

City of Poughkeepsie

# **2014 City of Poughkeepsie Annual Action Plan**

March 1, 2014 – February 28, 2015

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Mayor

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62 Civic Center Plaza, Poughkeepsie, NY 12601

Draft Annual Action Plan  
2014

2014 CITY OF POUGHKEEPSIE DRAFT ACTION PLAN

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## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The 2013-2017 Dutchess County and City of Poughkeepsie Consolidated Plan is a comprehensive document promoting a coordinated approach to housing and community needs, and fostering the coordination of all programs funded by the U.S. Department of Housing and Urban Development (HUD). The Plan outlines the priorities by which the County and the City's Community Development Block Grant (CDBG) Programs, HOME Investment Partnership (HOME) Program and Section 108 Loan Guarantee Program will be invested over the next five years. Every year the City must produce an Annual Action Plan (AAP) to detail specific activities to carry out the Plan's priorities and goals.

This document is the City of Poughkeepsie's 2014 AAP, which outlines the specific projects the City will undertake using CDBG funds to achieve the objectives in the Consolidated Plan. These projects cover the second year of the five year Consolidated Plan period.

The City of Poughkeepsie is an entitlement community eligible to receive HUD funding through the CDBG program on an annual formula basis. Prior to Federal Fiscal Year (FFY) 2014, the City of Poughkeepsie was also the recipient and administrator of the annual Housing Opportunities for Persons with AIDS (HOPWA) grant, as the principle city of the Poughkeepsie-Newburgh-Middletown Metropolitan Statistical Area (MSA) covering Dutchess and Orange Counties. However, the Federal Office of Management and Budget, in Bulletin 13-01, revised the geographies of MSA's nation-wide and the Poughkeepsie-Newburgh-Middletown MSA was eliminated. As such, the City of Poughkeepsie will no longer be receiving HOPWA funding, beginning with FFY2014. HOPWA funds awarded to the City in FFY2013 and used in calendar year 2014 will be discussed in the HOPWA section below.

#### 2. Summarize the objectives and outcomes identified in the Plan

The Consolidated Plan Strategic Plan outlines five major priority needs. These include:

**Economic Development** – Improve coordination and use of economic development programs and activities through the Community Development Block Grant Program to meet the economic challenges facing the City of Poughkeepsie, including economic development loans and façade improvement programs.

**Public Facilities and Improvements** – Use CDBG funding for public facilities and improvements that promote the Greenway-inspired Centers and Greenspaces approach. Public facilities and improvements include sidewalks and crosswalks, parks and recreation areas including handicapped accessibility improvements, transportation, and water and wastewater improvements.

**Non-homeless Public Services** – Support the use of CDBG public service funds for activities that specifically benefit and address youth and job mentoring, substance abuse, educational/after-school

programs and services to senior citizens. Support for daily meal programs is a funding priority in the City of Poughkeepsie as well.

Homeless Public Services – Support the use of CDBG public service funds for activities that specifically benefit and address the issues of housing, homelessness and homeless prevention. Priority will be given to programs which support the identified needs and goals of the Dutchess County Continuum of Care and the 10-Year Plan to End Homelessness, and are provided by agencies who actively participate in the Dutchess County Housing Consortium.

The following chart summarizes the Consolidated Plan goals, objectives and outcomes addressed with 2014 City of Poughkeepsie CDBG funds:

There are three HUD objectives:

- DH – Decent, Affordable Housing
- SL – Suitable Living Environment
- EO – Economic Opportunity

There are three HUD outcomes:

- 1 – Availability/Accessibility
- 2 – Affordability
- 3 – Sustainability

**Table 1 - Summary of Objectives and Outcomes**

Goal Name	Objective	Outcome	Funding	Goal Indicator
Commercial Façade Improvement	EO	3	50,000	Façade treatment/business building rehabilitation: 6 businesses
Public Facilities & Improvements	SL	3	528,952	32,000 people assisted
Domestic Abuse Public Services	SL	1	13,257	1274 people assisted
Senior Citizen public services	SL	1	2,500	350 people assisted
Homeless Public Services	SL	1	35,038	1,925 people assisted
Non-homeless Public Services	SL	1	34,783	10,000 people assisted
Daily Meal Programs	SL	1	17,520	1,500 people assisted
Youth Public Services	SL	1	23,776	1,931 people assisted
Planning & Admin	N/A	N/A	140,000	N/A

### 3. Evaluation of past performance

The City is currently completing its 2013 Consolidated Annual Performance and Evaluation Reports (CAPERs), which will cover the first year of the 2013-2017 Consolidated Plan.

The City appears to be on target to meet many of its 2013-2017 ConPlan goals. However, Program Year 2013 did not include any funding for the Façade Improvement Program, thus funds were allocated for this program in PY2014 in order for the City to be on target to assist at least 12 businesses during the Plan period. Also, PY2013 did not include any programs for Senior Citizens, thus one program was funded this program year to help the City stay on target for that goal.

