
  - Attachments

1) General Reporting Requirements

- a) Record of active lawsuits and complaints over the previous three years: None. There have been no Title VI complaints, lawsuits, or investigations of the past three years.
- b) City of Poughkeepsie Transit is not governed by a board. There are no appointed committees or boards which oversee public transit. There is, however, a City of Poughkeepsie Bus Committee that serves as an advisory board, which consists of several members of the Common Council and also the transit officer (when needed). This is a diversified group of individuals. Transit is overseen by the City's Commissioner of Public Works, the City Administrator, and the City's transit officer.



The Committee consists of Common Councilmembers (and City officials when asked to sit in to address a specific concern/question). The Committee meetings are open to members of the public who are invited to share their experiences, opinions, and suggestions on transit.

This Committee does not make any decisions, but instead gives their suggestions, concerns, and opinions to City decision makers on transit.

- c) Pending applications by the applicant: None
- d) No recent Civil Rights Reviews to other Federal Agencies are or have been underway.
- e) A signed Civil Rights Assurance is included in front of this document.
- f) Construction Projects: City of Poughkeepsie Transit Hub.
- g) Since our last submission, we have not had a service or fare charge.

h) There are no sub-recipients to whom the City extends FTA financial assistance.

2) Profile of the Service Area

In Attachment D, Table 1 shows Linguistically Isolated Households in Dutchess County.

Subject	Poughkeepsie city, New York	
	Speak a Language other than English	
	Estimate	Margin of Error
All households	28,939	+/- 268
Households speaking other than English	6,313	+/- 638
Spanish or Spanish Creole	4,591	+/- 596
Other Indo-European Languages	1,143	+/- 354
Asian and Pacific-Island Languages	298	+/- 144
Other Languages	281	+/- 151

3) Fixed Facility Impact Statement

a) The only project that was completed recently was the City of Poughkeepsie Transit Hub on Market Street. There was a categorical exclusion on this project with no problems found on moving the project forward.

4) Distribution of Service

Distribution of Service

a) Fleet Roster

i) The City of Poughkeepsie Transit system Fleet Roster as of January 1, 2015 is as follows:

Year of Manufacture	Seating Capacity	Equipment	# of Vehicles
2004	36	Phantom/DF	2
2008	32	Hybrid/HD	3
2008	38	Hybrid/HD	1
2011	32	Hybrid/HD	1
2011	38	Hybrid/HD	1

Average age of buses is 7.25 years.

All of the buses in the fleet meet are accessible per the Americans with Disabilities Act (ADA).

Transit Management of Dutchess County operates Dutchess County Dial-A-Ride, Flex, and ADA Complementary Paratransit Bus Systems under a management contract with Dutchess County. The City of Poughkeepsie has a contractual agreement with Dutchess County to provide these services to the City. Direct oversight of this part of the Transit System is the responsibility of the Dutchess County Department of Public Works Division of Public Transit. The vehicles used

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for this service are mostly cutaway-type vehicles. Vehicles are assigned based on service demand, physical operating characteristics of the service area and vehicle availability. The average age of vehicles serving this system is 3 years and the average seating capacity is 21 per vehicle.

Route(s)	Monday-Friday	Saturday
Main Street, Northside, Southside	6:30am-6:10pm	6:30am-3:10pm
Galleria	8:30am-4:30pm	8:30am-3:30pm
Shopper's Special	9:30am-5:30pm	N/A
"Special"	6:40am-7:40am & 3:00pm-3:40pm	N/A

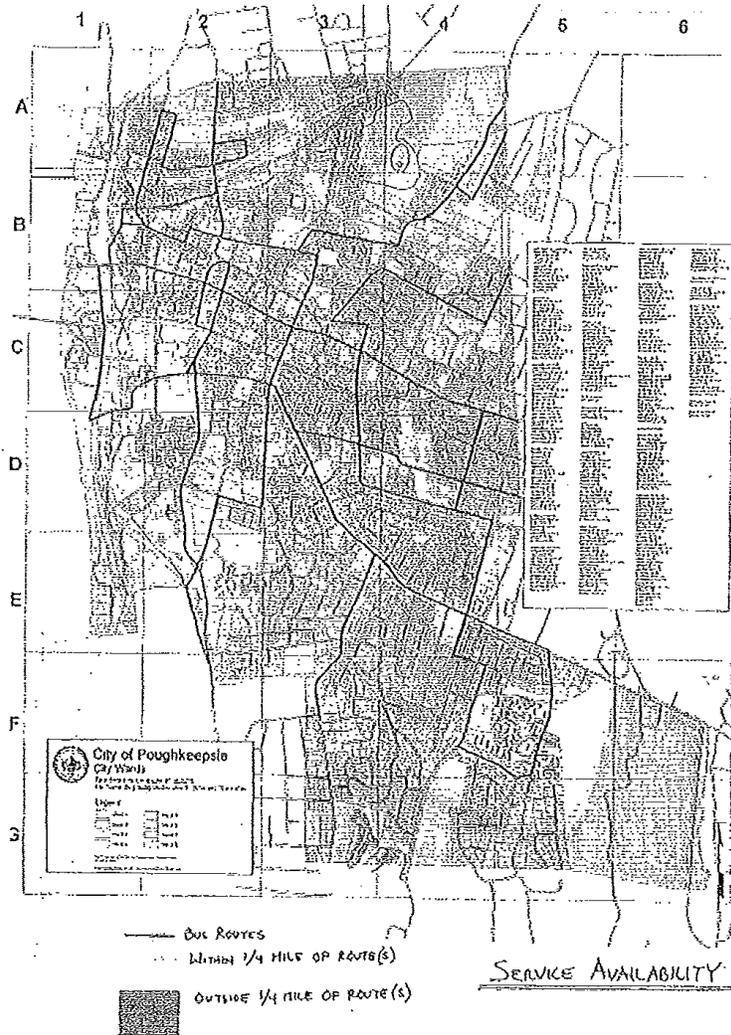
Routes	2012	2013	2014
Galleria	80,575	67,566	60,575
Main Street	130,241	106,873	91,920
Northside	111,668	91,489	96,162
Southside	77,766	63,539	61,983
Shopper's Special	28,160	23,388	26,575
Special	13,148	13,555	12,985

The Dial-A-Ride and Flex services are demand response systems and do not operate during peak hours. Therefore, a load factor analysis is not applicable.

FTA Standard [1]	City of Poughkeepsie Calculation
On-Time Performance	Maximum average difference between scheduled time and actual time arriving at a time point based on a window of no more than 5 minutes early or 7 minutes late
Service Availability	Transit service is provided so that 90% of the City of Poughkeepsie population is within ¼ mile walking distance to a bus route

[1] As defined in FTC C4702.1B IV §4a

Service Availability



Vehicle Type:	Average Passenger Capacities			
	Seated	Standing	Total	Maximum Load Factor
35' Standard Bus	36	26	62	1.7
35' Low Floor Bus	32	24	56	1.8
38' Low Floor Bus	38	28	66	1.7
40' Low Floor Bus	38	28	66	1.7

POLICY HEADWAYS AND PERIODS OF OPERATION			
Weekday	AM Peak*	Base*	PM PEAK*
Main Street	60	60	60
Shopper's Special**	60	60	60
Southside	60	60	60
Galleria**	60	60	60
Northside	60	60	60
Special	40 (2 runs)	--	(1 run)

\*Peak: 6:30am-9am, Base: 9am-3:30pm  
 \*\*Shopper's Special runs 9:30am-5:30pm  
 \*\*Galleria runs 8:30am-4:30pm  
 "--" means no service is provided during that time period  
 All scheduled routes have maximum intervals of 60 minutes. Overlapping portions of Main Street/Shopper's Special routes and Southside/Galleria routes have intervals of 30 minutes.

POLICY HEADWAYS AND PERIODS OF OPERATION			
Saturday	AM Peak*	Base*	PM PEAK*
Main Street	60	60	--
Shopper's Special**	--	--	--
Southside	60	60	--
Galleria**	60	60	--
Northside	60	60	--
Special	--	--	--

\*Peak: 6:30am-9am, Base: 9am-3:30pm  
 \*\*Galleria runs 8:30am-3:30pm  
 "--" means no service is provided during that time period  
 All scheduled routes have maximum intervals of 60 minutes. Overlapping portions of Main Street/Shopper's Special routes and Southside/Galleria routes have intervals of 30 minutes.

FTA Policy [2]	City of Poughkeepsie Policy
Distribution of Transit Amenities	The City of Poughkeepsie has shelters and benches placed throughout the City. The installation of new bus amenities can be requested verbally or in writing as well as with the help of a translator. When the cost of repairs to any amenity (beyond the cost of normal cleaning) is greater than the cost of the structure, the City of Poughkeepsie reserves the right to permanently remove the amenity.
Vehicle Assignment	Vehicles are assigned to routes based on ridership demands, road conditions, service types, maintenance, garage capacity and vehicle technologies (e.g., fueling only at central garage). The current fleet is made up of similar types and sizes of buses. All buses are able to accommodate each route.

[2] As defined in FTA C 4702.1B IV §4b

Requirement to Monitor Transit Service

*Public Notification*

A portion of the below information is posted on the City of Poughkeepsie’s website as Attachment A. Attachment B is also posted on the buses and on the City’s website. This gives information regarding the program and contact information. These attachments were translated into Spanish and are posted both places.

Factor 1: The Number and Proportion of LEP Person Served or Encountered in the Eligible Service Population

Task 1, Step 1: Examine prior experiences with LEP individuals

The City of Poughkeepsie serves a diverse community. The City transit operators report daily interactions with LEP persons, particularly those persons speaking Spanish as their primary language. In most cases, the information needed from the City of Poughkeepsie relates to use of transit services including requests for route and schedule information, fare information, transfers, etc. English-speaking family members are often, but not always, available to help with translation when needed.

Task 1, Step 2: Become familiar with data from the U.S. Census

The 2010 Census and the U.S. Census Bureau’s 2009-2013 5-Year American Community Survey describes the languages spoken in the City of Poughkeepsie and the number of persons speaking each language as provided in Attachment E.

