

THE CITY OF POUGHKEEPSIE NEW YORK

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Poughkeepsie City Center Connectivity Project

RFP-COP-04-16-03
ADDENDUM No. 1

To: All Bidders

This addendum contains the following:

Response to Questions

Question 1

What is the definition of "City Center". Is it limited to Market St. & Columbus Dr. between Church St. and Mill St. or does it extend to Madison [sic] St to the north?

Or does it extend east to Catherine St. and beyond?

What are the geographic limits of the Study Area as certain prior reports seem to indicate City Center as a wider area than described in the RFP which focuses on the Market St. Corridor?

Answer:

The Poughkeepsie City Center Connectivity Plan mainly focuses on Market Street between Church Street and Mill Street, but the traffic engineering study should also consider the impact of any complete streets proposals to the surrounding City Center, roughly including the area bounded by Mill Street and Noxon Street, N. Perry Street and Hamilton Street.

Question 2

Is the city expecting to have this demonstration program for Complete Street planned, designed and implemented this summer (2016)? Also, what is the expected duration of the demonstration program? Who will be responsible for maintaining the soft demonstration "setup"?

Answer:

Yes, the city expects at least some demonstration of complete streets concepts during the Summer of 2016. The program duration is to be decided once the project commences. The consultant will be responsible for planning the soft setup and assisting with its implementation. However, the city will be responsible for its installation.

Question 3

*As part of the preparation of the various scenarios for the City Center circulation network, “Due to the limited project budget, it is important that the consultant analyze and investigate potential solutions that do not require a complete replacement of existing signal heads.” Was it the intent of the above to say, “...do not require a complete replacement of existing **signal installation**”? Any change to the circulation (one way to two way) will require modification to existing traffic signal control even under the soft demonstration plan. Are the costs associated with signal modifications included in the \$240,000.00 project budget?*

Answer:

The precise requirements for changes to traffic signal control are not yet known. The costs for the modifications are not included within the \$240,000.00 budget and will be funded separately.

Question 4

It is stated that the consultant will present the various reports to all stakeholders, the public at large, involved agencies, property owners and developers and business groups. Is it the intent to have one collective meeting to present to all groups at once or are individual meetings to be convened with each group?

Answer:

The consultant should anticipate several presentations at smaller group meetings and at least two large public meetings.

Question 5

Will a scope of the environmental impact assessment be provided by the city? For example, will noise and air quality analysis be required?

Answer:

The scope of environmental assessment will depend largely on the scale of changes that the consultant proposes can be done within given time and budget. The City will work with the consultant to focus on softer demonstration programs that will require a lower level of environmental review.

Question 6

Does the “total project cost” of \$240,000.00 identified on page 7 of the RFP include costs associated with all data collection, analysis, various report preparation, meeting attendance, the materials and labor costs associated with the implementation of the soft demonstration program (cost of new signal heads and

installation of same, channelizing devices, pavement markings, supplemental signing) and the maintenance and the removal of same?

Answer:

The budget includes the costs associated with the existing conditions, data collection, engineering, design, and impact analysis. Construction and implementation costs are not included within this budget and will be funded separately.

Question 7

Are there any available counts (vehicular, ped, bike, transit) along Market Street and parallel streets?

Answer:

Some data are available through NYSDOT Region 8 and the Poughkeepsie Dutchess County Transportation Council (the local MPO); however, one of the tasks will be to analyze the availability and utility of existing data.

Question 8

Is there a travel demand model available to assist in determining the number of vehicles that would shift to use southbound Market?

Answer:

See answer to Question 7

Question 9

What is the structure and funding amount through NYSERDA? Are grant reporting efforts the responsibility of the chosen consultant team? Are there M/WBE requirements?

Answer:

The City of Poughkeepsie is the contractor for the NYSERDA grant. The grant funding total is \$250,000.00. The City of Poughkeepsie will be the responsible reporting entity for the duration of the grant. The City of Poughkeepsie strongly encourages certified M/WBE consultants to submit proposals; however, there are no minimum M/WBE requirements.

Question 10

Is there a limit to the number of sub-consultants or size of consultant team?

Answer:

No, there is no limit to the number of sub-consultants or size of the consultant team.

Question 11

What is the role of Kevin Dwarka, LLC and/or Pace Land Use Law Center?

Answer:

Neither Kevin Dwarka, LLC nor Pace Land Use Law Center will be submitting proposals or soliciting sub-consultant work on this project.

Question 12

Confirmation that SEQRA is not a requirement at this stage in time.

Answer:

The scope of environmental assessment will depend largely on the scale of changes that the consultant proposes can be done within given time and budget. The City will work with the consultant to focus on softer demonstration programs that will require a lower level of environmental review.

Please acknowledge receipt of this addendum by including this receipt with your bid package!

Receipt of Addendum# 1

Signed: _____

Company Name: _____

Dated: _____