#### **4. Summary of Citizen Participation Process and consultation process**

The City held a public meeting upon the release of the CDBG applications where people could learn about the program priorities and requirements, as well as ask questions regarding the program. Applications were announced via email, public notice in the Poughkeepsie Journal, on the City's website and through social media. Applications were posted on the City's website ([www.cityofpoughkeepsie.com](http://www.cityofpoughkeepsie.com)). Technical assistance was available during the application cycle. Applications were reviewed by the City of Poughkeepsie Community Development Advisory Committee, a committee of local community leaders and residents appointed by the Mayor. The CD Advisory Committee makes recommendations to the Mayor. A second public hearing was held at the end of the process on the draft Annual Action Plan.

#### **5. Summary of public comments**

Comments were received calling for more youth programming and more funding for homeless programs. All comments were considered for the draft plan.

In 2014, the City included funding for Nubian Directions' YouthBuild program, which addresses Youth Services needs such as workforce development for at risk city youth as outlined in the Consolidated Plan that were not previously being addressed. Also in 2014, while the City continued to fund Hudson River Housing's homeless shelter, albeit at a lesser amount than 2013, the City also funded new programs such as Catholic Charities' City of Poughkeepsie Case Management Program, designed to assist residents who are at risk of utility shut off or foreclosure and who are potentially at risk for homelessness.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

There were no comments or views that were not accepted or not considered when developing the Annual Action Plan. The City strives to address all community needs as outlined in the Consolidated Plan, and with limited funding available for Public Services, it is challenging to fully meet the requested funding for public service programs through CDBG. The City tries to equitably distribute available funding across all programs at amounts that will have the greatest impact.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	City of Poughkeepsie	Office of Social Development

**Table 2 – Responsible Agencies**

**Narrative**

The lead agency for the preparation of the Annual Action Plan is the City of Poughkeepsie through its Office of Social Development. This action plan identifies the second year projects that address housing and community needs identified in the Consolidated Plan under the City’s Community Development Block Grant (CDBG) and Housing Opportunities for Persons with AIDS grant programs (HOPWA), as well the HOME Investment Partnership (HOME) program.

The City of Poughkeepsie is an entitlement community and has been administering the CDBG program since the program’s inception in 1974. In 2003, the City became the administrator of the HOPWA grant and started its HOPWA grant program in 2004. Funds for each program are allocated on a competitive basis for projects that meet or address needs in the Consolidated Plan.

Due to its urban county status, the County of Dutchess is eligible to receive funds under HUD’s HOME Investment Partnership Program. In 1995, the County entered into a consortium agreement with the City of Poughkeepsie, which increased its HOME allocation. The current consortium period covers 2013-2015. HOME funds are provided to private and non-profit developers through a competitive annual application cycle. County and City HOME funds are administered through the County’s Department of Planning and Development, in consultation with the City of Poughkeepsie.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

#### **Summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies**

The City of Poughkeepsie has two public housing agencies, the Poughkeepsie Housing Authority and the City of Poughkeepsie Department of Housing Choice Vouchers, formerly known as Section 8. Through the Dutchess County Continuum of Care (CoC), as a member, the City of Poughkeepsie works to enhance coordination between these housing providers and health, mental health and service agencies. Coordination with the CoC is described in more detail below.

#### **Describe coordination with the Continuum(s) of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In Dutchess County the Continuum of Care is known as the Dutchess County Housing Consortium (DCHC). DCHC's mission is to prevent and end homelessness by facilitating collaboration, planning, education, and advocacy efforts and by promoting the development and preservation of needed resources.

The Dutchess County Department of Planning and Development (DCDPD), author of the Consolidated Plan in coordination with the City of Poughkeepsie Office of Social Development, is co-chair of the DCHC, and the coordinator of the CoC's annual program funding application to the U.S. Department of Housing and Urban Development (HUD), known as the NOFA. As such, they have an intimate knowledge of the goals and objectives of the CoC and access to all of the CoC data. This includes data from the Homeless Management Information System (HMIS), Point-in-Time Count (PIT), Housing Inventory Count (HIC), Homeless Data Exchange (HDX), and the Annual Homeless Assessment Report (AHAR). Through this relationship with the DCHC, the City of Poughkeepsie can ensure that CoC goals are integrated into the Plan, and the CoC is informed of all funding opportunities under the programs covered by the Plan.

#### **Describe consultation with the Continuum(s) of Care that serves the State in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

There are no Emergency Solutions Grant (ESG) entitlement jurisdictions within the CoC. Agencies interested in ESG funds must apply for balance-of-state funds provided by HUD to the New York State Office of Temporary and Disability Assistance (OTDA). OTDA requires a CoC support letter for any application. The CoC has developed a clear policy for the issuance of support letters for ESG and other funds, which requires active CoC participation and consistency with CoC goals. The CoC reviews OTDA requirements annually and provides feedback based on local needs. In 2014, the CoC's Program Review Committee will begin monitoring ESG programs based on performance standards and outcomes established for all CoC-funded programs.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