The most significant non-English speaking population speaks Spanish.

**Task 1, Step 2A: Identify the geographic boundaries of the area that your agency serves**

The City's service area is defined by the city limits of the City of Poughkeepsie, including a small portion of the Towns of Poughkeepsie and Hyde Park. A copy of the transit map is included in Attachment F.

**Task 1, Step 2B: Obtain Census Data on the LEP Population in your service area**

Attachment E contains census data on English proficiency in the City of Poughkeepsie, listing population by language of origin and the numbers of those speaking English either "very well" or "less than very well".

**Task 1, Step 2C: Analyze the data collected**

Non-proficiency is determined by adding those who speak English "less than very well". According to the U.S. Census Bureau's American Factfinder 2009-2013: American Community Survey 5-Year Estimates, a total of 6,313 persons are identified as speaking a language other than English.

Of the total City of Poughkeepsie population (28,939), 3,174 are persons with limited English proficiency (Speak English "less than very well"). The largest group, 2,366 speak Spanish and English "less than very well," followed by 195 people who only speak Gujarati and 81 people who speak French and speak English "less than very well".

**Task 1, Step 2D: Identify any concentrations of LEP persons within your service area**

The majority of LEP persons live in the City of Poughkeepsie, with the largest concentration speaking Spanish. Attachment G shows maps with above average minority populations by census block group and another map with above average Hispanic population by census block group. The City of Poughkeepsie is the only municipality in Dutchess County with above county-average for linguistically isolated households.

**Task 1, Step 3: Consult state and local sources of data**

The Poughkeepsie-Dutchess County Transportation Council (PDCTC) conducted a study in 2012 looking at the minority populations through Dutchess County. Using the Environmental Justice threshold based on current Title VI guidelines in FTA C 4702.1A dated May 13, 2007, proposed Title VI guidance in FTA C 4702.1B dated September 28, 2011, and proposed Environmental Justice guidance in FTA C 4703.1 dated September 28, 2011; the latter provides detailed guidance as how to identify minority and low income populations. (Environmental justice threshold seeks to prevent degrading the quality of life for areas with large numbers of disadvantaged population groups. It ensures that positive and negative effects of transportation decisions are not biased towards certain groups and areas), the Council identified seven 2010 Census block groups that had minority percentages exceeding 50 percent, all located in the City of Poughkeepsie, NY (Attachment G).

The Council also calculated the total Hispanic population by summing the Hispanic, non-white population. In 2010, Dutchess County's Hispanic population was 10.5% of the total population. The City of Poughkeepsie was one of the areas that was above average for total minority population. In 2012, the Council, using the Environmental Justice threshold, identified one block group in the City of Poughkeepsie (Main Street area), a main thoroughfare for transit, as having a Hispanic percentage exceeding 50 percent (Attachment G).

**Task 1, Step 4 & 4A: Reach out to community organizations that serve LEP persons & identify community organizations**

The City of Poughkeepsie interacts with Dutchess County, St. Mary's Church Parish of Poughkeepsie, Catholic Charities, the Poughkeepsie Housing Authority, the Dutchess County Department of Social Services, and Literacy Connections, Inc. among others, who establish contacts with LEP persons.

**Task 1, Step 4B: Contact relevant community service organizations**

Dutchess County Transit and the City of Poughkeepsie work closely together to ensure that LEP persons are serviced in every way possible. The City's brochures in Spanish are available in City Hall, on the City of Poughkeepsie's website ([www.cityofpoughkeepsie.com](http://www.cityofpoughkeepsie.com)), where schedules in Spanish have been downloaded 2,751 times from December 19, 2014-March 23, 2015). Many community organizations have direct access to the LEP population and have been contacted with information regarding LEP persons and told how they can use our website to communicate with the City about informational and transportation needs. These organizations have indicated that language is not a barrier.

**Task 1, Step 4C: Obtain information**

Transit needs are attended to by the City's Commissioner of Public Works. The City's bus driver's report to the Commissioner and are told that any complaints or needs that are not being met by any LEP person should be reported to the Commissioner immediately. The City also has a consultant on downtown revitalization who has been looking at the bus routes with several members of City staff who have been riding the bus routes themselves and interacting with the riders. All signs on the bus are both in English and in Spanish.

**Factor 2: The frequency with which LEP individuals come into contact with your programs, activities, and services**

**Task 2, Step 1: Review the relevant programs, activities, and services you provide**

LEP persons sometimes ride the bus routes.

**Task 2, Step 2: Review information obtained from community organizations**

Community organizations that the City associates with stated that they were unaware of the way their participants who are LEP use transit. The City knows that some LEP passengers are not from these organizations.

**Task 2, Step 3: Consult directly with LEP persons**

When LEP persons contact the City of Poughkeepsie or inquire with a bus driver or City employee, they are directed to a Spanish-language document that describes the City's services in an easy to read format. If needed, future meetings will be held during times and locations that facilitate participation from the LEP population.

**Factor 3: The importance to LEP persons of your program, activities, and services**

**Task 3, Step 1: Identify your agency's most critical services**

The City of Poughkeepsie provides bus service. Information about the bus service is disseminated through bus schedules, the City's website, and by word-of-mouth. During normal business hours, an employee who speaks a foreign language is usually available, predominantly a Spanish speaking employee. The reason those employees are available is that people who speak languages other than English already work at the City.

**Task 3, Step 2: Review input from community organizations and LEP persons**

LEP persons use the transit service successfully. Anyone that has a language barrier can contact the City and be accommodated with a translator. As previously noted, the City of Poughkeepsie is aware of community service organizations that have translators as well.

**Factor 4: The resources available to the recipient and the costs**

**Task 4, Step 1: Inventory language assistance measures currently being provided, along with estimated costs**

Printing of the brochures for transit in Spanish was at a cost of \$500. A City employee in the City Chamberlain's office who speaks Spanish assists anyone with interpretation of the schedule. The pictographs on the bus were included already in the price of the bus.

The City currently has 12 people on-staff who speak Spanish. This is at a cost of \$25,000 per year in foreign language stipends. However, this stipend would be paid regardless of the existence of LEP persons due to the fact that a foreign language stipend is contractual.

There is no advertising budget, so printing is done as cheaply as possible with postings and printings in English and in Spanish. The City doesn't have to hire translators from outside sources because the employees who translate are already hired to do their individual jobs. Speaking a second language is considered to be a plus in a perspective employee.

The cost of providing the service is nominal, as the only extra costs are for printing in a language other than English.

**Task 4, Step 2: Determine what, if any, additional services are needed to provide meaningful access**

Signs are posted on the buses in English and Spanish. All schedules are also posted and printed in English and in Spanish.

**Task 4, Step 3: Analyze your budget**

The City has employees to handle the number of LEP, Spanish-speaking passengers. The languages spoken by City employees mirror those spoken by LEP passengers. The cost of providing language assistance is minimal because the employees are getting paid to work for the City already.

**Task 4, Step 4: Consider cost-effective practices for providing language services**

In relation to the number of people who need language assistance, the City's practices are very cost-effective. City employees translate printed materials into Spanish. Most people who need translation of websites provide the translation through their own device or browser. The City's new website, which is forecasted to launch this Summer, will have a translation feature built-in.

**Task 5: Monitoring and updating the LEP plan**

**Task 5, Step 1: Establish a process to obtain feedback on your agency's language assistance measures**

Staff meetings are held with department heads on a monthly or bi-monthly basis. Any issues that an employee has (including transit employees) should be brought to the attention of the Commissioner of Public Works. If there was an issue that the Commissioner of Public Works could not handle or thought it needed to be escalated further, the issue would be brought up at a meeting with the Mayor or City Administrator in coordination with Corporation Counsel.

**Task 5, Step 2: Obtain feedback from community members and from agency staff**

The City of Poughkeepsie has a close working relationship with several community agencies mentioned previously. A major portion of the City's Hispanic population attends services at St. Mary's Church in Poughkeepsie or utilizes Catholic Charities as well as Literacy Connections. These organizations reach out to the City of Poughkeepsie with any negative or positive feedback from LEP persons. Updated information is available on the City's website in Spanish about transit whenever something is updated in English.

**Task 5, Step 3: Conduct internal monitoring**

The City of Poughkeepsie Commissioner of Public Works or Social Development Director will ride the bus with "What Do I Speak Cards?" to interact with the travelling public, especially with

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LEP persons. When riding the bus, they can observe how City staff respond to requests from those who are LEP persons.

Task 5, Step 4: Make changes to the language assistance plan based on feedback received

Incremental changes, based on feedback, will be made to the types of written and oral language assistance provided as well as for staff training purposes. The City shall take into account the cost of these proposed changes and the City's available resources. The City will try to disseminate the most helpful and resourceful information to LEP persons.

Step 5, Task 5: Consider new language assistance needs when expanding service

Should service expand into areas known to have high concentrations of LEP persons, the City will consider modifying their implementation plan to provide services not previously available.

City of Poughkeepsie Title VI Complaint Procedure 2015

The following City of Poughkeepsie Title VI Complaint Procedure is attached and posted in all facilities and vehicles. Both documents and the corresponding forms and letters are available in English and Spanish.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color or national origin in programs receiving federal financial assistance.

This complaint procedure does not prohibit a complainant the right to file formal complaints with the New York Department of Human Rights, the New York State Department of Transportation, or seek private counsel for complaints alleging discrimination, intimidation or retaliation of any kind that is prohibited by law.

Any person who believes that s/he has been subjected to discrimination on the basis of race, color or national origin as noted below may file a written complaint with the City of Poughkeepsie Commissioner of Public Works or Title VI Director, 62 Civic Center Plaza, Poughkeepsie, New York 12601. Complainants have the right to complain directly to the appropriate federal and state agencies, as well. Every effort will be made to obtain early resolution of complaints. The option of information meeting(s) between the affected parties and the Title VI Director may be utilized for resolutions. The Title VI Director will notify the Commissioner of Public Works of all Title VI complaints as well as resolutions. Attachment H contains the form that can be used to file a complaint with the City of Poughkeepsie.