The Consolidated Plan (pages 10-17) contains a complete list of all organizations who participated in the creation of the 2013-2017 Consolidated Plan priorities, which guide the funding under this Action Plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Dutchess County Housing Consortium (DCHC)	DCHC’s mission is to prevent and end homelessness by facilitating collaboration, planning, education, and advocacy efforts and by promoting the development and preservation of needed resources. DCHC/CoC goals and activities were incorporated and prioritized in the Plan’s housing and homelessness priorities.
10 Year Plan to End Homelessness	Dutchess County Housing Consortium (DCHC)	Plan outlines goals and activities to end chronic homelessness. Its goals and activities were incorporated and prioritized in the Plan’s housing and homelessness priorities.
Analysis of Impediments to Fair Housing	DCHC	Reviews fair housing issues, barriers to fair housing choice, and outlines activities to address barriers in both the County and the City. Its goals and activities were incorporated and prioritized in the Plan’s housing priorities.
Centers and Greenspaces Plan	DCHC	Integrates regional land use, transportation, and ecological planning to help implement Greenway principles and prevent an expansion of commercial strip and residential sprawl. Its recommendations were incorporated and prioritized in the Plan’s housing, infrastructure, and transportation priorities.
Moving Dutchess (Metropolitan Transportation Plan)	Poughkeepsie-Dutchess County Transportation Council	Long range plan which provides a framework for addressing transportation needs and priorities. Its goals and activities were incorporated and prioritized in the Plan’s infrastructure and transportation priorities.

Transportation Improvement Plan (TIP)	Poughkeepsie-Dutchess County Transportation Council	Capital program assigns federal funds to highway, bridge, bikeway, pedestrian, transit and demand management projects over five federal fiscal years. Its goals and activities were incorporated into the Plans priorities.
Unified Planning Work Program (UPWP)	Poughkeepsie-Dutchess County Transportation Council	Identifies federally funded transportation activities. Its goals and activities were incorporated into the Plan priorities.
Mid-Hudson Regional Economic Development Council	Mid-Hudson Regional Economic Development Council	Identifies four key strategic planning principles. Its goals and activities were incorporated into the Plan priorities.
Comprehensive Economic Development Strategy	Hudson Valley Regional Council	See Market Analysis MA-45 Non-Housing Community Assets for details on this plan.
Many Voices, One Valley 2012	Dyson Foundation	An in-depth survey of Mid-Hudson Valley residents covering a range of issues such as health care, affordability, quality of life, and the regional economy.
MHV Community Profiles Community Impact Project	Dyson Foundation, Community Foundations of the Hudson Valley, and United Way of Dutchess-Orange	A website to provide the public with continuously updated comparative information on 50 community development indicators. Information is available on regional, county and municipal levels and was used to identify and prioritize a variety of Plan priorities.

**Table 3 - Other local / regional / federal planning efforts**

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City maintains an extensive outreach email list and conducts public meetings during the development of the Plan. All parties are invited to submit information and data directly to the City for inclusion in the Plan. No organizations or individuals were deliberately omitted from the process.

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The City conducts public outreach during the development of an Annual Action Plan. Outreach is conducted via the internet, newspaper legal advertisements, and public meetings. The prime method for public comment is public meetings, which are conducted during the application period and upon release of the draft Annual Action Plan. Organizations and the public are also able to submit oral or written comments to the City at any time prior to the submission of the Plan to HUD.

**Citizen Participation Outreach**

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
Newspaper Ad	Non-targeted/broad community	A legal notice announcing the October 10, 2013 CDBG public meeting; the October 15, 2013 HOPWA meeting; the October 16, 2013 HOPWA meeting; and the April 22, 2014 CDBG/HOPWA meeting. The purpose of the legal ads was to encourage attendance at the beginning and end of the preparation of the Annual Action Plan.	N/A	N/A

Public Meetings and Public Comment Period	Non-targeted/broad community	Public meetings held on the following dates: the October 10, 2013 CDBG public meeting; the October 15, 2013 HOPWA meeting; the October 16, 2013 HOPWA meeting; and the April 22, 2014 CDBG/HOPWA meeting.	Comments were received calling for more youth programming and more funding for homeless programs. All comments were considered for the draft plan.	In 2014, the City included funding for Nubian Directions' YouthBuild program, which addresses Youth Services needs such as workforce development for at risk city youth as outlined in the Consolidated Plan that were not previously being addressed. Also in 2014, while the City continued to fund Hudson River Housing's homeless shelter, albeit at a lesser amount than 2013, but did support new programs such as Catholic Charities' City of Poughkeepsie Case Management Program, designed to assist residents who are at risk of utility shut off or foreclosure and who are potentially at risk for homelessness.
Internet Outreach	Non-targeted/broad community	Email and the City's website was used to promote the the public meeting dates.	N/A	N/A

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources

#### Introduction

Table 1 outlines the Community Development Block Grant and the Housing Opportunities for Persons with HIV/AIDS grant funds the City anticipates having available during the 2014 program year (March 1, 2014 - February 28, 2015).

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	Public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	845,826	30,000	0	875,826	2,100,000
HOPWA*	Public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	0				0

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
Housing Choice Vouchers (Section 8)	Public - federal	Tenant-based Rental Assistance	4,998,889			4,998,889	14,996,667
Poughkeepsie Housing Authority	Public – federal	Public housing operations and capital improvements	520,000			520,000	1,560,000

**Table 1 - Expected Resources – Priority Table**

\*HOPWA funds used in 2014 were awarded to the City in FY2013. The City of Poughkeepsie was not awarded HOPWA funding in FY 2014 and will be discussed in the HOPWA section below.

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The federal funding listed above is funding which is received annually to support activities outlined in this Plan. These federal resources leverage other resources, including state and other federal grants, as well as local foundations. Annually, the City receives funds from the Federal Transit Administration for transit needs and CHIPS funds from NYSDOT to support the maintenance of local streets. And in recent years the City has successfully won grant awards from NYS Department of State Coastal Resources and Empire State Development Corporation. These are examples of some of the funds that the City uses in concert with HUD funds, particularly CDBG, to improve our community and especially to benefit our low-to-moderate income population.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

When City-owned property is sold at auction, community development and owner-occupancy are priorities established to help stabilize neighborhoods. To accomplish these goals, the following guidelines were established:

- 1) All one and two family houses and building lots zoned for one and two family houses will be sold only to owner-occupants or organizations that will rehabilitate the property for the sole purpose of selling the house to an owner-occupant. Houses that need extensive rehabilitation will not be offered directly to an owner-occupant unless the prospective purchaser has previous experience and

financial capacity to undertake the work.

2) All multi-family and commercial buildings will be sold to investor/developers who possess some combination of the following: a demonstrated history of community involvement; a record of quality real estate development; a record of good property management; capacity to undertake and complete the project in the stated time frame; and proof of financial capacity to perform; good credit history; and a clean record with the City of Poughkeepsie.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Public Facilities & Infrastructure	2013	2017	Non-housing Community Development	City of Poughkeepsie	Public Facilities and Improvements	CDBG: \$528,952	<b>32,000 people assisted</b>
Commercial Façade Improvement	2013	2017	Non-housing Community Development	City of Poughkeepsie	Economic Development	CDBG: \$50,000	<b>Façade treatment/business building rehabilitation: 6 Businesses assisted</b>
Senior Citizen Public Services	2013	2017	Non-homeless Special Needs	City of Poughkeepsie	Public Services Non-homeless	CDBG: \$2,500	<b>350 people assisted</b>
Homeless Public Services	2013	2017	Homeless	City of Poughkeepsie	Public Services-Homeless	CDBG: \$35,038	<b>1,925 people assisted</b>
Non-homeless Public Services	2013	2017	Non-homeless Special Needs	City of Poughkeepsie	Public Services-Non-homeless	CDBG: \$34,783	<b>10,000 People assisted</b>

Youth Public Services	2013	2017	Non-homeless Special Needs	City of Poughkeepsie	Public Services Non-homeless	CDBG: \$23,776	<b>1,931 people assisted</b>
Domestic Abuse Services	2013	2017	Non-homeless Special Needs	City of Poughkeepsie	Public Services Non-homeless	CDBG: \$13,257	<b>1,274 people assisted</b>
Daily Meal Programs	2013	2017	Non-homeless Special Needs	City of Poughkeepsie	Public Services Non-homeless	CDBG: \$17,520	<b>1,500 people assisted</b>
Housing for People with HIV/AIDS*	2013	2017	Non-homeless Special Needs	City of Poughkeepsie Dutchess and Orange County	Affordable Housing	HOPWA: \$612,000	<b>73 Households Assisted</b>
Administration	2013	2017	Administration	City of Poughkeepsie	Administration	CDBG and HOPWA: \$152,400	<b>CDBG and HOPWA</b>

**Table 2 - Goals Summary**

\*Funding comes from FFY2013 HOPWA allocation

**Goals Description**

Goal Name	Public Facilities and Infrastructure Improvements
Goal Description	<ul style="list-style-type: none"> <li>• Support road and sidewalk repairs and improvements.</li> <li>• Support improvements to municipal parks and recreation areas, including playground equipment and handicapped accessible improvements.</li> <li>• Support the construction of a walkway at Kaal Rock Park, creating a nearly two mile promenade along the Hudson River.</li> <li>• Support projects and activities that connect the waterfront to the Central Business District.</li> <li>• Support the construction of the elevator for The Walkway Over the Hudson and a pedestrian bridge over the Fall Kill Creek connecting Waryas Park and the elevator.</li> </ul>