Poughkeepsie City Transit operates in compliance with the U.S. Department of Transportation (USDOT) Title VI Regulations. Consistent with these regulations (49 CFR Part 21.9 and 2012 Circular 4702.1B) the City Transit operates all programs without regard to race, color and national origin and investigates all discrimination complaints.

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Members of the public may file a complaint within 180 days from the date of the alleged discrimination with either the City of Poughkeepsie or FTA. Complaints and/or complainants are directed to the Commissioner of Public Works who investigates allegations of discrimination and produces a written report. Investigation procedures include:

- Complaints are taken verbally, by phone, e-mail, fax, and mail. Please see contact information on the following page.
- Any phone message, letter, or e-mail complaint will result in a call from the Commissioner of Public Works or his designee (CPWD) to the complainant by the next business day.
- The CPWD reduces any verbal complaints to writing and encouraging the complainant to put the complaint in writing by completing the Title VI Complaint Form (attached) within three days.
- THE CPWD reads written complaints and develops questions to help understand the complaint, within 5 days.
- CPWD interviews in-person the complainant at a time and location convenient to complainant, within 5 days.
- CPWD interviews any witnesses at the witnesses' convenience (in-person is preferred), within 5 days.
- CPWD will interview appropriate and involved staff, within 5 days.
- Given the availability and cooperation of complainant and witnesses follow up interviews will be completed within three weeks of initial conversation with complainant. The number witnesses may cause this time period to be extended.
- CPWD will provide a written report within two weeks of the last interview to the City Administrator and Corporation Counsel. Complainant will be advised that the investigation has been concluded. Appropriate policy changes will be made as warranted and/or employee discipline pursued.
- The report will include the complaint and the findings as to the validity of the complaint, reasons for the findings and appropriate follow-up action.

- This report will be kept on file in the CPW office, the Title VI compliance office and in the Triennial review file. A summary log will be established that contains the date of the complaint, the complaint, summary of the allegations, date of report, outcome of the investigation and actions taken in response to the allegations. This log will be maintained in the office of the DPW.
- In the event that the complainant is not satisfied with the outcome of the investigation or action taken, they may submit an appeal to the Federal Transit Administration— Region II, Title VI Office, One Bowling Green, New York, NY 10004-1415.

Internal Review Process

Poughkeepsie City Transit operates its programs without regard to race, color, or national origin and is determined to assure that no person is excluded from participation in or denied benefits of programs or activities on these grounds. Furthermore, no person or group of persons shall be discriminated against with regard to the routing, scheduling, or quality of service of transportation service furnished on the basis of race, color or national origin. Frequency of service, age and quality of vehicles assigned to routes, quality of stations servicing different routes and location of routes are not determined on the basis of race, color, or national origin. Poughkeepsie City Transit has defined its internal review process for service delivery and capital programs decisions. Service delivery will be reviewed when there is a major change in service is considered the elimination of a route or an addition of routes, the combining of routes and substantial (over 33% of stops are dropped or reassigned) change in routes. In addition, periodic service monitoring activities shall be undertaken to compare the level and quality of service provided to predominately minority areas with service provided in other areas to ensure the end result of policies and decision making is equitable service.

The Internal Review Committee will conduct passenger surveys and compare the responses from individuals who identify themselves as members of minority groups and/or in low income brackets and the responses of those who identify themselves as white and/or in the middle and upper-income brackets.

To the extent that survey data is available, the Committee should determine whether the different demographic groups report significant differences in travel time, number of transfers, and overall cost of the trip or if different demographics gave significantly different responses when asked to rate the quality of service such as their satisfaction with the system, willingness to recommend transit to others and value for fare paid.

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The Internal Review Committee is made up of staff in the following positions:

Commissioner of Public Works, Chair: Christopher Gent

Title VI Officer: Karen Sorrell

EEOC Officer: Regina Sweat

This committee will, after completing the Internal Review Process for service delivery and capital programs, make recommendations at such time as necessary to the City Administrator. The City Administrator has ultimate responsibility for approving the recommendations.

### Public Participation

The City also offers the public the opportunity to speak and voice concerns at the Common Council meetings held the first and third Monday of every month. These meetings are held at City Hall, 62 Civic Center Plaza, Poughkeepsie, NY at 6:30pm. The meetings are held in the evening so it is convenient for members of the public to attend. This location offers plenty of parking and the normal parking charge at City Hall is also waived for Council meetings. When there is a matter specific to transit, a public notice is placed in the City's official newspaper, *The Poughkeepsie Journal*. The information is also posted on the City's official website [www.cityofpoughkeepsie.com](http://www.cityofpoughkeepsie.com).

There is a telephone line available for the general public to call for general information, concerns, and schedule information. Office staff is trained to handle any type of call that may come in and supervisors are available to handle unusual calls. The phone number is advertised on the City's website and its bus schedules.

City of Poughkeepsie transit has a website at <http://www.cityofpoughkeepsie.com/departments/dpw/busservice> where one may find information in English about the services and schedules that the transit system offers. There is an English and a Spanish schedule posted there available for download.

Bus schedules which show maps and timetables are available at City Hall and at the City's website. Schedules will also be mailed upon request by calling the transit number. The phone number is advertised on the City's website and it can be accessed by calling the City's main line.

Periodically, the City of Poughkeepsie makes transit announcements and changes such as schedule changes, system changes, or service changes on the City's website. If there is a special situation involving transit such as change of service or a presentation on transit, a notice is placed in the City's official newspaper, *The Poughkeepsie Journal*.

Common Council meetings are usually conducted on the first and third Mondays of the month in City Hall. There is a portion of the meeting set aside for public comments. Each individual

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gets a maximum of 3 minutes to speak. Should there be a concern that warrants Council participation, an individual can voice their concern in this public forum or call a City official or Councilmember as these phone numbers are readily available. These meetings are held in the evenings for the convenience of those attending. Parking is also free during these meetings.

The City of Poughkeepsie holds this outreach because it believes that its service to taxpayers is of the utmost importance. The City of Poughkeepsie strives to provide quality service to all residents and visitors of the City and ensures that all persons, even those traditionally underserved, are provided with satisfactory and quality service.

The City is also holding outreach because its demographics are changing. The Hispanic population in the City is growing and the population is taking a more active and important role in the community. The City is continually addressing the need for public transportation for a wide demographic.

The City's Bus Committee holds meetings and the public is able to attend and participate in the meetings. When projects are anticipated, a public hearing is usually held and is advertised in the City's official newspaper, *The Poughkeepsie Journal*. It is also placed on the City's website, which is capable of being translated into Spanish.

The City works with several not-for-profits in the Community to gain insight into the concerns and needs of the LEP population including St. Mary's Catholic Church Parish (has the largest Spanish population in Catholic parishes in the City of Poughkeepsie), Catholic Charities, Poughkeepsie Housing Authority, Dutchess County Department of Social Services, and Literacy Connections, Inc. among others.

City outreach is also done through the Middle Main Initiative. The City's Social Development Director attends Middle Main meetings and hears and addresses the needs and concerns of the Spanish speaking population through these meetings. The Middle Main Neighborhood Initiative runs along Poughkeepsie's Main Street, generally from Market Street to Pershing Avenue, between both arterials (Route 44/55). The neighborhood sits at the intersection of Poughkeepsie's African American, Latino, and European-American communities. Middle Main Meet-ups are held the third Tuesday of every month on Main Street.

The neighborhood has the largest mix of Latino and Caribbean eateries and small retailers in the Hudson Valley and it has been said that it contains the largest population of Oaxacans outside of Oaxaca, Mexico.



THE CITY OF POUGHKEEPSIE  
NEW YORK

CHRISTOPHER GENT  
Commissioner of Public Works

**NOTICE OF TITLE VI OBLIGATION**

Poughkeepsie City Transit operates its programs without regard to race, color or national origin and is committed to providing nondiscriminatory transit service.

To request further information or for information on how to file a discrimination complaint please contact:

Commissioner of Public Works

By Phone at (845) 451-4188

By Fax at (845) 451-4103

By Mail at City of Poughkeepsie DPW

26 Howard Street

Poughkeepsie, NY 12601

Attn: Commissioner of Public Works

By email: [cgent@cityofpoughkeepsie.com](mailto:cgent@cityofpoughkeepsie.com)

Please include at least a brief review of the nature of the complaint and a means of contact. All complaints generate a response.

26 Howard Street · Poughkeepsie, New York 12601 · Phone: 845-451-4176 · Fax: 451-4103

"Attachment B"

TITLE VI Program

The City of Poughkeepsie Transit System Complies with the Title VI program; Chapter IV of FTA C 4702.1B as a Section 5307 recipient as follows:

The City of Poughkeepsie Transit System operates without regard to race, color, and national origin;

Members of the public may request additional information regarding nondiscrimination obligations by contacting (845) 451-4118 or writing to 62 Civic Center Plaza, Poughkeepsie, NY 12601

Attn: Transit Division

Members of the public may file a discrimination complaint by contacting (845) 451-4118 or writing to 62 Civic Center Plaza, Poughkeepsie, NY 12601

Attn: Transit Division

"Attachment C"

Title VI Complaint Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Telephone No. (\_\_\_\_) \_\_\_\_\_

Work Telephone No. (\_\_\_\_) \_\_\_\_\_

Were you discriminated against because of:

\_\_\_ Race \_\_\_ National Origin \_\_\_ Color \_\_\_ Other \_\_\_\_\_

Date of alleged Incident: \_\_\_\_\_

Explain as clearly as possible what happened and how you were discriminated against. Indicate who was involved. Be sure to include names and contact information of any witnesses. If more space is needed please use the back of the form.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Have you filed this complaint with any other federal, state or local agency; or with any federal or state court? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, check all that apply:

\_\_\_\_\_ Federal agency \_\_\_\_\_ Federal court \_\_\_\_\_ State agency \_\_\_\_\_ State court \_\_\_\_\_ Local agency

Please provide information about a contact person at the agency/court where the complaint was filed.