Goal Name	Water and Waste Water Infrastructure
Goal Description	<ul style="list-style-type: none"> <li>• Fund the maintenance and improvement to public water and wastewater lines and related infrastructure to ensure the continued availability of safe and reliable systems.</li> </ul>
Goal Name	Homelessness – Emergency Housing and Support Services
Goal Description	<p>Support existing shelters and programs for the homeless, including homeless and runaway youth, especially those with street-based outreach programs.</p> <ul style="list-style-type: none"> <li>• Support programs that provide counseling and assistance in addressing immediate needs and in locating suitable housing, employment, educational/vocational training, therapy, medical assistance, financial support, and other services.</li> <li>• Assist homeless individuals, especially homeless youth, in developing independent-living skills.</li> </ul>
Goal Name	Youth Services
Goal Description	<ul style="list-style-type: none"> <li>• Support programs that provide general counseling, juvenile delinquent diversion, education, services to youth and youth outreach.</li> <li>• Support programs that develop high quality workforce skills for youth between 16-24. Program may include job mentoring, paid or unpaid internships, partnership between schools and business, training for emerging employment sectors, work readiness skills and educational support services.</li> </ul>
Goal Name	Senior Citizen Services
Goal Description	<ul style="list-style-type: none"> <li>• Support programs that address the concerns of seniors, including understanding health insurance/Medicare, keeping up with medical costs, and knowing where to obtain information about services and benefits.</li> <li>• Encourage programs that address concerns of individuals working with seniors, including transportation, loneliness and isolation, and insufficient money for food, shelter or clothes.</li> </ul>
Goal Name	Basic Needs

Goal Description	<ul style="list-style-type: none"> <li>• Support programs that prevent people from going without basic needs, such as food or medical treatment due to lack of income.</li> <li>• Support daily meal programs and soup kitchens throughout Dutchess County.</li> <li>• Support programs that assist with expanded transportation options, especially to increase employment opportunities.</li> <li>• Support programs that provide assistance in meeting housing and utility needs, such as rent or utility bills and payment for heat and electricity</li> </ul>
Goal Name	Domestic Violence
Goal Description	<ul style="list-style-type: none"> <li>• Support existing emergency shelters and transitional housing complexes and counseling sessions and in-house trainings.</li> <li>• Support programs that address the increase in domestic violence in recent years.</li> <li>• Support programs that address the increase in fatal or near fatal domestic violence incidents.</li> </ul>
Goal Name	Economic Development
Goal Description	<ul style="list-style-type: none"> <li>• Support the existing Economic Development Loan Fund (EDLF). Target existing businesses as well as start-ups and to entice businesses to either expand or open a new enterprise.</li> <li>• Support the Façade Improvement Grant to assist property owners in addressing the deterioration and maintenance of commercial buildings, to improve commercial structures.</li> <li>• Support the activities of the Middle Main Revitalization by a non-profit housing provider and encourage positive development of this Main Street corridor.</li> <li>• Promote public/private partnerships to create street level retail space and affordable rental units on upper floors.</li> <li>• Support the promotion of the positive reputation of The Walkway Over the Hudson and its economic impact to improve the economic health of the City.</li> <li>• Support the initiative to add a second grocery store in the heart of the central business district for the creation of additional jobs for low and moderate income residents.</li> <li>• Support remediation of waterfront parcels for commercial, residential, recreational and green space.</li> </ul>

## **AP-35 Projects - 91.420, 91.220(d)**

### **Introduction**

In the 2014 program year, the City of Poughkeepsie intends to commit the full, allowable 15% of its CDBG allocation for Public Services. Projects selected address a number of Strategic Plan priorities, including Homelessness, Youth, Senior Citizens, Daily Meal Programs, Child Care, Domestic Violence and Basic Needs. In addition, the operation of Pulaski Pool, which is located in an area of the City with 87% of the population being low and moderate income residents, will be supported with Public Service funds.

The City of Poughkeepsie received \$845,826 for its 2014 CDBG allocation. As stated above, consistent with past years, the City will allocate the full maximum amount allowed to Public Services, which are statutorily capped at 15 percent. 15 percent of the 2014 allocation is \$126,874. In the fall of 2013, the City released its 2014 notice of funding and a public hearing was held on October 10, 2013 for anyone interested in applying for CDBG funds and to discuss the development of the 2014 Annual Action Plan. 11 applications were received and nine programs were selected for funding. Including the operation of Pulaski Pool, which is done by the City of Poughkeepsie, 10 Public Service programs will receive funding in PY2014, listed in the table below.

The City of Poughkeepsie will allocate approximately 17 percent for Planning and Administration fees, which is \$140,000 based on the \$845,826 total allocation.

City Public Facility and Infrastructure projects will receive approximately 68 percent of the total allocation, or \$578,952. Funds will be used for a variety of eligible activities, as outlined in the Consolidated Plan. These activities include improvements to public water and wastewater facilities, identified road and sidewalk repairs and improvements to municipal parks and recreational areas. This pool of funding also supports economic development activities like the Commercial Façade Improvement Program.

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City's CDBG funds are allocated through a competitive process so at some level the funding allocations are a function of the applications received. The City is focused on supporting projects that met the newly established Consolidated Plan priorities.

An obvious obstacle is the decline in funding. CDBG has been cut by 19 percent since 2007. The City needs to be more strategic with this limited funding. It is making sure investments don't just provide a service to people at a point-in-time but that the project or service has clear long term, measurable outcomes which benefit low and moderate income residents.

## AP-38 Project Summary

### Project Summary Information

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
Summer Recreation-Lifeguards Pulaski Pool	City of Poughkeepsie	Youth Public Services	Public Services – Non homeless	\$34,783.00
Hudson River Housing – Webster Memorial House for the Homeless	City of Poughkeepsie	Homeless Public Services	Public Service – Homeless	\$22,525.00
Dutchess Outreach – Lunch Box and Case Management Services	City of Poughkeepsie	Daily Meal Programs Public Services	Public Service – Non Homeless	\$17,520.00
Catherine Street Comm. Center – After School Enrichment Program	City of Poughkeepsie	Youth Public Services	Public Service – Non Homeless	\$10,011.00
Grace Smith House – Non-residential Program	City of Poughkeepsie	Domestic Violence Public Services	Public Service – Non Homeless	\$6,257.00
Family Services-Domestic Violence Services	City of Poughkeepsie	Domestic Violence Public Services	Public Service – Non Homeless	\$3,500.00
Family Services – Domestic Abuse Awareness Classes for Men	City of Poughkeepsie	Domestic Violence Public Services	Public Service – Non Homeless	\$3,500.00
Nubian Directions YouthBuild AmeriCorps Partnership	City of Poughkeepsie	Youth Public Services	Public Service – Non Homeless	\$13,765.00
Catholic Charities – Case Management Program	City of Poughkeepsie	Basic Needs, Homeless Public Services	Public Service – Homeless	\$12,513.00
Bardavon – Matinees & Music Program for Senior Citizens	City of Poughkeepsie	Senior Citizens Public Services	Public Service – Non Homeless	\$2,500.00
Public Facilities and Improvements	City of Poughkeepsie	Public Facilities and Improvements	Public Facilities and Improvements	\$578,952.00
Planning and Admin				\$140,000.00

Table 3 – Project Summary

## AP-50 Geographic Distribution - 91.420, 91.220(f)

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

See map below depicting geographic area of entitlement.

### Rationale for the priorities for allocating investments geographically

Investments are made in census-defined low and moderate income areas or are the type of projects which are presumed to benefit low-income populations (e.g. homeless, substance abuse, handicapped).

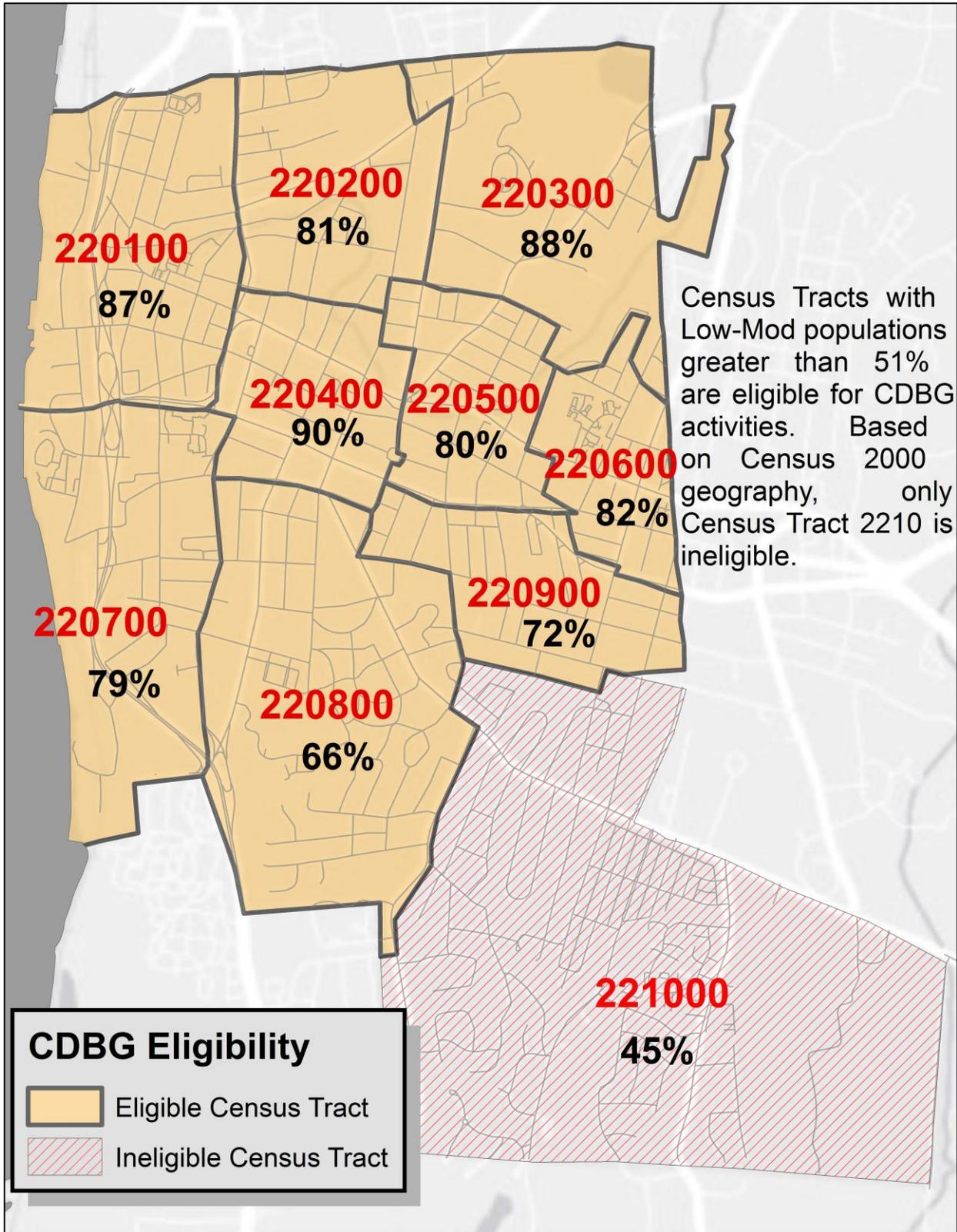
At the time of the 2014 Action Plan, HUD is still using 2000 Census Tract and Block Group geographies, while providing Low-Mod population data estimates, updated in FFY2013. Thus, the map below geographic boundary lines from 2000, but relatively up-to-date low-mod data. According to the 2000 Census, the City has 10 Census tracts; however, funded activities only occur in the tracts that reflect 51% or more low-mod population. This essentially leaves the entire 2210 Census Tract out and includes the rest of the City.