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

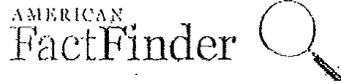
Please mail this form to:

Christopher Gent  
Commissioner of Public Works  
62 Civic Center Plaza  
Poughkeepsie, New York 12601

“Attachment D”

Table 1: Linguistically Isolated Households in Dutchess County (U.S. Census Bureau, 2009-2013, 5-Year American Community Survey)

Poughkeepsie city, New York								
Subject	Total		People who speak only English at home		Percent distribution of people who speak a language other than English at home			
	Estimate	Margin of Error	Estimate	Margin of Error	Total	Margin of Error	Spanish or Spanish Creole	Margin of Error
Total population 6 years and over	28,939	+/-268	22,626	+/-671	6,313	+/-638	4,591	+/-596
Age								
5 to 17 years	17.6%	+/-1.3	17.3%	+/-1.4	18.4%	+/-3.7	21.7%	+/-4.4
18 to 64 years	67.6%	+/-1.5	66.2%	+/-1.7	72.7%	+/-4.3	75.6%	+/-4.6
65 years and over	14.8%	+/-1.0	16.5%	+/-1.2	8.9%	+/-2.7	2.7%	+/-1



"Attachment E"

B16001 LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH FOR THE POPULATION 5 YEARS AND OVER  
 Universe: Population 5 years and over  
 2009-2013 American Community Survey 5-Year Estimates

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Data and Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities and towns and estimates of housing units for states and counties.

	Poughkeepsie city, New York	
	Estimate	Margin of Error
Total:	28,939	+/-268
Speak only English	22,626	+/-671
Spanish or Spanish Creole:	4,591	+/-596
Speak English "very well"	2,225	+/-452
Speak English less than "very well"	2,366	+/-357
French (incl. Patois, Cajun):	200	+/-112
Speak English "very well"	119	+/-79
Speak English less than "very well"	81	+/-59
French Creole:	114	+/-83
Speak English "very well"	103	+/-74
Speak English less than "very well"	11	+/-18
Italian:	160	+/-77
Speak English "very well"	106	+/-63
Speak English less than "very well"	54	+/-46
Portuguese or Portuguese Creole:	21	+/-25
Speak English "very well"	21	+/-25
Speak English less than "very well"	0	+/-25
German:	76	+/-57
Speak English "very well"	76	+/-57
Speak English less than "very well"	0	+/-25
Yiddish:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Other West Germanic languages:	16	+/-20
Speak English "very well"	16	+/-20
Speak English less than "very well"	0	+/-25
Scandinavian languages:	31	+/-46
Speak English "very well"	31	+/-46
Speak English less than "very well"	0	+/-25
Greek:	30	+/-58
Speak English "very well"	45	+/-37
Speak English less than "very well"	35	+/-35
Russian:	31	+/-38
Speak English "very well"	31	+/-38
Speak English less than "very well"	0	+/-25
Polish:	50	+/-40

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	Poughkeepsie city, New York	
	Estimate	Margin of Error
Speak English "very well"	44	+/-38
Speak English less than "very well"	6	+/-12
Serbo-Croatian:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Other Slavic languages:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Armenian:	8	+/-15
Speak English "very well"	8	+/-15
Speak English less than "very well"	0	+/-25
Persian:	2	+/-8
Speak English "very well"	2	+/-8
Speak English less than "very well"	0	+/-25
Gujarati:	195	+/-258
Speak English "very well"	0	+/-25
Speak English less than "very well"	195	+/-258
Hindi:	60	+/-111
Speak English "very well"	0	+/-25
Speak English less than "very well"	60	+/-111
Urdu:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Other Indic languages:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Other Indo-European languages:	99	+/-93
Speak English "very well"	53	+/-83
Speak English less than "very well"	46	+/-51
Chinese:	48	+/-57
Speak English "very well"	21	+/-33
Speak English less than "very well"	27	+/-44
Japanese:	93	+/-98
Speak English "very well"	26	+/-41
Speak English less than "very well"	67	+/-70
Korean:	35	+/-35
Speak English "very well"	12	+/-20
Speak English less than "very well"	23	+/-30
Mon-Khmer, Cambodian:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Hmong:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Thai:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Laotian:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Vietnamese:	51	+/-70
Speak English "very well"	0	+/-25
Speak English less than "very well"	51	+/-70
Other Asian languages:	49	+/-69
Speak English "very well"	49	+/-69
Speak English less than "very well"	0	+/-25
Tagalog:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25

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	Poughkeepsie city, New York	
	Estimate	Margin of Error
Other Pacific Island languages:	22	+/-32
Speak English "very well"	22	+/-32
Speak English less than "very well"	0	+/-25
Navajo:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Other Native North American languages:	4	+/-7
Speak English "very well"	4	+/-7
Speak English less than "very well"	0	+/-25
Hungarian:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
Arabic:	107	+/-111
Speak English "very well"	30	+/-35
Speak English less than "very well"	77	+/-77
Hebrew:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25
African languages:	170	+/-106
Speak English "very well"	95	+/-61
Speak English less than "very well"	75	+/-68
Other and unspecified languages:	0	+/-25
Speak English "very well"	0	+/-25
Speak English less than "very well"	0	+/-25

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see Accuracy of the Data). The effect of nonsampling error is not represented in these tables.

Methodological changes to data collection in 2013 may have affected language data for 2013. Users should be aware of these changes when using multi-year data containing data from 2013.

While the 2009-2013 American Community Survey (ACS) data generally reflect the February 2013 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective dates of the geographic entities.

Estimates of urban and rural population, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

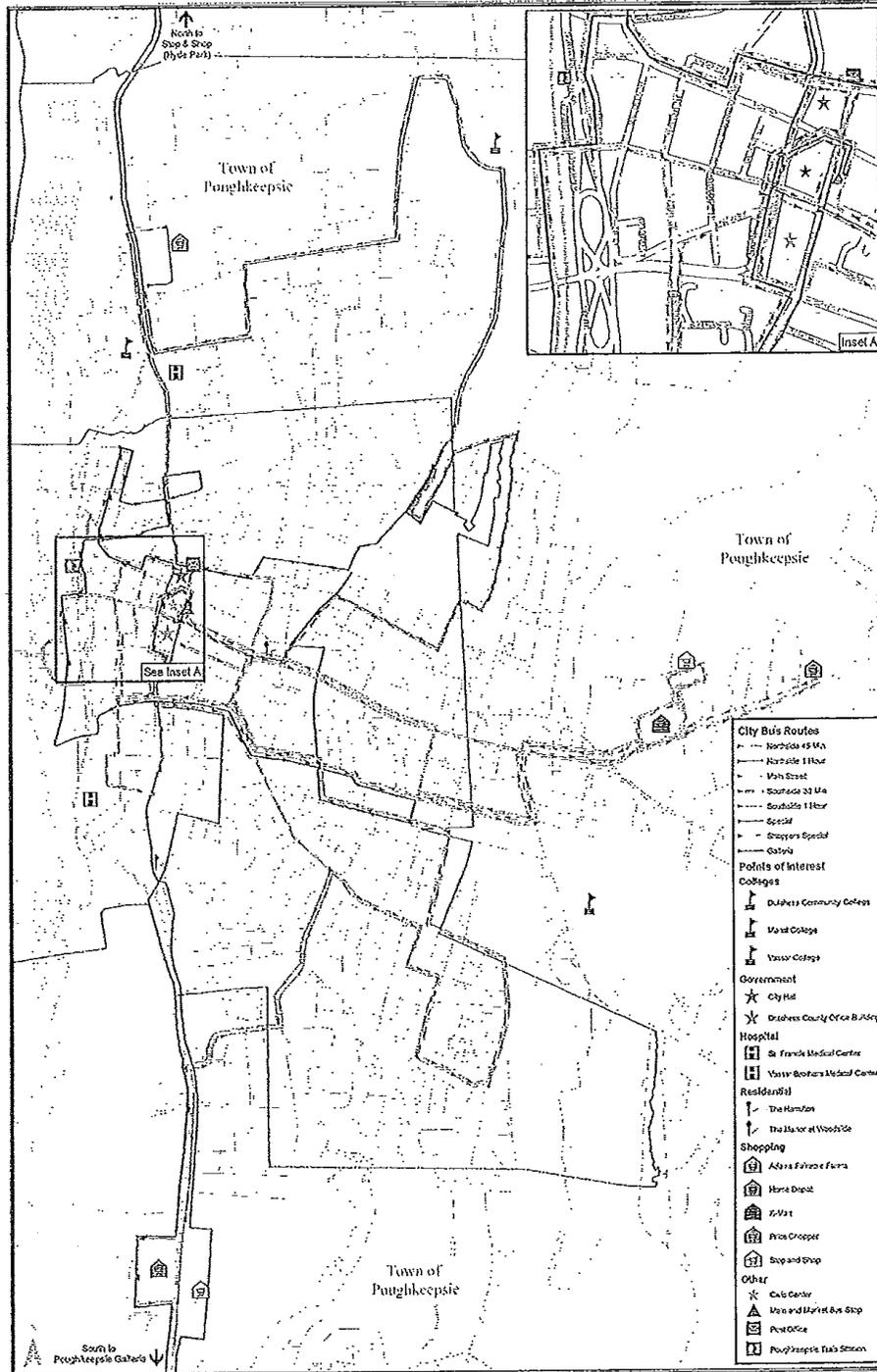
Source: U.S. Census Bureau, 2009-2013 5-Year American Community Survey

#### Explanation of Symbols:

1. An "N" entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.
2. An "E" entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution.
3. An "L" following a median estimate means the median falls in the lowest interval of an open-ended distribution.
4. An "H" following a median estimate means the median falls in the upper interval of an open-ended distribution.
5. An "N" entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.
6. An "C" entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.
7. An "N" entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.
8. An "(X)" means that the estimate is not applicable or not available.



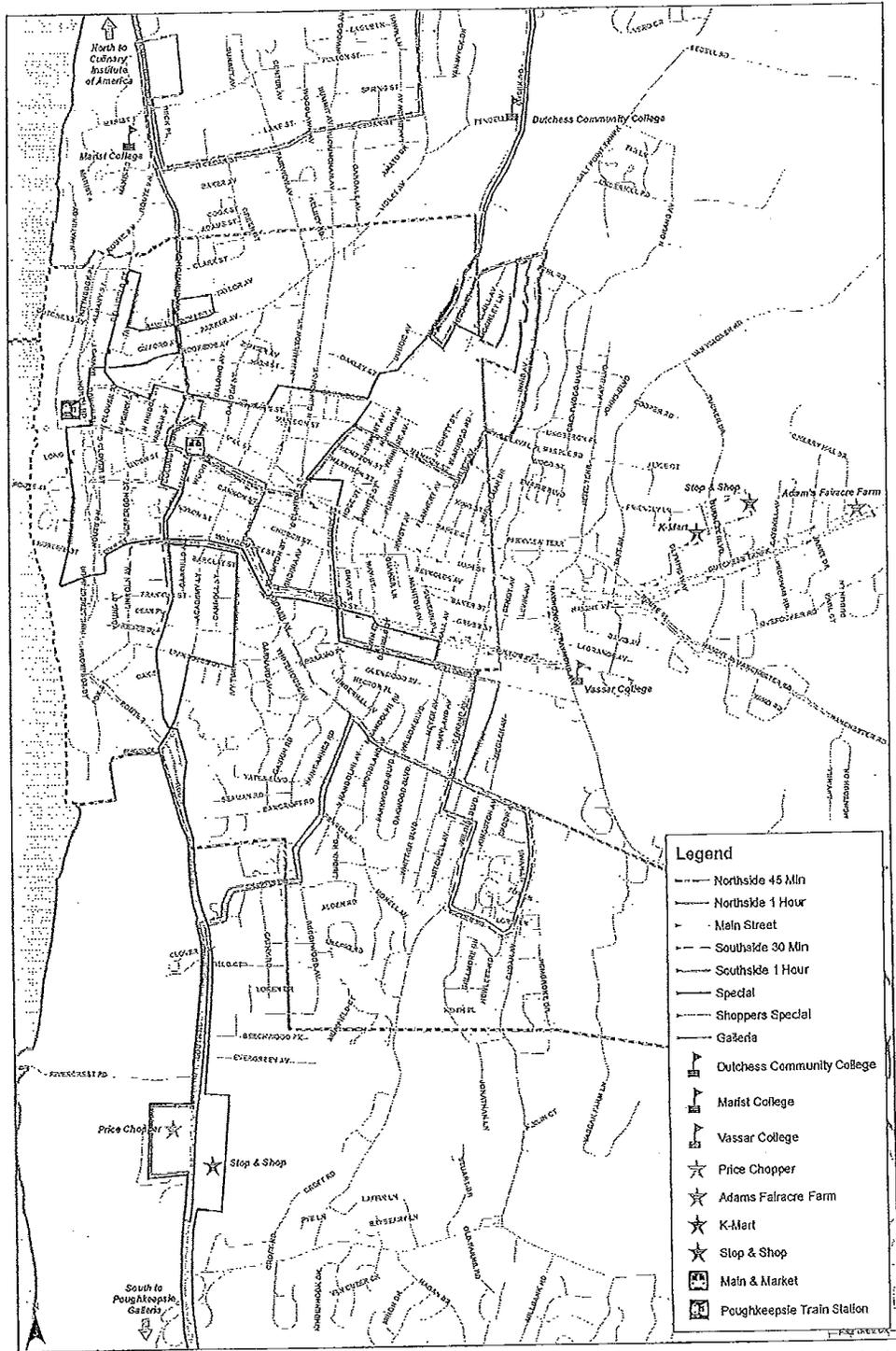
### CITY BUS ROUTES



**CITY OF POUGHKEEPSIE**

Disclaimer: This map was made using data from various sources. The information on this map is for reference purposes only. The city is not responsible for the accuracy of the data and/or the work.





 **LA CIUDAD DE POUGHKEEPSIE**  
**LAS RUTAS DEL AUTOBUS**

Disclaimer: This map was made using data from various sources. The information provided on this map is for reference purposes only. The scale, accuracy and completeness of the data is not guaranteed.

"Attachment G"

Figure 1. 2010 Census Block Groups

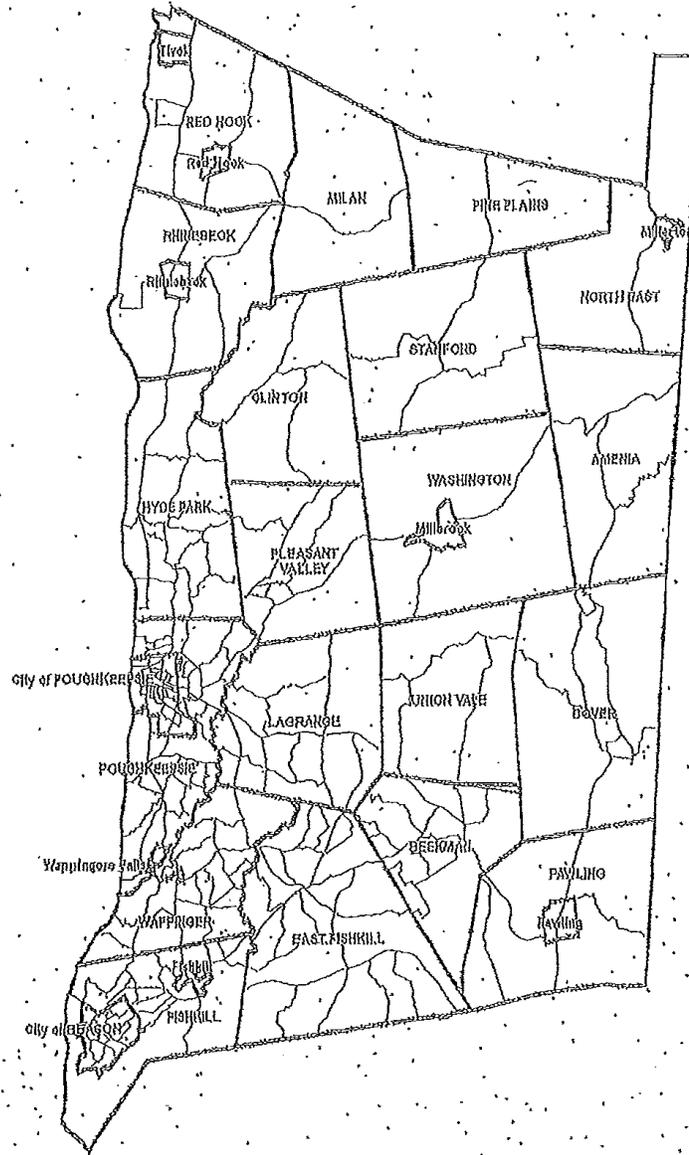


Figure 2. Above Average Minority Population by Census Block Group.

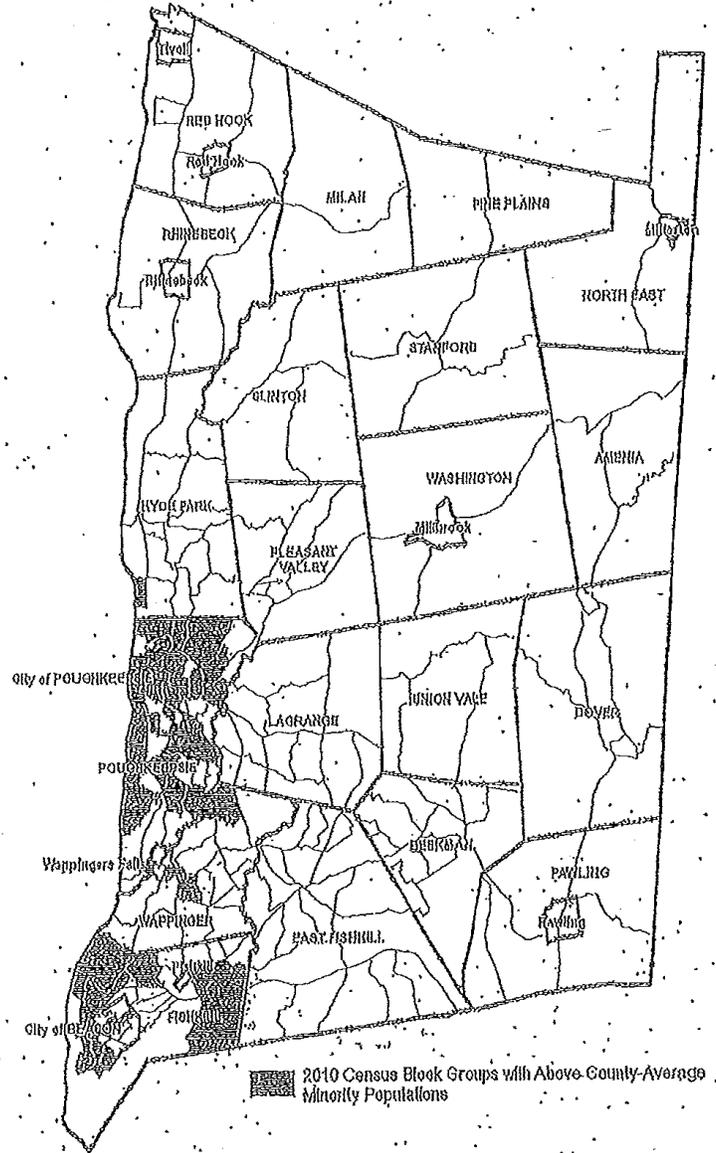




Figure 4. Title VI Overlay

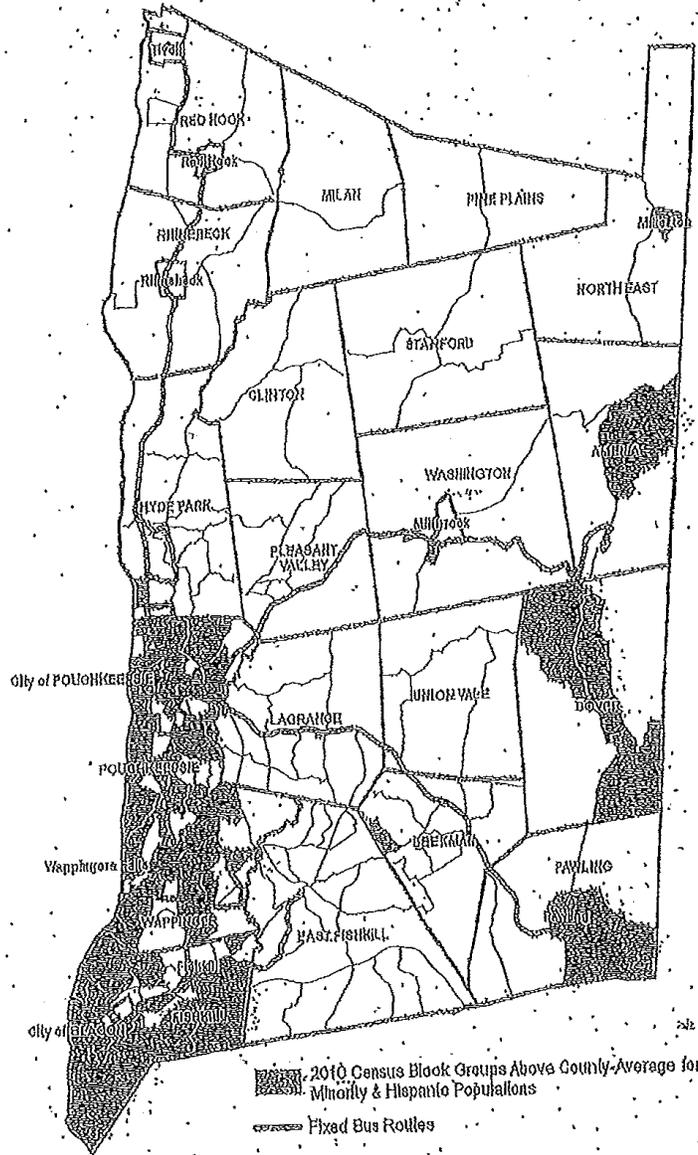
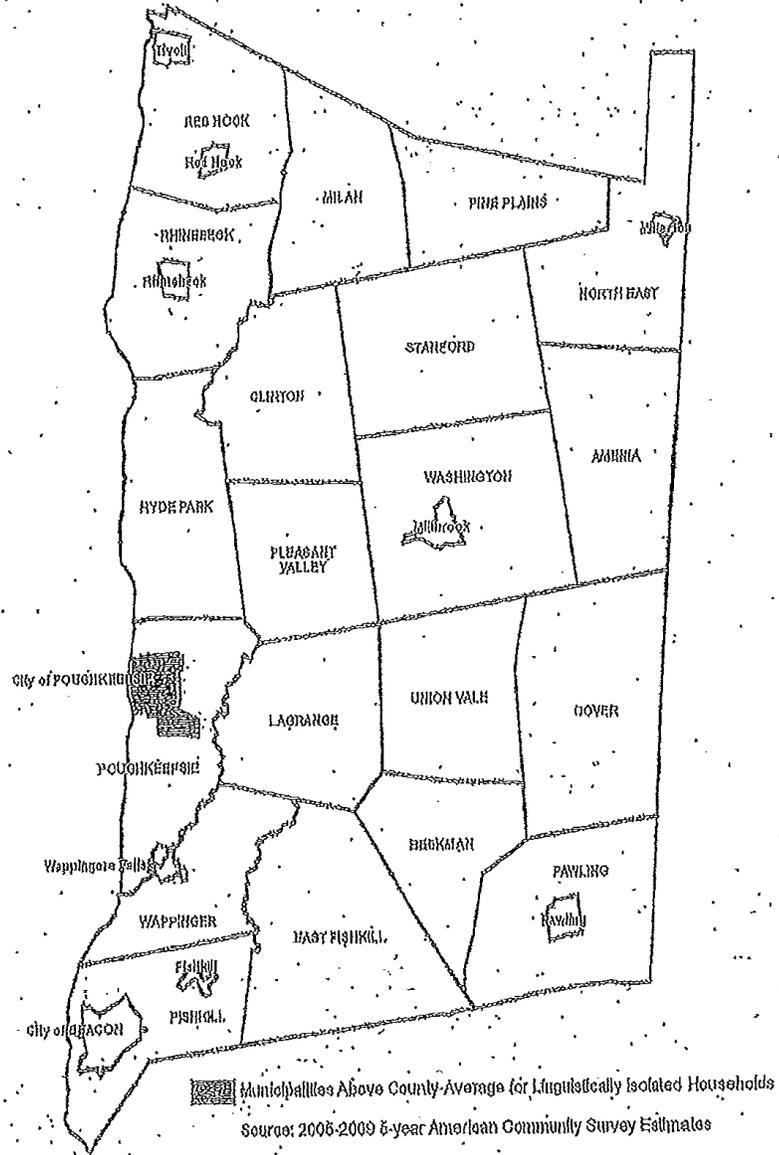


Figure 5. Limited English Proficiency Populations



“Attachment H”

English Title VI

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color or national origin in programs receiving federal financial assistance.

This complaint procedure does not prohibit a complainant the right to file formal complaints with the New York State Department of Human Rights, the New York State Department of Transportation, or seek private counsel for complaints alleging discrimination, intimidation or retaliation of any kind that is prohibited by law.

Any person who believes that he or she has been subjected to discrimination on the basis of race, color, or national origin as noted below may file a written complaint with the City of Poughkeepsie's Commissioner of DPW, 62 Civic Center Plaza, Poughkeepsie, New York, 12601. Complainants have the right to complain directly to the appropriate federal and state agencies, as well. Every effort will be made to obtain early resolution of complaints. The option of information meeting(s) between the affected parties and the Title VI Director may be utilized for resolutions. The Title VI Director will notify the Commissioner of Public Works of all Title VI complaints as well as all resolutions.

Spanish Title VI

Título VI del Acta de Derechos Civiles de 1964 prohíbe la discriminación por motivos de raza, color u origen nacional en programas que reciben asistencia financiera federal.

Este procedimiento de queja no prohíbe que el demandante el derecho a presentar quejas formales ante el Departamento de Estado de Nueva York de los Derechos Humanos, el Departamento de Transporte del Estado de Nueva York, o buscar un abogado privado para que las denuncias de discriminación, intimidación o represalia de ningún tipo que está prohibido por la ley.

Cualquier persona que cree que él o ella ha sido objeto de discriminación por motivos de raza, color u origen nacional como se indica a continuación puede presentar una queja por escrito al Administrador de Departamento de Trabajos Públicos, 62 Civic Center Plaza, Poughkeepsie, New York, 12601. Los denunciantes tienen derecho a presentar sus quejas directamente a las agencias federales y estatales apropiadas, también. Se hará todo lo posible para obtener la pronta resolución de las quejas. La opción de la hará todo lo posible para obtener la pronta resolución de las quejas. La opción de la reunión informativa (s) entre las partes afectadas y el director Título VI se puede utilizar para las resoluciones. El Título VI director notificará Administrador de Departamento de Trabajos Públicos de todas la quejas del Título VI, así como todas las resoluciones del Condado de la Ciudad de Poughkeepsie.

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

Mr. Jones  
3 Smith Street  
Poughkeepsie, NY 12601

Dear Mr. Jones:

The City of Poughkeepsie Transit System is in receipt of your complaint. I will review your complaint and notify you in writing of my determination of its jurisdiction, acceptability, or the need for additional information.

I will notify you in writing of the disposition of your complaint within 30 days of this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Gent", with a long horizontal stroke extending to the right.

Christopher Gent  
Commissioner of Public Works

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

Date

Mr. Jones  
3 Smith Street  
Poughkeepsie, NY 12601

Dear Mr. Jones:

I have reviewed your complaint and have determined that the complaint is not acceptable, because:

- The complaint was not filed within 180 days of the alleged occurrence.
- The allegation did not involve a covered basis such as race, color or national origin.
- The allegation must involve Dutchess County Mass Transit service.

If you do not agree with this determination, you may appeal this decision within 15 days of receipt of this letter in writing to:

City of Poughkeepsie City Administrator  
Camillo Bunyi  
62 Civic Center Plaza  
Poughkeepsie, NY 12601

Your appeal will be reviewed by the City Administrator and he will respond to your appeal in writing within 30 days of receipt of your submission.

Sincerely,



Christopher Gent

Commissioner of Public Works

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

Fecha

Mr. Jones

3 Smith Street

Poughkeepsie, Nueva York 12601

Estimado Sr. Jones:

He revisado su queja y han determinado que la queja no es aceptable, debido a que:

- La denuncia fue presentada dentro de los 180 días del supuesto acontecimiento.
- La acusación no implica una base cubierta como la raza, color u origen nacional.
- La denuncia debe incluir el condado de Dutchess Misa de servicios de tránsito.

Si usted no está de acuerdo con esta decisión, puede apelar esta decisión dentro de los 15 días siguientes al recibo de esta carta por escrito a:

Administrador de Ciudad Poughkeepsie  
62 Civic Center Plaza  
Poughkeepsie, NY 12601

Su apelación será revisada por el administrador y el a responder a su apelación por escrito dentro de los 30 días siguientes al recibo de su presentación.

Atentamente,



Christopher Gent  
Administrador de Departamento de Trabajos Públicos

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

Date

Mr. Jones  
3 Smith Street  
Poughkeepsie, NY 12601

Dear Mr. Jones:

I have reviewed your complaint and have determined that the complaint is acceptable, because:

The complaint was filed within 180 days of the alleged occurrence.

The allegation involved a covered basis such as race, color or national origin.

The allegation involved City of Poughkeepsie Transit service.

This complaint will be investigated and you will receive a disposition notice within 30 days of this letter.

Sincerely,



Christopher Gent  
Commissioner of Public Works

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

Fecha

Mr. Jones  
3 Smith Street  
Poughkeepsie, Nueva York 12601

Estimado Sr. Jones:

He revisado su queja y han determinado que la queja es aceptable, debido a que:

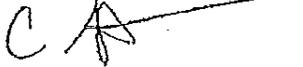
\_\_\_ La demanda fue presentada dentro de los 180 días del supuesto acontecimiento.

\_\_\_ El denunció también una base cubierta como la raza, color u origen nacional.

\_\_\_ El denunció también el condado de Poughkeepsie Misa servicio de tránsito.

Esta denuncia será investigada y usted recibirá un aviso de disposición dentro de los 30 días siguientes a la fecha de esta carta.

Atentamente,



Christopher Gent  
Administrador de Departamento de Trabajos Públicos



## The City of Poughkeepsie

New York

Karen Sorrell  
Title VI Officer  
Deputy Commissioner of Finance

### FEDERAL TRANSIT ADMINISTRATION (FTA) CIVIL RIGHTS ASSURANCE

The City of Poughkeepsie hereby certifies that, as a condition of receiving federal financial assistance under federal transit laws and the Civil Rights Act of 1964, as amended, it will ensure that:

- o No person, based on race, color or national origin, will be subjected to discrimination in the level and quality of transportation services and transit-related benefits.
- o City of Poughkeepsie Transit will compile, maintain, and submit in a timely manner, Title VI information required by FTA Circular 4702.1B and in compliance with the Department of Transportation's Title VI regulation, 49 CFR Part 21.9.
- o City of Poughkeepsie Transit will make it known to the public that those person or persons alleging discrimination based on race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation.

The person or persons, whose signature appears below, are authorized to sign this assurance on behalf of the grant applicant or recipient.

4/23/15

Karen Sorrell, Title VI Officer/Deputy Commissioner of Finance

Date

Municipal Building • 62 Civic Center Plaza • Poughkeepsie, NY 12601 • 845.451.4211 • 845.451.4028



## The City of Poughkeepsie

New York

Karen Sorrell  
Title VI Officer  
Deputy Commissioner of Finance

### Administración Federal de Tránsito (FTA) Garantía de los Derechos Civiles

El ciudad de Poughkeepsie certifica que, como condición para recibir ayuda financiera federal bajo las leyes de tránsito federal y la Ley de Derechos Civiles de 1964, según enmendada, se asegurará de que:

- o Ninguna persona, por motivos de raza, color u origen nacional, será objeto de discriminación en el nivel y la calidad de los servicios de transporte y los beneficios relacionados con el tránsito.
- o Ciudad de Poughkeepsie de Transporte se cumple, mantener y presentar de manera oportuna, el Título VI de Información requerida por el TFC Circular 4702.1B y de acuerdo con el Departamento de Transporte de la regulación del Título VI, 49 CFR Parte 21.9.
- o El condado de Poughkeepsie de Transporte lo dare a conocer a la opinión pública que las persona o personas que alegan discriminación por motivos de raza, color u origen nacional en lo que respecta a la prestación de los servicios de transporte y los beneficios relacionados con el tránsito puede presentar una queja con la Federal de Tránsito administración y / o el Departamento de Transporte de EE.UU.

La persona o personas, cuya firma aparece a continuación, están autorizados a firmar esta promesa en nombre de la solicitante de la subvención o el destinatario.

*Karen Sorrell*

*4/23/15*

Karen Sorrell, Title VI Officer/Deputy Commissioner of Finance

Date

<b>R15-71</b>			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3. A motion was made by Councilmember Rich and seconded by Councilmember Hermann to receive and print.**

**Corporation Counsel Ackermann** informed the council that said resolution is consenting to the extension of a current agreement between the Joint Water Board (“JWB”) and the Dutchess County Water and Wastewater Authority (“DCWWA”) to sell water to IBM. In 2004 the JWB and the DCWWA entered into an agreement selling potable water to the DCWWA and allowing the DCWWA to enter into third-party sales to other municipalities along its transition line. Such third-party sales require the consent to the JWB as well as the respective owners (City & Town). In 2004, pursuant to this agreement and with full consent the DCWWA entered into an agreement to sell water to IBM. Recently, IBM has sold its East Fishkill operations to Global Foundries USA, Inc. and now Global Foundries has requested an assignment of the IBM contract with the DCWWA.

The DCWWA has done an extensive review of the financial ability of Global Foundries to issue a unconditional guarantee of payment to the DCWWA and the JWB. After such review they have determined that it is in the best interest to consent to the Assignment and Assumption of the IBM agreement to Global Foundries. Based on this, the JWB also has consented to the Assignment and Assumption. The administration concurs with the determination of the DCWWA and the JWB and request the council consent to same.

**RESOLUTION  
(R-15-64)**

**INTRODUCED BY COUNCILMEMBER RICH**

**WHEREAS**, the City of Poughkeepsie is a joint owner of the City/Town Joint Water Treatment Facility and pursuant to an inter-municipal agreement serves on the Poughkeepsie Joint Water Project Board (the, “Board”); and

**WHEREAS**, the Board is a party to an agreement with the Dutchess County Water and Wastewater Authority (the, “Authority”) for the sale of potable water through the Authority’s Central Dutchess Water Transmission Line (“CDWTL”) which agreement further allows for the third-party sale of potable water by the authority to other municipalities; and

**WHEREAS**, the Authority’s ability to sell water requires the consent of the Board and the legislative bodies of the City of Poughkeepsie and the Town of Poughkeepsie as owners; and

**WHEREAS**, on November 19, 2004, with full consent, the Authority entered into an agreement with International Business Machines Corporation (“IBM”) to supply a specific amount of Potable water (the, “Agreement”); and

**WHEREAS**, IBM wishes to assign all of IBM’s rights and obligations under the agreement to Global Foundries U.S., LLC2 (“Global Foundries”) and Global Foundries wishes to assume all of IBM’s rights and obligations under the Agreement; and

**WHEREAS**, the authority seeks consent, pursuant to the terms of the Agreement between the Board and the Authority and under the inter-municipal agreement between the Town of Poughkeepsie and the City of Poughkeepsie for the Assignment and Assumption of the Agreement; and

**WHEREAS**, the DCWWA has reviewed the credit capability of Global Foundries and has consented to the Assignment and Assumption as has the Board; and

**NOW, THEREFORE,**

**BE IT RESOLVED**, that this resolution shall serve as the consent of the City of Poughkeepsie required pursuant to the Poughkeepsie Water Sale and Purchase Agreement dated November 19, 2004 and pursuant to the Inter-Municipal Agreement between the City of Poughkeepsie and the Town of Poughkeepsie to the Assignment and Assumption of the Purchase and Sale Agreement between the Dutchess County Waste Water Authority and the Joint Water Board in form and substance as attached hereto, and be it further

**RESOLVED**, that the City Chamberlain shall forward certified copies of this resolution to the Chairman of the Poughkeepsies’ Joint Water Project Board and the Mayor, City Administrator or Corporation Counsel may execute any and all documents necessary to give effect to this resolution including but not limited to the Assignment and Assumption attached hereto and made a part hereof.

**SECONDED BY COUNCILMEMBER HERMANN**

R15-64			Yes/Aye	No/Nay	Abstain	Absent
		Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Perry	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Accepted	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	Councilmember Klein	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. **From Chairman Petsas**, a motion to override the Mayor veto of Ordinance O-15-6. **Councilmember Rich** made a motion to receive in print, **Councilmember Hermann** seconded the motion.

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

Motion to override O-15-6						
			Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Defeated <input type="checkbox"/> Tabled	Councilmember McClinton	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Perry	Voter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Johnson	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Klein	Voter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Hermann	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Rich	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Mallory	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Councilmember Petsas	Voter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**VII. ORDINANCES AND LOCAL LAWS:**

**VIII. PRESENTATION OF PETITIONS AND COMMUNICATIONS:**

1. **FROM MCCANN-CAVEN BOARD MEMBER BOB MAGILL,** a presentation regarding the two city owned golf courses.

# Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

September 8, 2015

I'm here representing the McCann-Caven Board of Directors.

I would like to give you a brief description of what we are about.

We are a board of five members, with four members appointed by the Mayor.

The current Board members are:

- Rachell Narkin
- Lt. Richard Wilson PCPD
- Paul Herman, retired Town of Poughkeepsie Police Officer and former member of the City of Poughkeepsie Common Council
- Patrick Gartland , attorney with Corbally, Gartland & Rappleyea
- Robert Magill, Board member for 33 years

We oversee the operations of two golf courses in the City of Poughkeepsie, College Hill on North Clinton Street and the McCann Golf Course on Wilbur Boulevard.

We hold a monthly meeting, attending are:

- Board Members
- Our two golf professionals, Vince Benedato of College Hill and Tony DeSefano of McCann
- Our course Superintendent, Chris Kemble who has made significant changes which have made both courses better facilities. I'd like to recognize his staff at both courses as doing a super job.
- Ladies Golf League representative Mrs. Pam Alley
- Men's league representative Terry McGinnis
- Joe DuMaur ,Town of Poughkeepsie Representative who for years has handled our web site at no cost

As you may or may not know, the McCann Trust has subsidized both courses with funds for:

- Equipment
- Computer Set-up
- Grounds improvement  
Greens, Tee's, Cart Paths

We have just completed renovation of our bathrooms at College Hill at a cost of \$70,000

A few years ago the McCann Foundation gave \$250,000 to replace aging equipment that needed to be replaced.

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

- McCann
  - 6 full time
  - 4 part time
  - 3 full time seasonal
  - 2 intern programs

---

15 total

College Hill Course= 5800 yards equates to 3.1 miles

- College Hill
  - 3 full time
  - 1 part time
  - 2 intern programs

---

6 total

McCann Foundation pays the salaries

Both golf professionals pay "out of pocket" for additional help they need

Thank you for your time and consideration,

Bob Magill

Board Member, McCann Trust, 33 years

James J. McCann Charitable Trust Grants to McCann-Caven Golf Courses, Inc. January 1, 2010 - August 24, 2015

				Yearly Totals
03/03/2010	McCann-Caven Golf Courses, Inc.	Interns	8,500.00	
04/21/2010	McCann-Caven Golf Courses, Inc.	Sprinkler Fire Protection McCann Golf Course	126,010.00	
10/12/2010	McCann-Caven Golf Courses, Inc.	McCann GC Sprinkler System	31,952.00	
	<b>Total 2010</b>		<b>166,462.00</b>	<b>166,462.00</b>
09/09/2011	McCann-Caven Golf Course, Inc.	New Fence	51,860.00	
09/22/2011	McCann-Caven Golf Course, Inc.	Heating & Cooling System	150,000.00	
10/11/2011	McCann-Caven Golf Course, Inc.	Heating & Cooling System	100,000.00	
03/08/2011	McCann-Caven Golf Course, Inc.	Summer Internship	10,000.00	
	<b>Total 2011</b>		<b>311,860.00</b>	<b>311,860.00</b>
05/29/2012	McCann GC - Avello Brothers	McCann GC Paving	30,000.00	
06/25/2012	McCann GC - Avello Brothers	Paving at McCann Golf Course	21,164.00	
07/19/2012	McCann GC - Avello Brothers	McCann Golf Course	1,358.00	
03/22/2012	McCann GC - Transitional Builders Inc.	Final payment McCann Heating & Cooling System	230,900.00	
02/13/2012	McCann-Caven Golf Course, Inc.	Summer Interns	10,000.00	
03/12/2012	McCann-Caven Golf Course, Inc.	Equipment	40,000.00	
	<b>Total 2012</b>		<b>333,422.00</b>	<b>333,422.00</b>
07/01/2013	McCann Caven Golf Course O. & D. Electric	McCann Golf Course Generator	29,640.00	
07/26/2013	McCann Caven Golf Course O. & D. Electric	McCann Golf Course Generator	5,000.00	
07/01/2013	McCann Golf Course - Briggs Paving	Cart Path Paving McCann Golf Course	1,200.00	
07/09/2013	McCann Golf Course - Briggs Paving	Cart Path Paving McCann Golf Course	2,000.00	
01/03/2013	McCann-Caven Golf Course O. & D. Electric	McCann Golf Course Generator	60,000.00	
03/04/2013	McCann-Caven Golf Course, Inc.	Summer Interns	12,000.00	
	<b>Total 2013</b>		<b>109,840.00</b>	<b>109,840.00</b>
10/01/2014	McCann Golf Course Wilfred MacDonald, Inc.	McCann Golf Course, Inc. Grant Blowers for GC	30,745.00	
03/03/2014	McCann-Caven Golf Course, Inc.	Summer Internships	15,000.00	
04/07/2014	McCann-Caven Golf Course, Inc.	Equipment	176,004.32	
06/03/2014	McCann-Caven Golf Course, Inc.	College Hill Reimbursement	1,902.42	
10/22/2014	McCann-Caven Golf Course, Inc.	Rutgers' turf management school	4,700.00	
05/13/2014	McCann Golf Course Ellen Gartland	McCann GC website	3,375.00	
05/13/2014	McCann Golf Course - Janda LLC	Web site for McCann Golf	3,750.00	
12/16/2014	McCann Golf Course Automatic Pump Company, Inc.	McCann Memorial Golf Course invoice #1530	36,968.00	
06/05/2014	McCann Golf Course Berrian Construction L.L.C.	Deck at College Hill Golf Course	3,449.21	
	<b>Total 2014</b>		<b>275,893.95</b>	<b>275,893.95</b>

James J. McCann Charitable Trust Grants to McCann-Caven Golf Courses, Inc. January 1, 2010 - August 24, 2015

04/01/2015	Automatic Pump Company, Inc.	Back Flow System @ MCGC First Payment	16,831.00
04/01/2015	Automatic Pump Company, Inc.	2nd payment on quote 11914 Pump control System	22,181.00
08/19/2015	Automatic Pump Company, Inc.	McCann Memorial Golf Course -College Hill	74,312.50
05/12/2015	Grassland Equipment & Irrigation Corp	McCann Golf Course Account #32224	92,933.93
06/23/2015	Grassland Equipment & Irrigation Corp	Invoices:1111566 - 1111564	99,182.13
04/08/2015	LaCorte Equipment	McCann Golf Course Equipment Grant	17,500.00
04/08/2015	McCann-Caven Golf Course, Inc.	Summer Interns	15,000.00
05/14/2015	McCann-Caven Golf Course, Inc.	Professional Fees	15,000.00
06/01/2015	McCann-Caven Golf Course, Inc.	Professional Fees	24,000.00
03/19/2015	Transitional Builders Inc.	Invoice # 21501-1 McCann Golf Courses	90,500.00
06/01/2015	Transitional Builders Inc.	College Hill Golf Course	18,575.00
04/08/2015	Wilfred MacDonald, Inc.	McCann Golf Equipment Grant	19,125.00
08/12/2015	Wilfred MacDonald, Inc.	Invoice # 223568 Cust Num: 201185	57,745.50
	<b>Total as of 8/24/2015</b>		<b>562,886.06</b>
	<b>Total 2010 - 8/24/2015</b>		<b>1,197,477.95</b>

2. **FROM CITY ADMINISTRATOR BUNYI**, a presentation regarding the federal funds the City of Poughkeepsie has received.

X. **UNFINISHED BUSINESS:**

**Councilmember Mallory** – thanked everyone involved in the 9/11 memorial.

**Councilmember Rich** – thanked City Administrator Bunyi and the DPW for their work down at Kaal Rock Park.

**Councilmember Hermann** – also thanked City Administrator Bunyi and the DPW for their work with the crosswalks.

**Councilmember Klein** – thanked the chairman for the SNUG information, asked about any information about the implementation of the SNUG program. Asked for a status report for 204 Church Street, about any further information regarding Albany and 36 North Clover, asked about any discussions forthcoming between the city and the Ice House regarding changes to their contract. Also asked about the presentation of gas land and Mr. Nesheiwat.

**Councilmember Johnson** – asked City Administrator Bunyi about a solution to the parking overflow on Lown Court, and wanted to know who painted the school related signs.

**Councilmember Perry** – asked Commissioner of Public Works Gent about the benches.

**Councilmember Johnson** – thanked everyone who helped make his second annual King Street Park Back to School Bash successful.

**Councilmember McClinton** – thanked Commissioner of Public Works Gent for his work in Bartlett Park.

## **XI. NEW BUSINESS:**

**Councilmember Mallory** – strongly encourages everyone to exercise their right and vote on Thursday.

**Councilmember Hermann** – has City Chamberlain Flynn hand out a pamphlet about a new resolution, wants it known that he used due diligence to make sure that the people's will was honored.

**Councilmember Klein** – offers best wishes to the Poughkeepsie city school district and wishes all the students and teachers luck in this new school year. Inquired about the email sent out to everyone regarding traffic on Dwight Street. Thanked City Chamberlain Flynn for her hard work each and every council meeting.

**Councilmember Johnson** – asked Commissioner of Public Works Gent about the two trees he asked to be planted in Bartlett Park, also mentions the graffiti on the electrical boxes on poles and getting it cleaned up.

**Councilmember McClinton** – asked Commissioner of Public Works Gent about the street lines on South Clinton near Montgomery. Asked Corporation Counsel Ackerman about the nuisance committee. Thanked Commissioner of Public Works Gent for the Forbus Street clean up, asked for a future update about the charter review and thanked City Chamberlain Flynn for the minutes.

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**Councilmember Petsas** – mentioned a water leak on North Water Street, also mentioned the nuisance committee and asks exactly what it is and if they can add council members to it.

**Councilmember Hermann** – asked about access of information pertaining to the nuisance committee.

**Councilmember McClinton** – asked City Administrator Bunyi about the Section 8 presentation she requested.

## **XII. ADJOURNMENT:**

A motion was made by Chairman Petsas and Councilmember Mallory to adjourn the meeting at 8:50 p.m.

**Dated: November 5, 2015**

I hereby certify that this true and correct copy of the Minutes of the Common Council Meeting held on Tuesday, September 8, 2015 at 6:30 p.m.

**Respectfully submitted,**

**Deanne L. Flynn**  
**City Chamberlain**



## **COMMON COUNCIL MEETING**

Common Council Chambers  
Tuesday, September 8, 2015  
6:30 p.m.

*5:30 p.m. Public Hearing regarding the  
proposed ordinance requiring a live-in superintendent  
for apartment complexes with nine or more units.*

### **I. ROLL CALL:**

### **III. REVIEW OF MINUTES:**

**Common Council Minutes of April 20, 2015**  
**Common Council Minutes of the Public Hearing of April 20, 2015 (regarding  
proposed zoning change for 110 South Grand Avenue)**  
**Common Council Minutes of May 4, 2015**

**IV. READING OF ITEMS by the City Chamberlain of any resolutions not listed on the printed agenda.**

**V. PUBLIC PARTICIPATION: Three (3) minutes per person up to 45 minutes of public comment on any agenda and non-agenda items.**

**VI. MAYOR'S COMMENTS:**

**VII. CHAIRMAN'S COMMENTS AND PRESENTATIONS:**

**VIII. MOTIONS AND RESOLUTIONS:**

- 1. FROM CITY ADMINISTRATOR BUNYI, Bond Resolution R15-70 amending previous Bond Resolution R15-16 to include capital improvements for sewer purposes.**
- 2. FROM CITY ADMINISTRATOR BUNYI, Resolution R15-71, adopting Title VI guidelines for the city transit system.**
- 3. FROM CORPORATION COUNSEL ACKERMANN, Resolution R15-64, consenting to the assignment of an Agreement with IBM for the sale of water.**

**IX. ORDINANCES AND LOCAL LAWS:**

**X. PRESENTATION OF PETITIONS AND COMMUNICATIONS:**

- 3. FROM MCCANN-CAVEN BOARD MEMBER BOB MAGILL, a presentation regarding the two city owned golf courses.**
- 4. FROM CITY ADMINISTRATOR BUNYI, a presentation regarding the federal funds the City of Poughkeepsie has received.**

**XIII. UNFINISHED BUSINESS:**

**XIV. NEW BUSINESS:**

**XV. ADJOURNMENT:**

Official Minutes of the Common Council Meeting of Tuesday, September 8, 2015

Official Minutes of the Common Council Meeting of August 24, 2015