According to more current data (2007-2011 ACS), the median household income in Dutchess County was \$71,125, which is in stark contrast to the median income for the City of Poughkeepsie at \$39,041.

Income and Poverty Statistics		
	City of Poughkeepsie	Dutchess County
Median Household Income	\$ 39,041.00	\$ 71,125.00
Median Family Income	\$ 47,289.00	\$ 85,513.00
Per Capita Income	\$ 23,373.00	\$ 32,353.00
Percent Below Poverty (All Families)	22%	6%
Percent Below Poverty (All People)	25%	9%

The following substantiates the low-mod population and the median income within each Census tract:

Census Tracts (2000)	Low/Mod Population Percentage	Medium Income
2201	87%	\$ 26,453.00
2202	81%	\$ 33,795.00
2203	88%	\$ 20,547.00
2204	90%	\$ 16,111.00
2205	80%	\$ 25,900.00
2206	82%	\$ 32,545.00
2207	79%	\$ 25,093.00
2208	66%	\$ 47,995.00
2209	72%	\$ 35,859.00
2210	45%	\$ 68,571.00



## **Affordable Housing**

### **AP-65 Homeless and Other Special Needs Activities**

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Poughkeepsie is an active participant in the Continuum of Care (CoC), and as part of the CoC's annual point-in-time count, not only are homeless people counted, particularly unsheltered persons, but representatives from various agencies are available to answer questions and provide information about available services. The CoC has begun to conduct a smaller version of the point-in-time count mid-year, which provides an additional opportunity to reach out to homeless populations.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City continues to support Hudson River Housing's Webster House, the emergency overnight shelter for the homeless. In recent years, Webster House has increased in size to its current 60 beds. The clients have access to showers, laundry facilities, case management and are served two meals per day. Unfortunately, the demand has become such that stay limits have been imposed where an individual may only spend up to 180 days in the shelter. Case Managers and staff at Hudson River Housing work diligently with this clientele assisting them in attaining affordable housing on a permanent basis. In 2013, Webster House served 698 clients during the program year.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The largest rapid re-housing program is Hudson River Housing's ESG-funded program, which is a more focused version of the original HPRP program using new ESG funds secured through the NYS Department of Temporary and Disability Assistance (OTDA). HRH was able to secure \$321,889 to provide rapid re-housing funds and related case management to the chronically homeless in their overnight shelters and young adults in their emergency and transitional housing. The City will work with HRH and the CoC to secure funding for rapid re-housing, ensuring the individuals and families are provided with appropriate housing as quickly as possible.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely**

**low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Continuum of Care monitors the results of discharge planning from publically funded institutions or systems of care. All institutions are required to conduct comprehensive discharge planning which includes an appropriate housing option. The City, as part of the County's CoC, has identified discharges from mental health facilities and institutions as more problematic with people sometimes being discharged to unstable and inappropriate housing. The City will continue to support the County's efforts to expand its Diversion Services Program, in which Department of Mental Health staff are placed at the hospital to support hospital discharge planning.

Discharges from correctional facilities have also been identified by the CoC as problematic with people being discharged into unstable housing or even ending up homeless. The Dutchess County Criminal Justice Council Needs Assessment identified a few strategies to improve this process, including a collaborative Accelerated Release and Re-Entry Program between DC Jail, Probation and the Community Transition Center to provide a continuum of programming that helps reduce recidivism, and training for criminal justice agencies concerning mental health/substance abuse issues. The CoC and the City will continue to participate in the development and implementation of the report's recommendations in 2014.

**AP-70 HOPWA Goals - 91.420, 91.220 (I)(3)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	0
Tenant-based rental assistance	58
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	15
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
<b>Total</b>	<b>73</b>

**HOPWA During 2014 Program Year**

As stated in the introduction, the City of Poughkeepsie did not receive HOPWA funding in FFY 2014 because the Poughkeepsie-Newburgh-Middletown Metropolitan Statistical Area (MSA) was eliminated in February 2013 by the Office of Management and Budget, Bulletin 13-01. However, the City did receive funding in FFY 2013 for HOPWA, which will be used in program year 2014 (the City’s HOPWA program year runs from January 1 to December 31). When the City first became the administrator of this grant in 2003, project sponsors were already in the middle of their program year, which was operating on a calendar year. Thus, funding that was awarded the City in FFY 2003 was used from January 1, 2004 to December 31, 2004. Every year after the City has used HOPWA grant funding to support project sponsors starting at the beginning of the next calendar year. Therefore, the table below depicts the distribution of funding among the four project sponsors with funding that the City was awarded in FFY 2013.

<b>HOPWA Allocations Program Year 2014</b>	
<b>Project Sponsor</b>	<b>Allocation</b>
Multi-county Community Development Corp.	\$ 159,276.00
RECAP, Inc.	\$ 183,180.00
HONORehg, Inc.	\$ 98,016.00
PathStone Corporation	\$ 171,528.00
Admin Fee	\$ 12,416.00
<b>Total</b>	<b>\$ 624,416.00</b>

## **AP-75 Barriers to affordable housing**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

There is a longer list of activities in the Dutchess County and City of Poughkeepsie Analysis of Impediments. The following is a list of specific initiatives which have yet to be implemented which the County will focus on during the 2014 program year:

### **Impediment #1: Home Rule, Land Use Regulations and the Local Land Use Approval Process**

1. Provide technical assistance to municipalities to facilitate local approvals.
2. Implement tracking system and fact sheets for goals set in the Regional Housing Needs Assessment.
3. Revise and implement Model Inclusionary Zoning Ordinance
4. Sponsor education and training sessions

### **Impediment #2: Limited Infrastructure**

#### **Water and Sewer**

1. Provide subsidies, using the resources of the CDBG Program, WWA and the Partnership for Manageable Growth

#### **Transportation**

1. Utilize CDBG funds as appropriate to improve transportation services and pedestrian needs.

### **Impediment # 3: Local Opposition to Change/NIMBY**

1. Sponsor community leadership training
2. Create website which provides links to existing articles and research on NIMBY issues

### **Impediment #4 - Limited Fair Housing Resources**

1. Develop fair housing education, marketing, outreach and advisory capacity

### **Impediment #5: Limited Subsidized Housing and Assistance Programs**

1. Increase availability of information on available and proposed affordable housing

### **Impediment #6 - High Cost of Living**

1. Identify and evaluate parcels that present opportunities for affordable housing development
2. Dedicate CDBG and HOME resources to defray the cost of land for fair and affordable housing

## **AP-85 Other Actions**

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to support those public services which promote long-term meaningful change, whether it be permanent, stable housing, youth and work force training programs for the City's youth, daily meal programs, substance abuse programs or services for senior citizens. The obvious obstacle is declining funds for these programs, and the City will be more strategic in its application of funding in order to leverage the most benefits.

### **Actions planned to foster and maintain affordable housing**

The City does not expect to lose any units from its assisted housing inventory during 2014.

### **Actions planned to reduce lead-based paint hazards**

The Environmental Protection Agency has awarded the County of Dutchess a grant to address the lead paint issues throughout the County. Because the City of Poughkeepsie is the largest municipality within the County with aging housing stock, the City will continue in 2014 to receive funding from this grant. These funds are used to conduct educational training in safe work and abatement practices for contractors, property owners and landlord. The grant also offsets salaries of our Building Inspectors who deal with any lead paint matters in the City.

The Section 8 Housing inspector has also been trained in identifying lead base paint hazards in units that are or will be occupied by households with children under the age of six.

### **Actions planned to reduce the number of poverty-level families**

The City will be more strategic in its application of funding in order to support those programs which not simply address the symptoms of poverty but address the causes of poverty. Thus, work force development, particularly among the City's youth, will be a priority, as well as supportive services for the homeless such as locating suitable housing, educational/vocational training, and other services.

### **Actions planned to develop institutional structure**

The City will be working to streamline implementation of its CDBG projects, including revising the application for funding. The City's standard orientation will be enhanced to provide information of HUD deadlines, Consolidated Plan priorities, and the application process.

The City will continue to use its extensive mailing list to inform all parties about the availability of CDBG and HOPWA resources, as well as other resources. The City will expand its role within the CoC to provide assistance to the CoC and the County's oversight and coordination required under the new HEARTH regulations. This should help strengthen the existing institutional structure.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City will work with the CoC to increase participation by public and private housing agencies as well as critical public service agencies in CoC activities. The CoC is currently in the process of identifying these groups and will do outreach to encourage participation in the CoC.

**Program Specific Requirements**

**AP-90 Program Specific Requirements**

Due to the discrepancy in the Integrated Disbursement Information System (IDIS) relative to the program income, the City does not include program income for potential use in the 2014 Action Plan. Any program income received is credited to the revolving loan fund and not used to supplement the proposed activities.

The City of Poughkeepsie does not foresee any float funded activities in 2014.

**Other CDBG Requirements**

- |   |         |
|---|---------|
| 1. The amount of urgent need activities   | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit – A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |